



## ASSESSMENT AND CURRICULUM DEPARTMENT and PROGRAM REVIEW: ANNUAL REPORT

### PART 5: DATA FINDINGS

Briefly describe the data you found as a result of collected data. Using text, tables, charts, or other methods to succinctly describe the data.

| <b>Goal 1: Complete the current Assessment Cycle with 95% of identified courses participating in Program Learning Outcome (PLO) or AA Learning Outcome (ALO) program assessment.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
| Measurement: Percentage of identified courses participating in program-level assessment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Target: Cumulative 100% by AY 2027-28 |
| <p>Findings:</p> <ol style="list-style-type: none"><li>1. There were 232 unique courses with 282 sections scheduled for assessment during AY 2025-26. Note: some courses originally scheduled for assessment in the plans that departments created in fall 2025 were postponed to AY 2026-27 due to various factors.<ul style="list-style-type: none"><li>• 79 courses with 94 sections scheduled for assessment in fall 2025. 78% of courses scheduled completed the assessment.</li><li>• 58 courses with 73 sections scheduled for assessment in winter 2026. 93% of courses completed the assessment.</li><li>• 92 courses with 112 sections scheduled for assessment in spring 2026. Completion rates are still to be determined due to the timing of the assessment process, which typically spans 2 terms but in this case is also delayed due to faculty being off-contract in the summer.<ul style="list-style-type: none"><li>— The majority of the 70 transfer courses slated for spring 2026 assessment will complete assessment in the fall, with a deadline of Oct. 9, 2026, for taking the assessment survey due to faculty going off contract before the Student Outcomes Tableau dashboard can be updated.</li><li>— There are 22 CTE courses conducting spring 2026 assessments. To facilitate LOA Committee's reporting, however, CTE faculty were asked to finish assessment by June 18, 2026, skipping consultation of the Student Outcomes Tableau dashboard and taking the assessment survey immediately. 11 courses were assessed by the June 18, 2026, deadline.</li></ul></li></ul></li></ol> |                                       |
| Measurement: Percentage of identified courses participating in program-level assessment.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Target: Cumulative 100% by AY 2027-28 |

Findings:

1. There were 232 unique courses with 282 sections scheduled for assessment during AY 2025-26. Note: some courses originally scheduled for assessment in the plans that departments created in fall 2025 were postponed to AY 2026-27 due to various factors.
  - 79 courses with 94 sections scheduled for assessment in fall 2025. 78% of courses scheduled completed the assessment.
  - 58 courses with 73 sections scheduled for assessment in winter 2026. 93% of courses completed the assessment.
  - 92 courses with 112 sections scheduled for assessment in spring 2026. Completion rates are still to be determined due to the timing of the assessment process, which typically spans 2 terms but in this case is also delayed due to faculty being off-contract in the summer.
    - The majority of the 70 transfer courses slated for spring 2026 assessment will complete assessment in the fall, with a deadline of Oct. 9, 2026, for taking the assessment survey due to faculty going off contract before the Student Outcomes Tableau dashboard can be updated.
    - There are 22 CTE courses conducting spring 2026 assessments. To facilitate LOA Committee's reporting, however, CTE faculty were asked to finish assessment by June 18, 2026, skipping consultation of the Student Outcomes Tableau dashboard and taking the assessment survey immediately. 11 courses were assessed by the June 18, 2026, deadline.
2. 1 course with 1 section in summer 2026. Assessment not yet conducted at the time of this report's writing (July 2026).
3. For AY 2026-27, the Assessment & Curriculum Office does not yet have assessment plans from departments and expects to receive those in fall 2026.
4. Additionally, due to fragmentary records, we are working to determine which courses were slated to be assessed in the five-year cycle running from 2022-2027 that should be assessed in AY 2026-27. We will share our recommendations regarding assessment of missing courses from past years with departments in fall 2026.

Measurement: Number of assessment workshops and faculty training sessions delivered

Target: Three workshops per year

Findings:

We partnered with CAFE to offer the 13 workshops during the 2025-26 AY:

- September 12 and 18, 2025, curriculum workshops (fall 2025)
- September 29 and 30, 2025, assessment workshops (fall 2025)
- January 14, 21, 22; February 27; March 4 and 5, assessment workshops (winter 2026)
- April 7, 8 and 9, 2026 assessment workshops (spring 2026)

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| Measurement: Consolidation and distribution of PLO/ALO results.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Target: 2 reports on every General Education and Discipline Students outcome per year.<br>One report per year on each CTE program. |
| <p>Findings:</p> <ol style="list-style-type: none"> <li>1. The LOA Committee created the following summary reports: one per General Education outcome, one for all Related Instruction outcomes, and one report for spring 2026 CTE program learning outcomes.</li> <li>2. These LOA Committee summary reports used fall 2025 and winter 2026 assessment reports for courses assessing General Education and Related Instruction outcomes. These reports also included in their analysis the backlog of 46 assessment reports for General Education and Related Instruction courses from previous years that had not yet been reviewed by the LOA Committee.</li> <li>3. Report list: <ul style="list-style-type: none"> <li>• Discipline Studies Arts &amp; Letters Fall 2023-Fall 2025</li> <li>• Discipline Studies Science Lab and Science-Not Lab Fall 2025-Winter 2026</li> <li>• All Related Instruction Outcomes Fall 2025-Winter 2026 (plus 1 course from the backlog)</li> <li>• Discipline Studies Social Sciences Fall 2025-Winter 2026</li> <li>• Discipline Studies Cultural Literacy Winter 2026</li> </ul> </li> </ol> |                                                                                                                                    |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| <b>Goal 2: By June 2028, establish and maintain a structured 5-year curriculum review cycle ensuring that 100% of all active courses and programs undergo systematic review.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                    |
| Measurement: TBD                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Target: TBD                                                                        |
| <p>Findings:</p> <p>The Assessment and Curriculum Office has not yet established a structured five-year curriculum review cycle. The Assessment &amp; Curriculum Administrator discussed this idea with Academic Affairs and the LOA Committee and was advised to wait until the current five-year assessment cycle concludes in 2027 before launching a new curriculum review process. However, the Assessment and Curriculum Office has been reviewing data in the CourseLeaf curriculum management system and identified an approximate number of courses with data issues as well as a shorter list of courses that have not been taught in the past five years which also have data issues (e.g., missing key pieces of information such as content outlines, learning outcomes, evidence of transferability, and/or justification for General Education attributes.) Assessment and Curriculum plans to share this list of courses with deans and programs to determine whether any of these courses can be inactivated in the upcoming curriculum cycle.</p> |                                                                                    |
| Measurement: Percentage of active courses and programs reviewed per year.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Target: Cumulative total of 100% of courses and programs reviewed by AY 2029-2030. |
| Findings: We do not have data on this metric as no systematic process exists yet.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                    |

|                                                                                   |                                                                 |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------|
| Measurement: Evidence of curriculum changes or updates following review           | Target: Approximately 20% of courses/programs reviewed annually |
| Findings: We do not have data on this metric as no systematic process exists yet. |                                                                 |

## PART 6: DATA INTERPRETATION

### What do the data suggest about your department's effectiveness?

We saw an increase in assessment in AY 2025-26 from one term to the next as we moved from fall 2025 to winter 2026. While the results from spring 2026 are not yet in, this increase is an encouraging trend. But it is also possible that the increase in the number of assessments completed from fall 2025 to spring 2026 is simply a function of other factors. Certainly, the work done by the Assessment & Curriculum Administrator – from faculty and department outreach to workshops to individual assessment assistance – contributed to higher rates of assessment completion this academic year. Overall, for AY 2025-26 there is a significant increase in assessment completion as compared to prior academic years. From AY 2022-23 to AY 2024-25, 66 assessment reports were created. (Note: Some of these reports from 2022-2024 were completed with the aid of the Assessment & Curriculum Administrator after she started employment at COCC on August 1, 2025.) In AY 2025-26 alone, 131 assessment reports have been created so far.

### Which measurements are strong and affirming?

- The overall increase in assessment reports in AY 2025-26 as compared to AY 2022-23 to AY 2024-25.
- The increase in assessment in AY 2025-26 from fall 2025 to winter 2026.
- Faculty participation in workshops on assessment – while there were sometimes as few as one faculty member participating, there was always someone interested. The workshops were in general productive, and the partnerships with E-Learning and CAFE were fruitful.
- Successful partnerships as well with Institutional Effectiveness, which manages the Student Outcomes Tableau dashboard utilized in the assessment process, and E-Learning, which manages the Canvas learning management system. Brynn Pierce instituted a quarterly Institutional Effectiveness/Assessment and Curriculum Office meeting to facilitate mutual understanding and collaboration.
- Collaboration with the LOA Committee that resulted in the production of the intended summary reports as well as a reflection form for departmental use in the fall return period.

### Were there any internal or external factors that affected your data?

Vacancy in filling Assessment and Curriculum Administrator role; backlog of work for incoming hire; incomplete and confusing recordkeeping for assessment; and missing assessment data.

**Do you need to adjust your measurement tool to better assess your goals or outcomes?**

## **PART 7: ACTION PLAN**

**Is there a need for a new goal or outcome?** Not at this time.

**Do you need to adjust the current goals or outcomes?** It is very unlikely that the target of 100% of identified courses participating in Program Learning Outcome (PLO) or AA Learning Outcome (ALO) program assessment by the end of the 2026-27 academic year will be achieved. For measuring how many courses will be reviewed we may need to refine our measurement tool. It is hard to define an “active” course when courses are technically still able to be offered and remain “on the books” so to speak but are effectively not being taught for a variety of reasons. There is also a very large pool of transfer courses with attributes that make them qualify for assessment, due to a historical preference to add those attributes to increase fill rates; but the question remains whether assessing every transfer course with a General Education/Discipline Studies/Related Instruction attribute yields meaningful results.

**Identify the actions and improvements that your department is committing to over the next year to help you accomplish your outcomes.**

- We hope to launch a working group in fall 2026 to discuss how to improve assessment for the next assessment cycle, 2027-2032.
- We will continue to promote assessment and assist with assessment, while maintaining records and data on assessment.
- We will continue to gather data on curriculum to begin to understand how to launch a more regular process of curriculum review. As part of this effort, we intend to convene a working group in the upcoming academic year (AY 2026-27) in order to start the planning of a curriculum review cycle.