

GradTracks Plans Advisor Training



CENTRAL OREGON
community college

- Review the Lifecycle of a Plan & Terminology
- Create a Plan Based on a Template
- View & Personalize a Student's Plan
- Auditing a Plan
- Plans Notes
- Tracking Critical Requirements
- Plan Ahead
- Options for Managing & Maintaining Plans

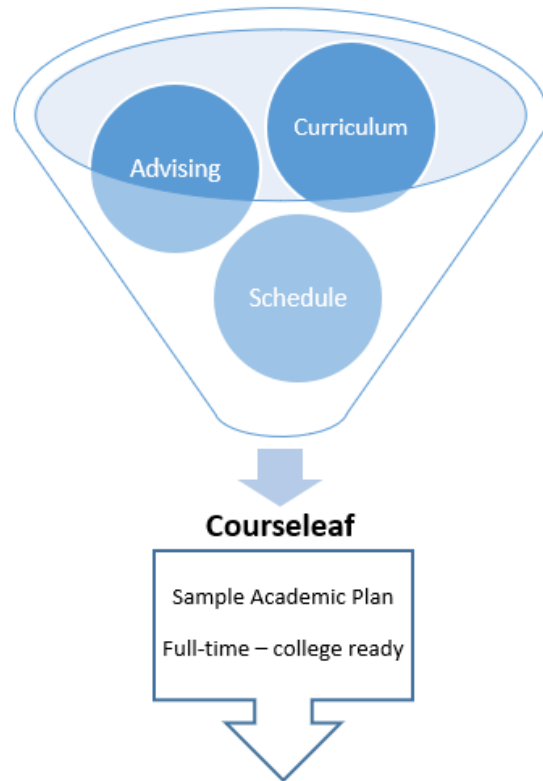
- A new feature in GradTracks
- Provides the ability to create personalized term-by-term degree plans for students.

<
Still Needed
>

BA: General Business AAS - D...

LEVEL 3 GENERAL BUSINES... >

Fall 2022 --- Credits: 17.0	Winter 2023 --- Credits: 14.0	Spring 2023 --- Credits: 12.0
+ BA 111 Credits: 3.0 Minimum grade: C [] ⓘ []	+ BA 104 Credits: 3.0 Minimum grade: C [] ⓘ []	+ BA 218 Credits: 4.0 Minimum grade: C [] ⓘ []
+ LIB 100 Credits: 1.0 Minimum grade: C [] []	+ BA 112 Credits: 3.0 Minimum grade: C [] ⓘ []	+ WR 121 Credits: 4.0 Minimum grade: C [] []
+ BAK 100 Credits: 2.0 [] []	+ CIS 131 Credits: 4.0 Minimum grade: C [] ⓘ []	+ BA 113 Credits: 3.0 Minimum grade: C [] ⓘ []



BUSINESS ADMINISTRATION - ASSOCIATE OF APPLIED SCIENCE (AAS)

OVERVIEW ENTRANCE REQUIREMENTS PROGRAM REQUIREMENTS **SAMPLE PLAN**

SAMPLE PLAN

First Year		
FALL		CREDITS
BA 101	Introduction to Business	4
BA 111	Applied Accounting I	3
CIS 120	Computer Concepts	0.4
BA 178 or BA 285	Customer Service or Business Human Relations	3
LIB 100	Introduction to Finding Information	1
Credits		11-15

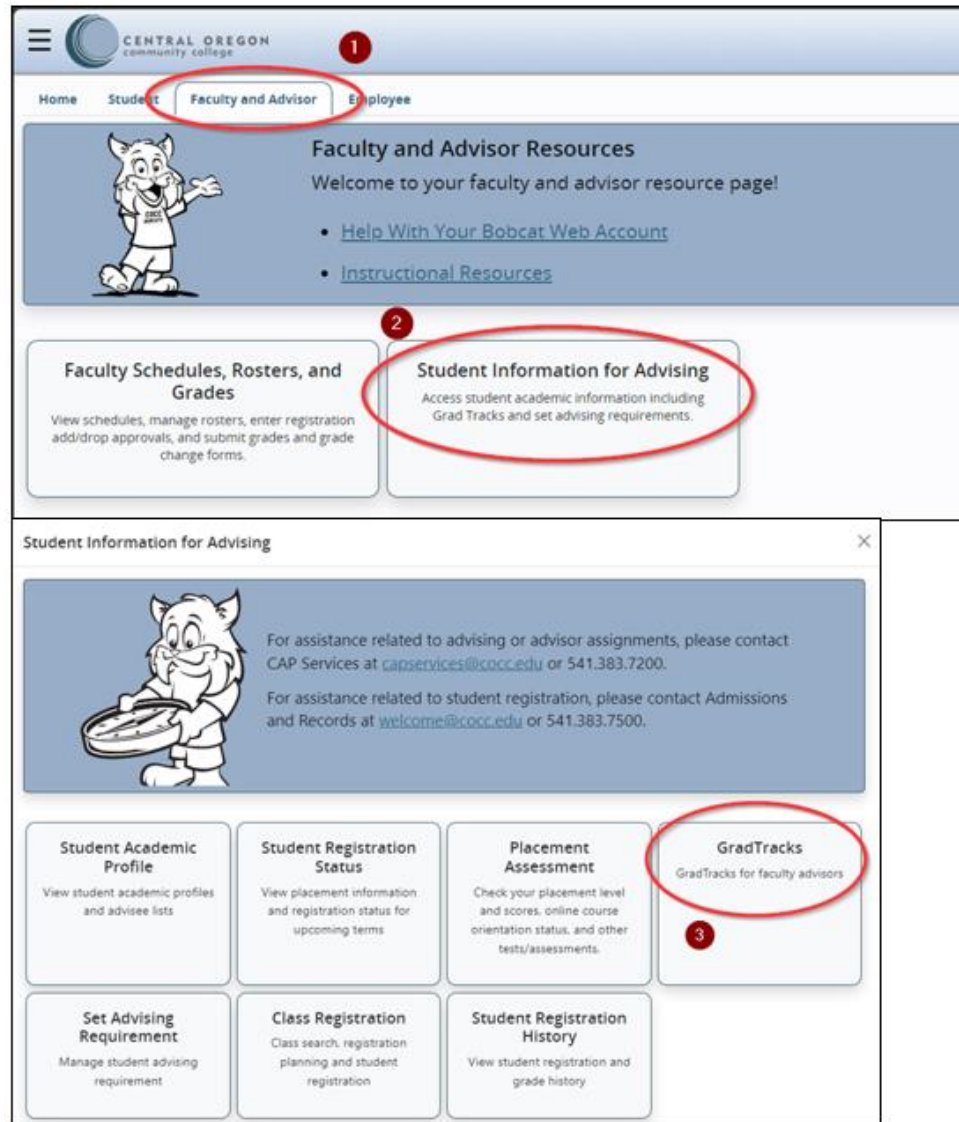
GradTracks Templates –

- Academic plans for “groups” of similar students
- Term by term course recommendations
- Ready to assign to students – becomes the students base plan
- Student’s plan can be customized for their situation

Plan Templates

- Full Time College ready
- Part Time College Ready
- Full Time Developmental
- Additional

Terminology	Definition
Template	A pre-defined term-by-term plan of courses, providing a recommended path to complete a program. Can change yearly based on the Sample Plan in the COCC Catalog. A program can have more than one template (i.e. 2-year plan, 3-year plan)
Plan	A term-by-term plan of courses, tailored to student needs.
Active Plan	The Active plan is the plan the student is following. A student may have many inactive plans.
Start Term	First term of a student plan, generally the student's first term at COCC.
Course Requirement	A specific course to meet a requirement or a single recommended course.
Choice Requirement	Two or more courses or range of courses required in a program.
Placeholder	Advice for elective courses or non-course requirements.
Critical Indicator	A way to mark courses that are required or highly recommended to be taken in a particular term. Typically used for prerequisites, courses only offered in a particular term, or sequencing of courses.
Tracking	Method of assessing academic progress by reviewing completion of course marked as critical.



- From Bobcat Web Account, navigate to:
 1. The Faculty & Advisor tab
 2. Select the “Student Information for Advising” card
 3. Select the “GradTracks” card
- Select a student with no (or minimal) credits and write down their name.

1. Select the **Plans** tab and then **New Plan**

GradTracks
CENTRAL OREGON
community college

AUDIT EXCEPTIONS **PLANS** ADMIN LINKS

Sharon Bellusci

Plans

Data refreshed 08/23/2022 10:13 AM

Student ID: 820123456 Name: Obcato, Bobcat Degree: Assoc of Applied Science

Advanced search

Program/Major: Business:General - AAS Advisor: Bellusci, Sharon Catalog Year: 2022-2023 Overall COCC GPA: no data

Year Admitted: 2019-2020 Academic Standing: no data Financial Aid Max Credit Status: no data Financial Aid Completion Rate: no data

Plan List

Description	Active	Modified ↓	Who	Degree	Level	Status	
BA - General AAS; 2021-22 (7 Terms)	Yes	09/09/2022	Bellusci, Sharon	AAS-CDS	CR	LOCKED	

NEW PLAN

2. Click **Select Template**

Create Plan

Would you like to create a plan based on a template or would you like to start from scratch?

SELECT TEMPLATE **BLANK PLAN**

3. Select a Fall starting term
4. Search for a program (enter a partial name)
5. Select the template to create the student's plan

Create plan from template ×

Select starting term *
Fall 2022

Select

Search templates
General AAS ×

Description ↑	Degree	Major	Catalog year	Term scheme	Modified
BA - General AAS: 2022-23 (7 Terms)	AAS-CDS	5160	2023	FALL TERM START 2-YR 5	3/10/2022
BA - General AAS: 2022-23 (9 Terms)	AAS-CDS	5160	2023	FALL TERM START 3-YR	3/10/2022

Note: Start term must always be **Fall**. If a student is starting Winter, Spring, or Summer, choose **next year's Fall term**. It's easier to move courses to earlier terms.

BA - General AAS: 2022-23 (7 Terms)

[PLAN LIST](#)[NEW PLAN](#)

Degree Assoc of Applied Science

Level Credit

Active No | **Status** NOT LOCKED | **Tracking Status** NOT DISPLAYED, PLAN IS NOT ACTIVE

Edit Plan



Description *

BA - General AAS: 2022-23 (7 Terms) - Graduate in 2 years!



Active



Locked

[CANCEL](#)[SAVE](#)

Let's do it again!

1. Create a second plan from a template
2. Update the second plan's description.

Start by clicking the New Plan button.

Student Information
(same as Audit)



Plan Information



Plan



Plans

Data refreshed 09/29/2022 10:30 AM

Student ID820123456

NameObcato, Bobcat

DegreeAssoc of Applied Science

Advanced search

Program/MajorBusiness:General - AAS

AdvisorBellusci, Sharon, Winchester, Kyleigh

Catalog Year2022-2023

Overall COCC GPAno data

Year Admitted2019-2020

Academic Standingno data

Financial Aid Max Credit Statusno data

Financial Aid Completion Rate no data

BA - General AAS: 2022-23

PLAN LIST

NEW PLAN

DegreeAssoc of Applied Science

LevelCredit

ActiveYes | StatusLOCKED | Tracking StatusOFF-TRACK

Last updated: Bellusci, Sharon on 10/12/2022

Audit | What-If | Delete plan | Save as copy | Create block

Still Needed

BA: General Business AAS - D...

LEVEL 1 FOUNDATION CO...

LEVEL 3 GENERAL BUSINES...

Summer 2022ON-TRACKCredits: 4.0

Fall 2022OFF-TRACKCredits: 14.0

Winter 2023...Credits: 8.0

BA 104Credits: 3.0Minimum grade: C

BA 112Credits: 3.0Minimum grade: C

CIS 131Credits: 4.0Minimum grade: C

Sidebar: Three views of courses

Menu links

Student Plan: Courses by term.

Last updated: Bellusci, Sharon on 08/11/2022

Audit What-If Delete plan Save as copy

Still Needed

BA: General Business AAS - D...

LEVEL 3 GENERAL BUSINES... >

Fall 2022 Credits: 17.0	Winter 2023 Credits: 14.0	Spring 2023 Credits: 12.0
+ BA 111 Credits: 3.0 Minimum grade: C !	+ BA 104 Credits: 3.0 Minimum grade: C !	+ BA 218 Credits: 4.0 Minimum grade: C !
+ LIB 100 Credits: 1.0 Minimum grade: C	+ BA 112 Credits: 3.0 Minimum grade: C !	+ WR 121 Credits: 4.0 Minimum grade: C
+ BAK 100 Credits: 2.0	+ CIS 131 Credits: 4.0 Minimum grade: C !	+ BA 113 Credits: 3.0 Minimum grade: C !

LEVEL 3 GENERAL BUSINESS... >

Sidebar

Use to add courses or requirements to a plan

< Still Needed >

FOUNDATIONAL REQUIREMEN...

Writing >

Oral Communication >

Math in Society (or higher) >

DISCIPLINE STUDIES

Social Sciences-4 courses c... >

< Requirements >

Choice +

Course +

Placeholder +

< Courses >

Search by course or title 🔍

Course # Title

Anthropology (ANTH) ▾

Apprenticeship (APR) ▾

Art (ART) ▴

ART 101 Intro to the ... ⓘ

- **Pencil**



- Edit plan name & active/locked status

- **Scroll through the plan terms**



- Or requirements in the sidebar

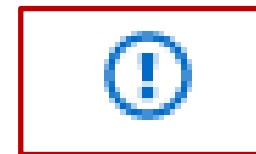
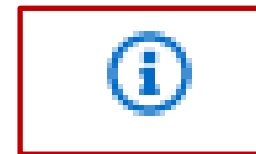
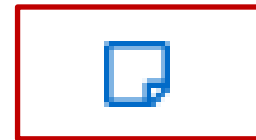
- **More**



- More information = course & schedule (Including Campus details)

- Edit, Delete, Reassign a term or course

- No note
 - Click to add a note
- Note exists
 - Click to view or add
- Course Information
 - and class schedule
- Critical requirement
 - And yes it looks similar



Plans



Data refreshed 08/23/2022 10:13 AM 

Student ID
820123456 

Name
Obcato, Bobcat

Degree
Assoc of Applied Science

[Advanced search](#)

Program/Major Business:General - AAS **Advisor** Bellusci, Sharon **Catalog Year** 2022-2023 **Overall COCC GPA** no data

Year Admitted 2019-2020 **Academic Standing** no data **Financial Aid Max Credit Status** no data **Financial Aid Completion Rate** no data

Summer 2022	Fall 2022	Winter 2023	Spring 2023	Summer 2023	Fall 2023	Winter 2024
ON-TRACK Credits: 4.0	NOT TRACKED Credits: 14.0	--- Credits: 8.0	--- Credits: 15.0	--- Credits: 7.0	--- Credits: 8.0	--- Credits: 8.0
BA 104 Business Math Credits: 3.0 Minimum grade: C ON-TRACK	BA 112 Applied Accounting II Credits: 3.0 Minimum grade: C 	CIS 131 Software Applications Credits: 4.0 Minimum grade: C 	BA 113 Applied Accounting III Credits: 3.0 Minimum grade: C 	BA 214 Business Communications Credits: 3.0 Minimum grade: C 	CIS 125E Excel Credits: 4.0 Minimum grade: C 	BA 220 Business Analysis & Budgeting Credits: 4.0 Minimum grade: C
LIB 100 Intro to Finding Information Credits: 1.0 Minimum grade: C 	WR 121 Academic Composition Credits: 4.0 Minimum grade: C 	BA 101 Introduction to Business Credits: 4.0 Minimum grade: C 	BA 206 Management Fundamentals I Credits: 4.0 Minimum grade: C 	BA 226 Business Law I Credits: 4.0 Minimum grade: C 	BA 250 Entrepreneurship Credits: 4.0 Minimum grade: C 	BA 261 Consumer Behavior Credits: 4.0 Minimum grade: C
	CIS 120 Computer Concepts Credits: 4.0 Minimum grade: C 		BA 218 Personal Finance Credits: 4.0 Minimum grade: C 		Electives Choose 1 BA prefix course	Electives Choose 1 BA prefix course and/or CIS 178
	BA 178 or BA 285 Credits: 3.0 Minimum grade: C 		BA 223 Marketing Principles I Credits: 4.0 Minimum grade: C 		Electives Choose 1 BA prefix course	

Resize the window to get a comprehensive view

Last updated: Bellusci, Sharon on 08/11/2022

Audit What-If Delete plan Save as copy Create block



< Still Needed >

BA: General Business AAS - D...

LEVEL 3 GENERAL BUSINES... >

< >

ADD TERM



Fall 2022 Credits: 17.0

+

BA 111
Credits: 3.0
Minimum grade: C

LIB 100
Credits: 1.0
Minimum grade: C

BAK 100
Credits: 2.0

Winter 2023 Credits: 14.0

+

BA 104
Credits: 3.0
Minimum grade: C

BA 112
Credits: 3.0
Minimum grade: C

CIS 131
Credits: 4.0
Minimum grade: C

Spring 2023 Credits: 12.0

+

BA 218
Credits: 4.0
Minimum grade: C

WR 121
Credits: 4.0
Minimum grade: C

BA 113
Credits: 3.0
Minimum grade: C

Resize the window to get a comprehensive view

< >

ADD TERM

×

Fall 2022	Winter 2023	Spring 2023	Summer 2023	Fall 2023	Winter 2024	Spring 2024
OFF-TRACK Credits: 15.0	... Credits: 14.0	... Credits: 15.0	... Credits: 11.0	NOT TRACKED Credits: 4.0	... Credits: 8.0	... Credits: 7.0
+	+	+	+	+	+	+
BA 101 Credits: 4.0 Minimum grade: C ON-TRACK	BA 104 Credits: 3.0 Minimum grade: C	BA 113 Credits: 3.0 Minimum grade: C	BA 214 Credits: 3.0 Minimum grade: C	CIS 125E Credits: 4.0 Minimum grade: C	BA 220 Credits: 4.0 Minimum grade: C	BA 222 Credits: 4.0 Minimum grade: C
BA 111 Credits: 3.0 Minimum grade: C OFF-TRACK	BA 112 Credits: 3.0 Minimum grade: C	BA 206 Credits: 4.0 Minimum grade: C	BA 226 Credits: 4.0 Minimum grade: C	Electives Choose 3 BA prefix courses	BA 261 Credits: 4.0 Minimum grade: C	BA 290 Credits: 3.0 Minimum grade: C
CIS 120 Credits: 4.0 Minimum grade: C ON-TRACK	CIS 131 Credits: 4.0 Minimum grade: C	BA 218 Credits: 4.0 Minimum grade: C	BA 250 Credits: 4.0 Minimum grade: C	+	Electives Choose 1 BA prefix course	Electives Choose 2 BA prefix courses
LIB 100 Credits: 1.0 Minimum grade: C	WR 121 Credits: 4.0 Minimum grade: C	BA 223 Credits: 4.0 Minimum grade: C	+		Electives Choose 1 BA prefix course and/or CIS 178	+

Last updated: Bellusci, Sharon on 08/11/2022

[Audit](#) [What-If](#) [Delete plan](#) [Save as copy](#) [Create block](#)



Still Needed

BA: General Business AAS - D...

LEVEL 3 GENERAL BUSINES... >

< >

Fall 2022

Credits: 17.0

⋮

+

BA 111

Credits: 3.0

Minimum grade: C

⋮

!

Winter 2023

Credits: 14.0

⋮

+

BA 104

Credits: 3.0

Minimum grade: C

⋮

!

Spring 2023

Credits: 12.0

⋮

+

BA 218

Credits: 4.0

Minimum grade: C

⋮

!

ADD TERM

⌵

Add Term

×

Please select a term to add to this plan.

Select term *

▼

CANCEL

ADD

< Requirements >

Choice +

Course +

Placeholder +

New Requirement

Requirement type
Course

Term *
Fall 2023

☒ Critical

WR 121Z

You searched for: WR 121

Credits
4.00

Minimum grade
C

CANCEL

SAVE

Everything
entered
on one
screen!

< **Still Needed** >

BA: General Business AAS - D...

[All](#) /

[LEVEL 1 FOUNDATION COURSES](#) /

Customer Service or Business Human
Relations

1 Class in

BA 178 Customer Servi...



BA 285 Business Hum...



Fall 2022 



Credits: 18.0



BA 101

Credits: 4.0

Minimum grade: C



178 Customer Servi...



BA 111

Credits: 3.0

Minimum grade: C



First step:
1) Drag-n-drop

BA 178
Credits: 3.0

Human
Take on

Delete this requirement

Reassign this requirement

Edit Requirement

Requirement type
Course

☐ Critical

BA 178

Credits
3.0

Minimum grade

CANCEL SAVE

Second Step:

1) More - Edit

2) Select minimum grade of C

Last updated: Bellusci, Sharon on 08/11/2022

[Audit](#) [What-If](#) [Delete plan](#) [Save as copy](#) [Create block](#)



< **Still Needed** >

BA: General Business AAS - D...

LEVEL 3 GENERAL BUSINES... >



ADD TERM



Fall 2022

Credits: 17.0

Winter 2023

Credits: 14.0

Spring 2023

Credits: 12.0



BA 111

Credits: 3.0

Minimum grade: C

BA 104

Credits: 3.0

Minimum grade: C

BA 218

Credits: 4.0

Minimum grade: C

LIB 100

Credits: 1.0

Minimum grade: C

BA 112

Credits: 3.0

Minimum grade: C

WR 121

Credits: 4.0

Minimum grade: C

BAK 100

Credits: 2.0

CIS 131

Credits: 4.0

Minimum grade: C

BA 113

Credits: 3.0

Minimum grade: C

Fall 2022 

Credits: 18.0



BA 101

Credits: 4.0

Minimum grade: C



Add requirements to Fall 2022

Subjects

Courses

Still needed

Subjects

Business



Search by title



Business (BA)



Course BA 101

Title Introduction to Business



Course BA 104

Title Business Math



Course BA 111

Title Applied Accounting I

BA: General Business AAS - Details

LEVEL 1 FOUNDATION COURSES

Personal Finance - 1 Class in

☒	Course	BA 218	Title	Personal Finance	Credits	4
-------------------------------------	--------	--------	-------	------------------	---------	---

Academic Composition - 1 Class in

☒	Course	WR 121	Title	Academic Composition	Credits	4
-------------------------------------	--------	--------	-------	----------------------	---------	---

LEVEL 2 CORE COURSES

Applied Accounting III - 1 Class in

☒	Course	BA 113	Title	Applied Accounting III	Credits	3
-------------------------------------	--------	--------	-------	------------------------	---------	---

LEVEL 3 GENERAL BUSINESS SPECIALIZATION

Choose 21-24 credits with a BA prefix and/or CIS 178 - 21 to 24 Credits in

BA @

☐	Course	CIS 178	Title	Internet in Depth	Credits	4
--------------------------	--------	---------	-------	-------------------	---------	---

BA 218 ✕

WR 121 ✕

BA 113 ✕

CANCEL

ADD TO PLAN

Courses

Still needed

Subjects
Business



Search by title



Business (BA)

☐	Course BA 101	Title Introduction to Business	Credits 4.0
☐	Course BA 104	Title Business Math	Credits 3.0
☐	Course BA 111	Title Applied Accounting I	Credits 3.0
☐	Course BA 112	Title Applied Accounting II	Credits 3.0
☐	Course BA 113	Title Applied Accounting III	Credits 3.0
☐	Course BA 120	Title Intro to Supply Chain Mgmt	Credits 4.0
☐	Course BA 121	Title Logistics Management I	Credits 4.0
☐	Course BA 123	Title Intro Transp Logistics	Credits 4.0
☐	Course BA 124	Title Trucking Operations Management	Credits 4.0
☐	Course BA 177	Title Payroll Accounting	Credits 3.0

CANCEL

ADD TO PLAN

- Right tool for the right job!
- Depends on program details
- Filling in a couple of courses or building a new plan
- Personal preference – all at once or multi-step
- Try them out and see which one(s) you prefer.

GradTracks fills the Plans audit in this order:

1. Prior coursework, transfer courses and pre-registered or in-progress courses
2. Plans courses in the current and future terms
3. Plans choice requirements (only if a course is selected).
4. Placeholders are displayed in a section at the end of the audit

✓ Intro to Business	BA 101	Intro To Business	ATR	4	Fall 2018
		Satisfied by:	BA101 - Intro to Business - Chemeketa Cmty College		
✓ Business Math	BA 104	Business Math	ATR	4	Fall 2018
		Satisfied by:	BA104 - Business Math - Chemeketa Cmty College		
○ Applied Accounting I	Still needed:		1 Class in BA 111 ✓		
○ Customer Service or Business Human Relations	Still needed:		1 Class in BA 178 or 285		
📍 Personal Finance	BA 218	Personal Finance	PLAN	(4)	Spring 2023
✓ Computer Competency					
✓ Computer Concepts	CIS 120	Computer Info Science	ATR	4	Fall 2018
		Satisfied by:	CIS120 - Computer Info Science - Chemeketa Cmty College		
📍 Software Applications	CIS 131	Software Applications	PLAN	(4)	Winter 2023
○ Intro to Finding Information	Still needed:		1 Class in LIB 100		
📍 Academic Composition	WR 121	Academic Composition	PLAN	(4)	Fall 2022
LEVEL 2 CORE COURSES					
📍 Applied Accounting II	BA 112	Applied Accounting II	PLAN	(3)	Fall 2022
📍 Applied Accounting III	BA 113	Applied Accounting III	PLAN	(3)	Spring 2023
📍 Management Fundamentals I	BA 206	Management Fundamentals I	PLAN	(4)	Spring 2023

Why use tracking?

- Advisees know which courses are critical to take in the planned term
- Easy to see whether critical courses were completed in the planned term
- Advisor determines the precision of tracking - all courses or just the critical courses

Sp 22 Start ✎ 📄

Degree Assoc of Applied Science

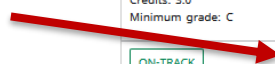
Level Credit

Active Yes | **Status** LOCKED | **Tracking Status** ON-TRACK



This student's plan is On-Track

This advisor is tracking ALL courses



Winter 2022	Spring 2022	Fall 2022
ON-TRACK Credits: 13.0	ON-TRACK Credits: 12.0	--- Credits: 12.0
+ BI 232 Credits: 4.0 Minimum grade: C ON-TRACK ⓘ 📄	+ BI 233 Credits: 4.0 Minimum grade: C ON-TRACK ⓘ 📄	+ COMM 218 Credits: 3.0 Minimum grade: C --- ⓘ 📄
+ LMT 255 Credits: 4.0 Minimum grade: C ON-TRACK ⓘ 📄	+ LMT 130 Credits: 2.0 Minimum grade: C ON-TRACK ⓘ 📄	+ LMT 145 Credits: 5.0 Minimum grade: C --- ⓘ 📄
+ LMT 217 Credits: 2.0 Minimum grade: C ON-TRACK ⓘ 📄	+ LMT 155 Credits: 2.0 Minimum grade: C ON-TRACK ⓘ 📄	+ LMT 226 Credits: 2.0 Minimum grade: C --- ⓘ 📄
+ HD 100CS Credits: 3.0 Minimum grade: C ON-TRACK ⓘ 📄	+ LMT 170 Credits: 2.0 Minimum grade: C ON-TRACK ⓘ 📄	+ LMT 227 Credits: 2.0 Minimum grade: C --- ⓘ 📄

Courses, terms, and plans will be tracked only when:

- A plan is Active and Locked
- One or more Course/Choice requirements are marked Critical

Note: If minimum grade of C is not selected, a D grade will show as “On Track”. This won’t be accurate for most program requirements.

A critical course is one that YOU identify as critical to complete in the planned term

BA - General AAS: 2022-23 (7 Terms) - Graduate in 2 years!  

Degree Assoc of Applied Science
Level Credit

Active Yes | Status LOCKED | Tracking Status **ON-TRACK**

Overall Plan tracking

Fall 2022  

ON-TRACK  Credits: 13.0

+

BA 101
Credits: 4.0
Minimum grade: C

ON-TRACK  

CIS 120
Credits: 4.0
Minimum grade: C

ON-TRACK  

LIB 100
Credits: 1.0
Minimum grade: C

Term tracking

Requirement tracking

BA - General AAS: 2022-23



Degree

Assoc of Applied Science

Level

Credit

Active

Yes

Status

LOCKED

Tracking Status

OFF-TRACK

Overall plan and term status is a roll-up based from the level below.

One off-track course will cause both the **term** and the **overall plan** status to be off track.

Future terms are not evaluated!

Summer 2022

ON-TRACK

Credits: 8.0

+

BA 101

Credits: 4.0

Minimum grade: C

ON-TRACK

BA 104

Credits: 3.0

Minimum grade: C

ON-TRACK

LIB 100

Credits: 1.0

Minimum grade: C

Fall 2022

OFF-TRACK

Credits: 14.0

+

BA 112

Credits: 3.0

Minimum grade: C

OFF-TRACK

WR 121

Credits: 4.0

Minimum grade: C

CIS 120

Credits: 4.0

Minimum grade: C

ON-TRACK

Winter 2023

Credits: 4.0

+

CIS 131

Credits: 4.0

Minimum grade: C

+

Notice - This advisor is only marking some courses as critical.

Tracking status is updated when:

- You make **any** adjustments to a student's plan
- When the Batch Tracking Processor job runs.
 - The plan will be updated by the ID of the job runner on the date the job is ran. We plan to batch update status once or twice per term.

Plans



Data refreshed 09/08/2023 12:01 AM

Student ID
TEST12345

Select Student
Student, Bobcat

Degree
Associate of Science Transfer

Program/Major Business AST

Advisor Winchester, Kyleigh

Catalog Year 2023-2024

Overall COCC GPA 2.85

Year Admitted 2023-2024

Academic Standing no data

Financial Aid Max Credit Status no data

Financial Aid Completion Rate no data

Personal Pronoun They/them/theirs

Plan List

NEW PLAN

Description	Active	Modified ↓	Who	Degree	Level	Status	
BA - Business AST: 2023-24 (Calculus Pathway)	Yes	08/16/2023	Winchester, Kyleigh	AST-CDS	CR	Locked	

Massage Therapy AAS: 2019-20 Fall day LMT



Degree Assoc of Applied Science

Level Credit

Active Yes | **Status** LOCKED | **Tracking Status** OFF-TRACK

Last updated: Mattox, Jenna on 03/22/2022

[Audit](#) [What-If](#) [Delete plan](#) [Save as copy](#) [Create block](#)



< **Still Needed** >

Criminal Justice AAS - Details

SUPPORT COURSES >

CORE COURSES >

OTHER REQUIRED COURSES >



Fall 2021

OFF-TRACK Credits: 10.0



LMT 170

Credits: 2.0
Minimum grade: C

OFF-TRACK



LMT 113

Credits: 4.0
Minimum grade: C

OFF-TRACK



Winter 2022

OFF-TRACK Credits: 17.0



MTH 020

Credits: 4.0
Minimum grade: C

OFF-TRACK



LMT 118

Credits: 4.0
Minimum grade: C

OFF-TRACK



Plan notes



Note exists



No note yet

Term notes

Requirement notes

Requirement Notes ×

Created on 09/22/2022

By Winchester, Kyleigh Source Template

Recommendation for Elective requirement

ADD A NEW NOTE

“more” icon
edit or delete the note

This note came from a template.

Notes will often identify the requirement this course will meet in the student’s audit.

Add a new note ×

Add description
Example of a new note|

CANCEL **SAVE NOTE**

BA - Business AST: 2023-24 (Calculus Pathway)

Degree Assoc of Arts OR Trnsfr(AAOT)

Level Credit

Total planned credits 64.0

Active Yes | **Status** Locked | **Tracking Status** NOT EVALUATED

Fall 2023 

--- Credits: 12



BA 101
Credits: 4.0
Minimum grade: C



WR 121Z
Credits: 4.0
Minimum grade: C



CIS 120
Credits: 4.0
Minimum grade: C



CENTRAL OREGON
community college

[Student](#) • [Registration](#) • [Select a Term](#) • [Select A Plan](#)

Select A Plan

Plans you have created for this term: 0

Term: Fall 2023

You are allowed a maximum of 5 plans for this term.

 Create a New Plan

Number of GradTracks Plans: 1

Plan: BA - Business AST: 2023-24 (Calculus Pathway) Created by: You

Plan Ahead

Find Classes GradTracks Plans

Number of GradTracks Plans for this term: 1
Term: Fall 2023

Plan: BA - Business AST: 2023-24 (Calculus Pathway) Created by: You

Class Information	Title	Credits	Critical Indicator	Choice Group	Course Sections	Add Course
BA 101	Introduction to Business	4	✓		View Sections	Add Course
WR 121Z	Composition I	4	✓		View Sections	Add Course
CIS 120	Computer Concepts	4	✓		View Sections	Add Course

Schedule Schedule Details

Class Schedule for Fall 2023

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9am		Planned ✓ WR121Z (Planned)		Planned ✓ WR121Z (Planned)			
10am			CIS120 (Planned)		CIS120 (Planned)	Planned ✓ BA101 (Planned)	Planned ✓ BA101 (Planned)
11am							

Panels

GradTracks Plan +

CRN	Class Information	Title	Credits	Registration Status	Delivery Method
40882	CIS 120, 0	Computer Concepts	4	Pending	Remote/Online
45760	WR 121Z, 0	Composition I	4	Planned	In-Person
40418	BA 101, 0	Introduction to Business	4	Planned	In-Person

Total Planned Hours: 8

Save Plan

Creating a student's first plan

Option 1: Advisor manually creates a plan based on a template for each advisee

- Best for small number of advisees
- Good for programs with multiple templates and a variety of student needs

Option 2: GradTracks Plans team can create the first plan for all students in a program

- Can be used if all students in the program use the same template
- Important to discuss with other advisors in the program
- If a student already has a plan, this process will not create a second plan

Option 3: GradTracks Plans team can create the first plan for a list of students

- Most effective for lists of 15+ students
- Examples: create a plan for students in a class roster (SFS college success)
- Note: In most cases, you will need to provide the list of students/IDs
- If a student already has a plan, this process will not create a second plan

Ongoing Maintenance

Option 1: Advisor-Maintained

- Best for cohort programs
- Active plan stays locked
- Only the advisor can make changes

Option 2: Advisee-Maintained

- Student is fully responsible for their plan
- Active plan is left unlocked
- Student or advisor can edit, advisor does **not** need to review and make active

Option 3: Advisee/Advisor Shared Maintenance

- Active plan stays locked
- In order to change/update, student makes a copy
- Advisor reviews updated plan and makes it the new active & locked plan

Contacts for future questions

- Kyleigh Winchester – A&R 541-318-3731
 - Sharon Bellusci – 541-330-4361
-
- Please delete the plans you created!