



Plan Ahead Tool

Insights from COCC and Best Practices



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- Planning Tools Available at COCC
 - GradTracks Plans
 - Plan Ahead
- Plan Ahead
 - Building a Registration Plan
 - Building a Registration Plan Using GradTracks Plans
 - Editing a Plan
 - Register for Classes
- Best Practices
- Tips and Tricks
- Resources

Student ID
TEST54321Name
Cat, BobbieDegree
Assoc of Applied Science[Advanced search](#)**Program/Major** Massage Therapy - AAS **Advisor** Weller, Eric **Catalog Year** 2024-2025 **Overall COCC GPA** no data **Year Admitted** 2024-2025**Academic Standing** no data **Financial Aid Max Credit Status** no data **Financial Aid Completion Rate** no data **Personal Pronoun** He/him/his**Massage Therapy (AAS): 2024-25 (Fall Day)** [PLAN LIST](#)[NEW PLAN](#)**Degree** Assoc of Applied Science**Level** Credit**Total planned credits** 65.000**Active** Yes | **Status** Locked | **Tracking Status** OFF TRACK**Last updated:** Weller, Eric on 09/06/2024[Audit](#) [Delete plan](#) [Save as copy](#)< **Still Needed** >

Massage Therapy AAS - Details

CORE COURSES >

OTHER REQUIRED COURSES >

[ADD TERM](#)**Fall 2024** 
OFF TRACK Credits: 9**Winter 2025** 
--- Credits: 16**Spring 2025** 
--- Credits: 15LMT 113
Credits: 4.000
Minimum grade: CLMT 118
Credits: 4.000
Minimum grade: CLMT 124
Credits: 4.000
Minimum grade: C

[Student](#) • [Registration](#) • [Select a Term](#) • [Select A Plan](#) • [Plan Ahead](#)

Plan Ahead

Find Classes

GradTracks Plans

Term: Summer 2025

Subject

Course Number

Keyword (With Any Words)

Search

Clear

► Advanced Search

Schedule

Schedule Details

Class Schedule for Summer 2025

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2pm							
3pm			✓ WS121Z (Planned)		✓ WS121Z (Planned)		
4pm							
5pm							
6pm			✓ MTH105Z (Planned)		✓ MTH105Z (Planned)		

Panels ▾

TEST +

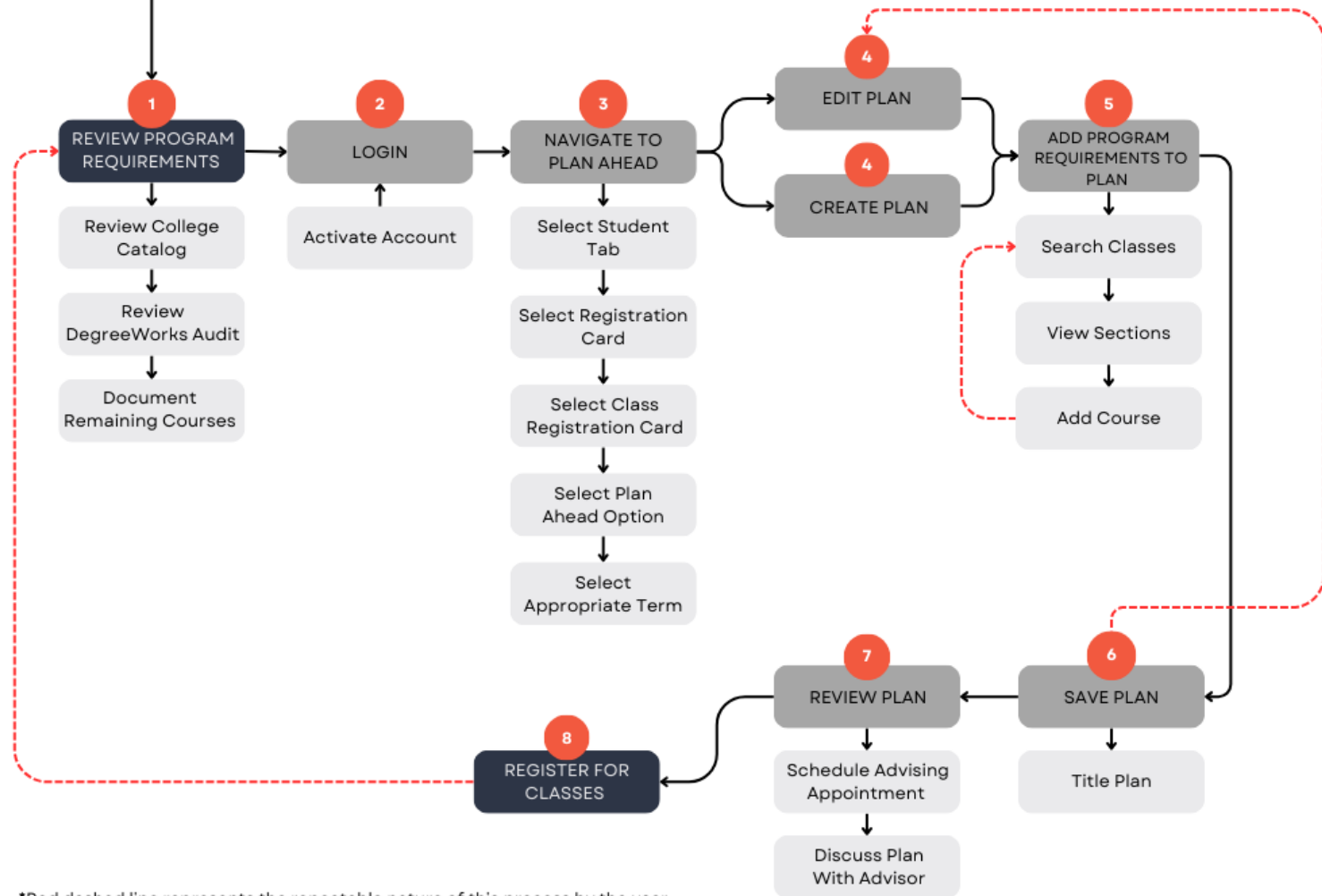
CRN	Class Informati	Title	Credi	Registration Status	Delivery Method	Action
30076	HD 100CS, 01	College Success	3	Planned	Online	None ▾
30181	WR 121Z, 08	Composition I	4	Planned	In-Person	None ▾
30110	MTH 105Z, 02	Math in Society	4	Planned	In-Person	None ▾

Total Planned Hours: 11

Save Plan

GradTracks Plans	Plan Ahead
Tool can be used by advisors only	Tool can be used by both students and advisors
Templates are built from Sample Plans that are found in the Course Catalog	Can be used as reference or free range of course selection
Encompasses an entire program	Term based tool (not program)
Gives a term by term picture	Only available for next/future terms
Allows for successful future planning	This registration tool DOES NOT register students, only plans the future registrations
Sample Plans are approved through Curriculum Committee	

Using the recently implemented planning tool known as Plan Ahead, first-year students at Central Oregon Community College will be able to successfully build a term-based registration plan that follows their program accurately to improve their advising experiences each term through participation of a hands-on training experience.



Student Registration



For assistance, please contact Admissions and Records at welcome@cocc.edu or 541.383.7500.

Registration Status

Check registration date and ability to register.

GradTracks

Track degree/certificate progress, plan ahead, and view advisor.

Class Registration

Find, register, and drop classes and view class schedule.

3

Textbooks

Order online from the COCC Bookstore.

High School Options

View your Expanded Options or other high school program status.

Placement Assessment

Check your placement level and scores, online course orientation status, and other tests/assessments.



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Student • Registration

Registration

What would you like to do?

[Register for Classes](#)
Search and register for your classes. You can also view and manage your schedule.

[Plan Ahead](#)
Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.

[Class Search](#)
With COCC's Class Search tool, you can browse classes and prioritize what works best for you, your schedule, and your goals.

[View Registration Information](#)
View your past schedules and your ungraded classes.

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Student • Registration • Select a Term

Select a Term

Select a term to start planning.

Terms Open for Planning

Spring 2025

Continue



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[Student](#) • [Registration](#) • [Select a Term](#) • [Select A Plan](#) • [Plan Ahead](#)

Plan Ahead

Find Classes

GradTracks Plans

Enter Your Search Criteria

Term: Spring 2025

Subject

✕ Writing

Course Number

121Z

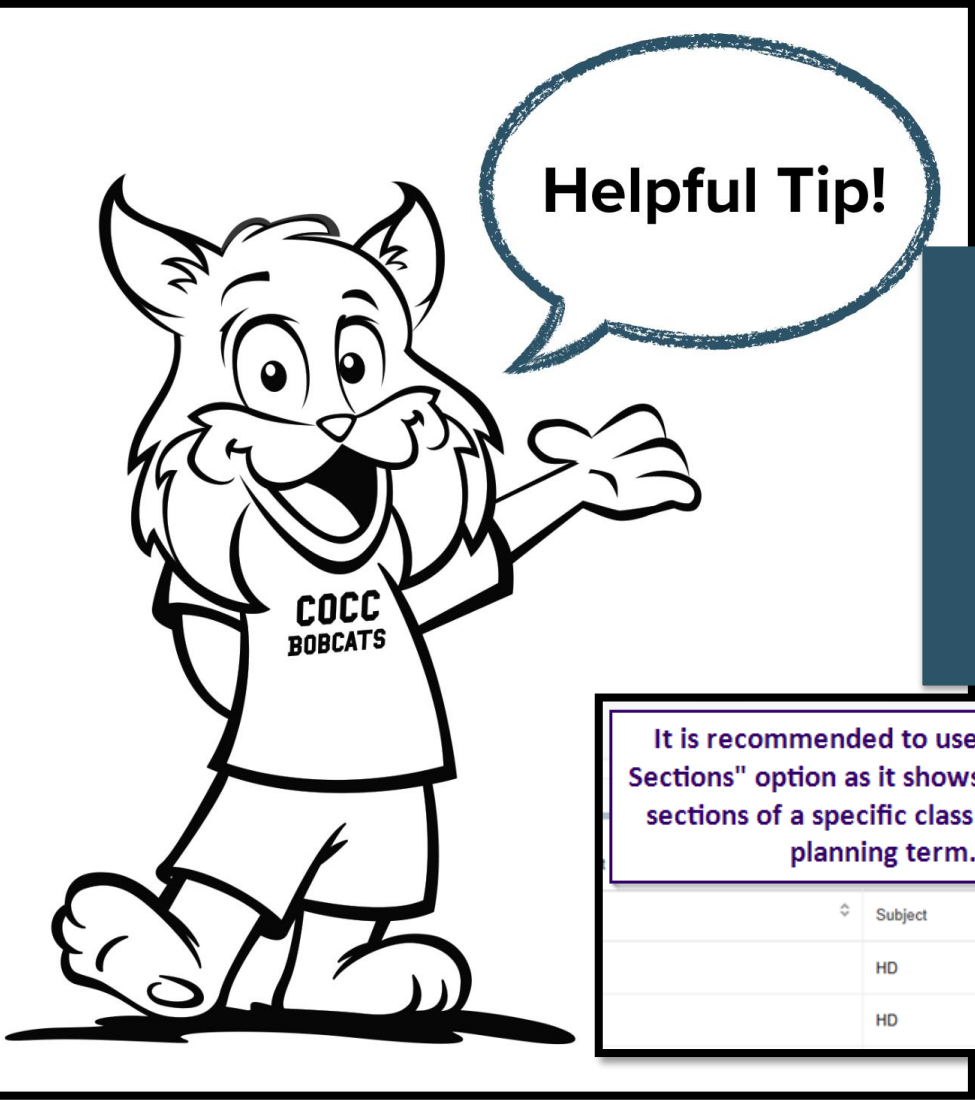
Keyword (With Any Words)

Search

[Clear](#)

► [Advanced Search](#)

Plan: Business (AST): 2024-25 (Statistics Pathway) Created by: You



Helpful Tip!

Be Mindful of “View Sections” vs “Add Course” options!

It is recommended to use the "View Sections" option as it shows all available sections of a specific class during that planning term.

	Subject	Course №	Cr	Course Sections	Add Course
	HD	100CS	3	View Sections	Add Course
	HD	100PM	1	View Sections	Add Course



Helpful Tip!

A screenshot of a web application interface for course selection. It features a table with three rows, each containing the number '3' in the first column. The second column of the table contains the text 'NOT OFFERED FOR TERM' in yellow, which is highlighted by a red circle. To the right of the table, there are buttons labeled 'View Sections' and 'Add Course'. At the top right of the interface is a 'Search Again' button. At the bottom of the interface, there is a footer area with the text 'Planned Hours: 0 | Registered and CEU Hours: 12' and a 'Save Plan' button.

3		View Sections	Add Course
3	NOT OFFERED FOR TERM		Add Course
3	NOT OFFERED FOR TERM		Add Course

Search Again

Planned Hours: 0 | Registered and CEU Hours: 12

Save Plan

If there are no sections for a class this term, you will see “NOT OFFERED FOR TERM”

BA - Business AST: 2023-24 (Calculus Pathway)



Kyleigh Winchester

[Student](#) • [Registration](#) • [Select a Term](#) • [Select A Plan](#) • [Plan Ahead](#)

Plan Ahead

Find Classes

GradTracks Plans

Number of GradTracks Plans for this term: 1

Term: Fall 2023

Plan: BA - Business AST: 2023-24 (Calculus Pathway)

Created by: You

Class Information	Title	Credits	Critical Indicator	Choice Group	Course Sections	Add Course
BA 101	Introduction to Business	4	✓		View Sections	Add Course
WR 121Z	Composition I	4	✓		View Sections	Add Course
CIS 120	Computer Concepts	4	✓		View Sections	Add Course

[Schedule](#) | [Schedule Details](#)

Class Schedule for Fall 2023

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9am		Planned ✓ WR 121Z (Planned)		Planned ✓ WR 121Z (Planned)			
10am			CIS 120 (Planned)		CIS 120 (Planned)	Planned ✓ BA 101 (Planned)	Planned ✓ BA 101 (Planned)
11am							

GradTracks Plan

CRN	Class Information	Title	Credits	Registration Status	Delivery Method
40882	CIS 120, 0	Computer Concepts	4	Pending	Remote/Online
45760	WR 121Z, 0	Composition I	4	Planned	In-Person
40418	BA 101, 0	Introduction to Business	4	Planned	In-Person

Total Planned Hours: 8

Save Plan

Plan: BA - Business AST: 2023-24 (Calculus Pathway) Created by: You



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[Student](#) • [Registration](#) • [Select a Term](#)

Select a Term

Terms Open for Planning 1
Winter 2024 1

Continue 2

Term: Winter 2024
You are allowed a maximum of 5 plans for this term.
[Create a New Plan](#)

Plan: Plan Ahead pdf | Created by: You | Preferred

CRN	Class Information	Title	Credits	Delivery Method	Instructor
15685	WR 122Z, 0	Composition II	4	Online (Orientation Required)	Jacob Agatucci (Primary)
11480	BA 101, 0	Introduction to Business	4	Online (Orientation Required)	Michael Hansen (Primary)
12569	EC 201, 1	Microeconomics	4	In-Person	Abhay Ghisara (Primary)
15623	MTH 112Z, 0	Precalculus II: Trigonometry	4	In-Person	Michelle Butler (Primary)

Total Planned Hours: 16

Records: 4

Delete Edit 3

Plan Ahead

Save Successful

Find Classes

Created by Others

GradTracks Plans

Enter Your Search Criteria

Term: Winter 2024

Subject

Course Number

Keyword (With Any Words)

Search

Clear

Advanced Search

Schedule

Schedule Details

Class Schedule for Winter 2024

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am							

Panels

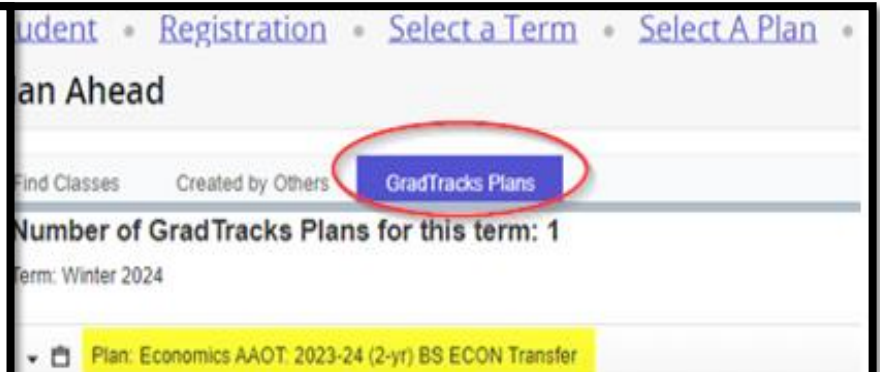
Plan Ahead pdf

CRN	Class Informa	Title	Crec	Registration Statu	Delivery Method	Action
15685	WR 122Z, 0	Composition II	4	Planned	Online (Orienta...	Delete 1
11480	BA 101, 0	Introduction to Busi...	4	Planned	Online (Orienta...	None
12569	EC 201, 1	Microeconomics	4	Planned	In-Person	None

Total Planned Hours: 16

Save Plan 2

GradTracks vs Advisor Plans



A user **CANNOT** edit a plan that they did not create.

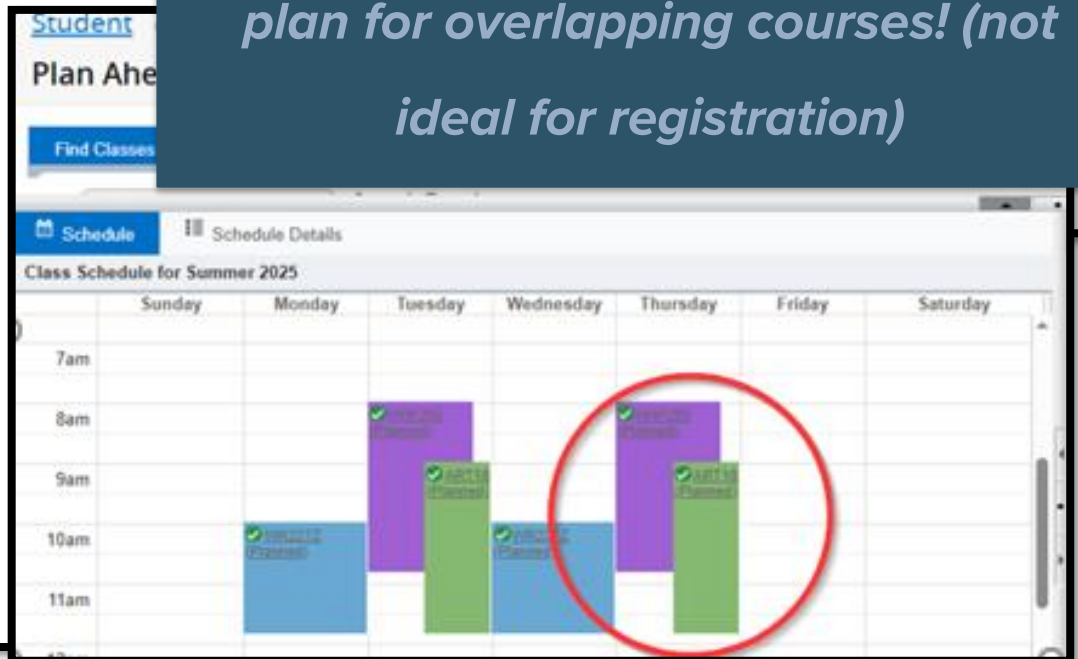
WR 122Z	<u>Composition II</u>
WR 227Z	<u>Technical Writing</u>

Calendar View vs Summary View



Helpful Tip!

Plan Ahead will allow a student to plan for overlapping courses! (not ideal for registration)



Register for Classes

Find Classes Enter CRNs **Plans** Schedule and Options

Register from a plan.

Term: Winter 2024

Plan: Plan Ahead pdf

CRN	Course Informati	Title	Delivery Method
15677	WR 121Z, 0	<u>Composition I</u>	Online (Orientation Required)

Plan: Winter 24-Advising Plan

The error illustrated here is due to the student not completing the Online Orientation requirement before registering for the WR 121Z course listed in the bottom-right panel. Any course in this panel will highlight in red when errors occur.

1 WR 121Z CRN 15677: Prerequisite and Test Score error

Created by: You (Preferred) **Add All**

Credits	Instructor	Course Sections	Add
4	Stacey Donohue (...)	View Sections	Add

Records: 1

Created by: Weller, Eric (Advisor)

Schedule Schedule Details

Class Schedule for Winter 2024

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am							
9am							

Summary

[Tuition and Fees](#)

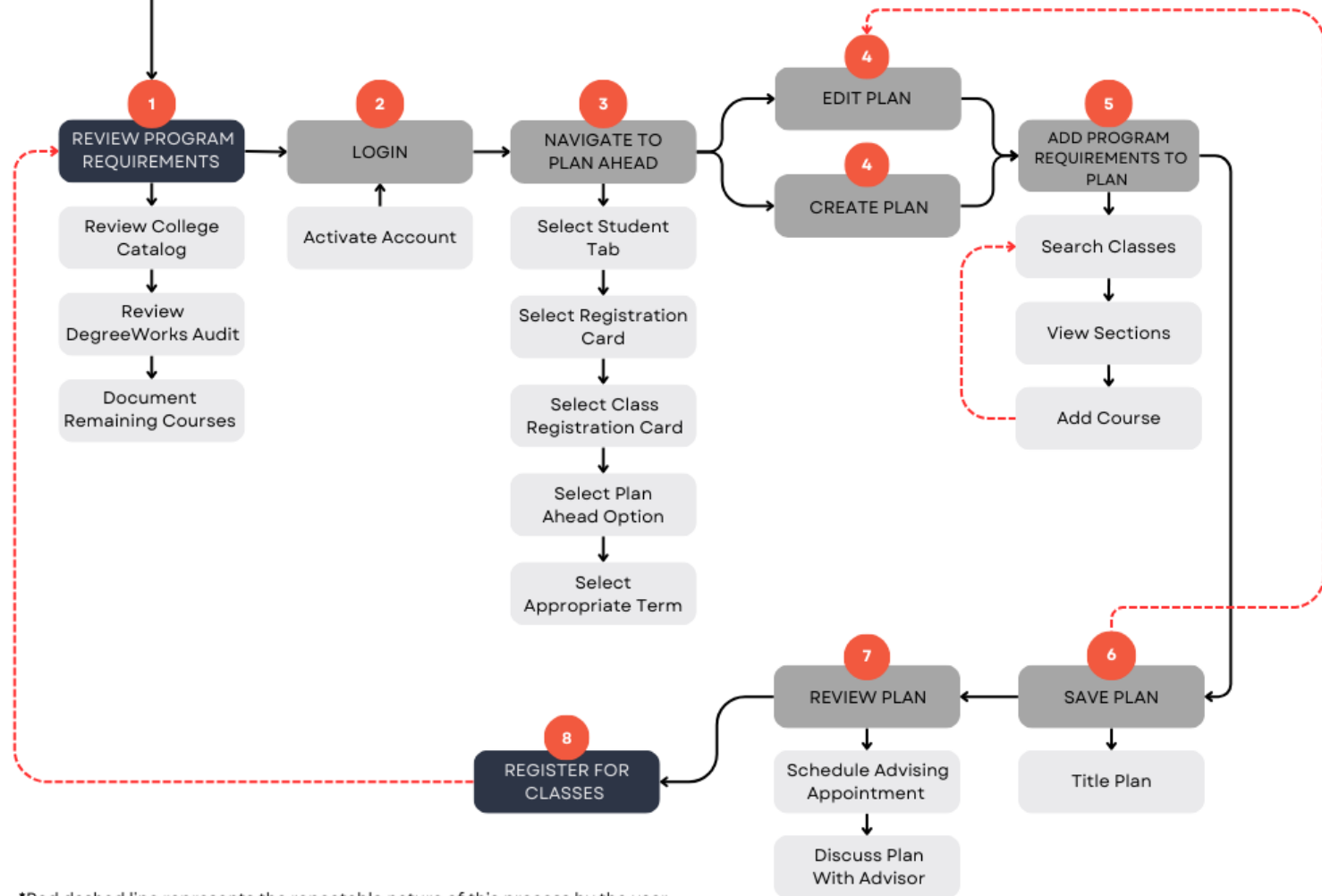
CRN	Class Informati	Credi	Title	Delivery Method	Status	Action
15677	WR 121Z, 0	4	<u>Composition I</u>	Online (Orientatio...	Errors Preventing...	Remove
11480	BA 101, 0	4	<u>Introduction to Business</u>	Online (Orientatio...	Registered	None
12569	EC 201, 1	4	<u>Microeconomics</u>	In-Person	Registered	None
15623	MTH 112Z, 0	4	<u>Precalculus II: Trigon...</u>	In-Person	Registered	None

Total Hours | Registered: 12 | Billing: 12 | CEU: 0 | Min: 0 | Max: 19

Panels

Submit

Using the recently implemented planning tool known as Plan Ahead, first-year students at Central Oregon Community College will be able to successfully build a term-based registration plan that follows their program accurately to improve their advising experiences each term through participation of a hands-on training experience.



GradTracks Plans & Plan Ahead

- ✓ Is there a GradTracks Plans template for the student's program?
- ✓ Does the student have a GradTracks Plan assigned?
- ✓ Is it set as "Active" & "Locked"?
- ✓ Are there Placeholder Requirements to consider?
- ✓ Are there Choice Requirements to consider?

Plan Ahead

- ✓ Are there Prerequisite/Corequisite courses?
- ✓ Do course times/dates overlap?
- ✓ Are there available seats and/or a waitlist seats for the course(s) planned?

- Plan Ahead
 - Handout for Students
 - Handout for Advisors
 - Two (2) training videos (student centered)
- GradTracks Plans
 - Handout for Students
 - Handout for Advisors
 - Annual Advisor Training

- Contact Information:

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541-318-3731	541-383-7254	541-383-7500
kwinchester@cocc.edu	cbrown26@cocc.edu	welcome@cocc.edu

- Weblinks to resources:

Plan Ahead Video Tutorial	Plan Ahead Webpage
	