

CENTRAL OREGON COMMUNITY COLLEGE Faculty Senate - Meeting Notes

Date:	10/12/2020	Chair:	Peter Casey
Time:	3:30-4:30 PM	Notes:	Austin Rieger
Place:	Online	Agenda Maker:	Peter Casey
Zoom:	https://cocc.zoom.us/j/91334595394?pwd=K3U4OThicXUyL3RjS1BXNEdoWHNQU09		

Attendees:	Peter Casey - CUL, BUS/AV, CIS	Sara Henson - SocSci, WLC, LIB
	Riki Dela Cruz - ADJ/PT	Mike Artus - R/M/Prineville
	Amy Wheary – AH, NUR, NIR	Amy Harper* - Faculty Forum
	Jessie Russell - SCI, MTH, HHP	Betsy Julian - VPI
	Tony Russell - HUM, FA, COM	Michael Hansen* - Chairmoot
	Becky Plassmann - DEV MTH, WR, AD, ABE	

* Non-voting members

Agenda

1. Call to order
2. Introduction of Guests N/A
3. Approval / Correction of minutes (2 min.)

Peter discussed two minor changes to the previous meeting notes. No other objections. Austin will update and post.

4. Committee Reports

- a. Chairmoot – Michael Hansen (5 min.)

Michael – Nothing to report. What would the Senate like to hear from Chairmoot?

Peter – use your best judgment, keep summary simple.

- b. Academic Affairs – Betsy Julian (5 min.)

- i. Information item: New mode of instruction - Remote/Hybrid

Students are confused by delivery methods displayed on web. Want to come up with more clear definitions. Not a decision for Faculty Senate, will be Academic Affairs issue. Just informational, want to encourage faculty discussion on the topic.

5. Review of Roberts Rules (5 min)

- a. [For Dummies](#), [Full Rules](#) - Do we need a quorum (5 voting members?) b. Proposals
 - i. Read (or summarize)
 - ii. First, Second
 - iii. Discuss iv. Vote

Peter - Please try to stick to boundaries and time limits on discussion during meetings. Cannot get sidetracked or we will miss things. Let me know if you have anything to suggest.
Tony – chair has considerable role in this. Check for quorum when it's time to vote for something, won't stop us from holding a meeting.

6. Academic Affairs Liaison – volunteer to attend AA meetings (5 min)

Becky Plassmann will be Senate liaison to Academic Affairs.

7. Blackboard Site Usage (10 min)

- a. Wait for a week of self-signups, compare with mail lists next

Peter will distribute mailing lists to Senators. Peter will send another bulk email to faculty encouraging them to join the BB site. Then Senators can reach out as desired to encourage.

- b. Representative as moderator in Groups – report meeting summaries

Senators please send a welcome message in the groups.

- c. Senate members as “ball carriers” for discussions

Senate is new, want to get off to a strong start. Many people don't have Senate link on their BB homepage. Have to hit gear icon and find it to make active. Senators could mention this in their emails to help them find it.

Tony set up opportunity for constituents to do anonymous posts. People who aren't full professors might not feel as free with their words. Anonymous may be good to encourage more honest comments. Could try this or try with moderation.

Senators agreed to turn on anonymous posting feature without objection. Peter will turn it on.

Will have to monitor posts regularly to ensure posts are appropriate.

Senators need to subscribe to all discussion topics created in forum.

Senators can add picture to BB profile. Helps 400+ members to recognize others.

Suggestions for proposals/agenda items can be posted on BB.

8. Open Discussion of Topics to Consider for AY 2020-21 (27 min)

- a. Promotions Task Force
- b. PT Tuition Benefit Taskforce
- c. Student Evaluations Taskforce

Sara Henson will resubmit proposal to investigate this and restart conversation.

- d. Peer Teams - Faculty Evaluation
- e. Other

Becky – from Julie Keener – opportunities for community service have been curtailed due to COVID. How does promotions & tenure meet community service requirements, should it be removed for the next year or two? Becky will write a proposal to discuss at next meeting.

Sara – working on proposal – from department meeting – propose that we reconsider or modify seat limits for remote classes. Want to lower in order to help run class efficiently in remote environment.

Amy Harper – for those with remote/hybrid courses, students were allowed to register up until official start date. Some were registering after course started if first meeting was after Monday.

Tony – promotions – would like to review end-of-year report, definitions involving community service, could be read different ways. Some discussions revealed that language needs to be tightened up in order to help future promotions committees, chairs, DEs. Peter agrees. Amy Harper recommend that whatever changes we have, need way to communicate them out continuously. Often groups do work, make changes, and then people never hear about them.

9. Announcements (1 min)

- a. Next meeting: 10/26/2020, 3:30-4:30
- b. Other

10. Adjourn