

Academic Affairs Meeting Minutes

Date: 11/19/2018, Monday 3:30-4:30 PM

Location: Max Merrill Room, Library 221

<u>Present (voting members):</u> Jessica Giglio (<i>Transfer Faculty</i>) – Chair John Liccardo (<i>Transfer Faculty</i>) Michael Hansen (<i>Faculty at Large</i>) Ken Swartwout (<i>CTE Faculty</i>) Wayne Yeatman (<i>CTE Faculty</i>) Barbara Bellinger (<i>Classified Representative</i>) Amy Harper (<i>Faculty Forum President</i>)	<u>Absent (voting members):</u> TBD (<i>ASCOCC representative</i>)
<u>Present (non-voting members):</u> Jared Forell (<i>Admissions & Registrar Representative</i>) Vickery Viles (<i>Director of Curriculum & Assessment</i>) Jeff Floyd (<i>IT Representative</i>) Krista Leaders (<i>Committee Specialist</i>) Betsy Julian (<i>VPI</i>) Paula Simone (<i>CTE Council & ChairMoot Representative</i>)	<u>Absent (non-voting members):</u> Open (<i>Shared Governance Workgroup</i>)
<u>Guests</u> Ken Mays (<i>Automotive Faculty</i>) Bruce Emerson (<i>Science Faculty</i>) Chris Baughman (<i>Manufacturing Faculty</i>) Michael Fisher (<i>Instructional Dean</i>) Amy Howell (<i>Education Faculty</i>) Sara Henson (<i>Social Sciences Chair</i>)	

(Note: **Approvals and Action items written in red.**)

Unfinished Business

1) Review Minutes from 11/5/18 Meeting

- a) The meeting was open to review the minutes from 11/5/18.
 - i. **Motion to approve the minutes John Liccardo 1st, Barbara Bellinger 2nd.**

2) Review Curriculum Committee minutes from 11/6

3) Second Reading: Awards Definition proposal

- a) After discussion with Jared Forell and Paula Simone, Michael Hansen suggested changing the minimum number of COCC residency credits to 9 for Career Pathways certificate.
- b) **Michael Hansen motioned to approve with revision, John Liccardo 2nd, motion passed unanimously**

4) Second Reading: Incomplete Policy Language proposal

- a) **Wayne Yeatman motioned to approve first reading, John Liccardo 2nd. Motion passed unanimously.**

New Business**a) First Reading: Stage 2 Automotive TED AAS Program Proposal**

- i) In order to meet industry needs, it is necessary to separate the AAS option of Automotive Technology in Electronics and Diagnostics from the Automotive Management and make it a stand-alone degree.
- ii) Due to upcoming changes in related instruction, the Math 58 or above requirement will have to be adjusted to Math 85 or above pending the related instruction task force recommendations.
- iii) Will need to work with Jared on a title for the degree due to the fact that Banner has a 30-character limit so the degree is shown correctly on a student's transcript.
- iv) Expectation is that degree completion will increase
- v) Currently the program is in Bend and Redmond and will eventually move to Redmond. The move will require an accreditation notification to NWCCU.
- vi) **John Liccardo motioned to approve first reading, Barbara Bellinger 2nd. Motion passed unanimously.**

b) First Reading: Stage 2 Equity in Education Certificate Program Proposal

- i) Certificate is designed to meet the needs of the current and future workforce in diverse learning environments.
- ii) Amy Harper questioned the regularity of course offerings for the human relations requirement and suggested adding Cultural Anthropology.
- iii) Certificate is embedded in the AAS Early Childhood Education degree, but can be taken as a supplement to a higher degree for employment benefit.
- iv) Letters of support from Head Start programs that would consider the certificate a benefit for entry-level employment
- v) **John Liccardo motioned to approve first reading, Wayne Yeatman 2nd. Motion passed unanimously.**

c) First Reading: Stage 2 Manufacturing and Welding Multiple Programs Proposal

- i) Proposal is intending to restructure current course offerings into 2 Career Pathways Certificates in Manufacturing and Welding, a one-year certificate of completion and an AAS Welding degree.
- ii) Current certificate is too broad, leaving employers uncertain about the student's skills
- iii) Many students get a job before completing the welding certificate and are reluctant to return to take the rest of the classes in manufacturing because they do not apply to the student's area of focus.
- iv) New structure of program will simplify advising for faculty in Manufacturing and students
- v) Current Welding Certificate will be phased out
- vi) **Amy Harper motioned to approve first reading, John Liccardo 2nd. Motion passed unanimously.**

The meeting adjourned at 4:32pm.

Next Meeting: is scheduled for November 26, 3:30 – 4:30, Max Merrill room