

Academic Affairs Committee Minutes

Date: 10/7/2024, 3:30 - 4:00 pm, MET 208 and Zoom

<p><u>Present (voting members):</u> Annemarie Hamlin (<i>Vice President of Academic Affairs</i>) Paula Simone (<i>Interim Chair & Faculty Forum Exec Representative</i>) Stephanie O'Bryan (<i>Faculty Representative</i>) Breah Bollom (CTE Faculty) Monte Cheney (<i>Transfer Faculty</i>) Scott Dove (<i>Classified Representative</i>)</p>	<p><u>Absent (voting members):</u> Faculty Senate Rep (TBD) Chairs Rep (TBD)</p>
<p><u>Present (non-voting members):</u> Julie Borshell (<i>Committee Specialist</i>) Tyler Hayes (Director of Admissions & Registrar,)</p>	<p><u>Absent (non-voting members):</u> Director of Assessment and Curriculum (TBD) Roxie Supplee (CTE Council Rep)</p> <p><u>Guests:</u> Julie Downing (Instructional Dean)-BSN Presenter</p>

Meeting called to order at 3:30.

Note: **Approval and Action items written in red.**

Unfinished Business:

1. Review Academic Affairs Committee Minutes from 9/23/24

Breah Bollom motioned to approve 9/23/24 minutes. Stephanie O'Bryan seconded Motion passed unanimously.

Action Item: Select a committee chair

1. Vote for an Academic Affairs Committee Chair-

Monte Cheney has agreed to be the next chair. Breah Bollom moved to appoint. Stephanie O'Bryan seconded. Motion passed unanimously.

Action Item: COCC Phase II BSN Proposal-2nd Reading

Stephanie O'Bryan motioned to approve. Breah Bollom seconded. Motion passed unanimously.

Action Item: Academic Master Plan 2023-2027 Review

1. A slight change has been made by Annemarie Hamlin to include integrating sustainability into curriculum under the College Sustainability section.

Breah Bollom motioned to approve. Stephanie O'Bryan seconded Motion passed unanimously.

Meeting adjourned at 4:00.