

## Academic Affairs Committee Minutes

Date: 6/10/2024, 3:30 - 4:30 pm, MET 208 and Zoom

<p><b><u>Present (voting members):</u></b> Ralph Phillips (<i>CTE Faculty</i>) Becky Plassmann (<i>Faculty Senate Representative</i>) Kiri Simning (<i>Faculty at Large</i>) Paula Simone (<i>Academic Affairs Chair</i>) Annemarie Hamlin (<i>Vice President of Academic Affairs</i>) Jake Agatucci (<i>Transfer Faculty</i>) Scott Dove (<i>Classified Representative</i>)</p>	<p><b><u>Absent (voting members):</u></b> Monte Cheney (<i>Transfer Faculty</i>)</p>
<p><b><u>Present (non-voting members):</u></b> Chloe Inoue (<i>Committee Specialist</i>) Sara Henson (<i>Faculty Forum Exec. Comm.</i>) Tyler Hayes (<i>Registrar</i>) Nicholas Recktenwald (<i>Director of Assessment and Curriculum, non-voting</i>)</p>	<p><b><u>Absent (non-voting members):</u></b> Jared Green (<i>Dave Rep.</i>)</p> <p><b><u>Guests:</u></b> Kristine Roshau (<i>eLearning</i>) Tony Russell (<i>Instructional Dean</i>) Jamie Rougeux (<i>Disability Services</i>)</p>

Meeting called to order at 3:30.

Note: **Approval and Action items written in red.**

### **Unfinished Business:**

1. Review Academic Affairs Committee Minutes from 5/13/2024 & 5/28/24.

**Kiri Simning motioned to approve 5.13.24 minutes, Jake Agatucci 2<sup>nd</sup>, motion passed unanimously.**

**Kiri Simning motioned to approve 5.28.24 minutes, Scott Dove 2<sup>nd</sup>, motion passed unanimously.**

### **New Business:**

**Action Item:** Academic Master Plan, Annemarie Hamlin, 2<sup>nd</sup> Reading

1. Only slight changes were made.

**Ralph Phillips motioned to approve with edits, Jacob Agatucci 2<sup>nd</sup>, motion passed unanimously.**

**Action Item:** Student Technology & Privacy Policy, Kristine Roshau, 2<sup>nd</sup> Reading

1. Policy will be Academic Policy G-30-23.1 and was tabled during the 11.6.2023 meeting, awaiting more information from Sharla's office and from lawyers.
  - a. No more information was added, since there was previously concern that we would need to address liability via another clause.
2. Edits need to reflect "Learning Management System (LMS)."
3. "Students seeking exemption from use of class technology tools should consult with their instructor."
  - a. Unless students have a specific accommodation, instructors can refute this request.

**Ralph Phillips motioned to approve with edits, Scott Dove 2<sup>nd</sup>, motion passed unanimously.**

**Action Item:** DA Policy, Name, 2<sup>nd</sup> Reading

1. Policy will be Academic Policy G-30-23.
2. All edits from 1<sup>st</sup> reading were successfully made.
3. Jamie Rougeux and Disability Services staff were commended on successfully creating and enacting this policy.

**Becky Plassmann motioned to approve, Kiri Simning 2<sup>nd</sup>, motion passed unanimously.**

**Action Item:** Vote for the 24-25 Chair of Academic Affairs

**Tabled.**

*Meeting adjourned at 4:00.*