

**C OCC Board of Directors  
New Board Member Orientation Committee  
Meeting Agenda  
July 9, 2024  
9:00 - 10:00 a.m.  
Remotely via Zoom**

**Committee Members: Erica Skatvold (Chair), Jim Porter, Erin Foote Morgan**

**COCC Staff: Laurie Chesley (President), Kyle Matthews (Executive Assistant)**

- 1. Call to Order and Review of the Agenda – Erica Skatvold**
- 2. Continued Discussion of Orientation Guidelines – Erica Skatvold**
- 3. Next Meeting: Tuesday, July 30 at 9:00 a.m. via Zoom**
- 4. Adjourn – Erica Skatvold**

## COCC Board of Directors

### Outline of New Board Member Orientation

1. Overview of the college, history, strategic plan, etc. with the President.
2. Through the President, new Board member(s) will arrange meetings with all Senior Leadership Team (SLT) members to learn about their areas of oversight at the college. Each SLT member should be ready to speak to what they oversee, pertinent history of the areas, current strategy related work, and anything they would like for the Board to know. This can be done in tandem with other Board members or long-standing Board members.
3. Board policies: <https://www.cocc.edu/about/board-of-directors/board-policies.aspx>
4. The Committees list and summaries of charges.
5. Board agendas and minutes: <https://www.cocc.edu/about/board-of-directors/board-meeting-agendas.aspx>
6. Board goals for the President from past five years.
7. COCC's Strategic Plan (updated annually).
8. Link to the Office of Institutional Effectiveness' data: <https://www.cocc.edu/departments/institutional-effectiveness/>
9. OCCA information, which the Committee will need to compile. This includes content related to how boards function, conduct of elected officials, comparison to other Oregon colleges, etc.
10. ACCT information, which the Committee will need to compile.