



TIME	ITEM	ENC.*	ACTION	PRESENTER
5:45 p.m.	I. Call to Order			Craska Cooper
	II. Native Lands Acknowledgement	2a.1*		Craska Cooper
	III. Roll Call			Alberg
	IV. Agenda Changes			Craska Cooper
	V. Public Comment			Craska Cooper
	VI. Consent Agenda**			Craska Cooper
	1. Regular Meeting Minutes (11.13.24)	6a.1-8*	X	Matthews ^A
	VII. Information Items			
	1. Monthly Budget Status	7a.1-4*		LaLonde ^A
	2. New Hire Reports	7b.1-2*		Boehme ^A
	3. Strategic Plan Goal Update: Access	7c.1-20		Moore/Hamlin/ LaLonde/Boone ^P
	4. Student Survey Data	7d.1-4*		Moore/Walker ^P
	5. HB 2864 (2017) Biennial Report	7e.1-6*		Moore/Walker ^A
	6. Great Colleges to Work for Survey Results			Boehme ^P
	VIII. New Business			Craska Cooper
	1. Room and Board Rates	8a.1-3*	X	Moore/Davis/ LaLonde ^A
	2. Investment Committee Appointments	8b.1-5*	X	LaLonde ^A
	IX. Board of Directors' Operations			Craska Cooper
	1. Committee Updates			
	a. Advocacy Committee			Foote Morgan ^A
	b. OCCA Board			Merz ^A
	2. Presidential Search Update			Craska Cooper ^A
	3. Board Member Activities			Board Members
	X. President's Report			Chesley
	XI. Dates			Craska Cooper
	1. Sunday, December 15 – Fall Term Ends			
	2. Monday, December 16 – Board of Directors' Special Meeting – Remotely via Zoom at 12:00 p.m.			

* Material to be distributed via e-mail & USPS (as necessary)

** Confirmation of Consent Agenda items submitted by the President. Any item may be moved from the Consent Agenda to Old/New Business by a Board Member asking the Chair to consider the item separately.

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3. Friday, December 20 – Advocacy Committee Meeting – Remotely via Zoom at 3:00 p.m.
4. December 23 – 27 – Closed for Winter Break
5. Wednesday, January 1 – Closed for New Year’s Day
6. Thursday, January 2 – Bobcat Orientation – Redmond Campus at 12:30 – 4:00 p.m.
7. Friday, January 3 – Bobcat Orientation – Bend Campus at 8:15 a.m. – 12:00 p.m.
8. Friday, January 3 – Bobcat Orientation – Online via Zoom at 2:00 – 4:15 p.m.
9. Monday, January 6 – Winter Term Begins
10. Wednesday, January 8 – Board of Directors’ Meeting – BEC Boardroom at 5:45 p.m.

XII. Adjourn

Craska Cooper

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Purpose: To acknowledge someone is to say, “I see you. You are significant.” The purpose of a land acknowledgement is to recognize and pay respect to the original inhabitants of a specific region. It is an opportunity to express gratitude and appreciation to those whose territory you exist in.

COCC Land Acknowledgement

(Condensed Version)

COCC would like to acknowledge that the beautiful land our campuses reside on, are the original homelands of the **Wasq’ú** (Wasco), and the **Wana Lama** (Warm Springs) people. They ceded this land to the US government in the Treaty of 1855. The **Numu** (Paiute) people were forcibly moved to the Warm Springs Indian Reservation starting in 1879. It is also important to note that the Klamath Trail ran north through this region to the great Celilo Falls trading grounds. Descendants of these original people are thriving members of our communities today. We acknowledge and thank the original stewards of this land.



CENTRAL OREGON
COMMUNITY COLLEGE
Board of Directors' Meeting – MINUTES
Wednesday, November 13, 2024 – 5:45 PM
Madras Campus, Room 117 / YouTube

TIME	ITEM	ENC.*	ACTION	PRESENTER
5:45 p.m.	I. Called to Order at 5:53 p.m.			Craska Cooper
	II. Native Lands Acknowledgement	2a.1*		Craska Cooper
	III. Roll Call			Alberg
	<u>Board members, staff and guest:</u> Laura Craska Cooper (Chair), Erica Skatvold (Vice-Chair), Joe Krenowicz, Alan Unger, Erin Merz, Erin Foote Morgan, Jim Porter, Laurie Chesley (President), Zak Boone, Laura Boehme, Alicia Moore, Annemarie Hamlin, Michael LaLonde, Cindy Lenhart, Jay Sklenar, Emma Chaput, Suzie Kristensen, Josh Clawson, Paul Taylor, Kyle Matthews, Lucas Alberg			
	IV. Agenda Changes			Craska Cooper
	None.			
	V. Public Comment			Craska Cooper
	None.			
	VI. Consent Agenda**			Craska Cooper
	1. Regular Meeting Minutes (10.9.24)	6a.1-9*	X	Matthews ^A
	a. Motion to approve the consent agenda.			
	i. 1 st : Joe Krenowicz			
	ii. 2 nd : Erin Foote Morgan			
	iii. In favor: Craska Cooper, Skatvold, Krenowicz, Unger, Merz, Foote Morgan, Porter.			
	Opposed or abstained: none.			
	VII. Information Items			
	1. Monthly Budget Status	7a.1-4*		LaLonde ^A
	No questions.			
	2. New Hire Reports	7b.1-3*		Boehme ^A
	No questions.			
	3. Strategic Plan Goal Update: Student-Ready College			Moore/Hamlin ^P
	a. The definition for Student-Ready College is that "COCC welcomes all students by addressing their individual needs and helping them achieve their goals."			
	b. The target Fall-to-Fall retention rate was 74% for the 2024-25 academic year with a projected 1% increase each year through 2026-27.			

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- c. The target graduation rate was 23% for the 2024–25 academic year with a projected 1% increase each year through 2026–27.
- d. The target transfer–out rate was 23% for the 2024–25 academic year with a projected 1% increase each year, with the exception of a 2% increase for 2026–27. These projections were specifically for students who were expected to enroll and transfer out within a three–year period.
- e. The guided pathways action project model has been updated, specifically in the areas of new student onboarding, admitted student communication, new student orientation, career and academic advising, and trailhead courses. The admissions application process is also planned for a redesign at the end of 2024. Additional updates for the customer relationship management (CRM) tool and the website are planned for the coming year. This new model for guided pathways is planned to launch in the Fall 2026 term.
- f. The adult–student recruitment and retention action project focuses on students age 25 and older. Activities included academic program maps, consistent course scheduling, credit for prior learning, corequisite support courses in math and writing, and removal of debt holds on transcripts.
- g. Additional strategies being implemented included common course numbering, major transfer maps, extended College Now connections, expanded basic needs support, and expanded grant opportunities to support specialty populations.
- h. Foote Morgan asked about the STEP training program at COCC. She recently learned through the Association of Community College Trustees (ACCT) about a reimbursement program and asked whether COCC has such a program.
 - i. Moore said that students participating in the program can receive reimbursement for some basic needs and COCC receives reimbursement based on the amount of time that the College commits to the program.
- i. Krenwoicz asked whether there was a tipping point for the strategic plan’s goals.
 - i. Moore suggested that COCC is unlikely to reach such a point in the near future.
- j. Unger noted that the State of Oregon is not the most financially supportive for these initiatives. How much money would be needed in order to make a difference?
 - i. Chesley could not give an estimate, but a major expense would be staffing, especially for one–on–one advising and tutoring and small class sizes.

4. Madras Campus Update

Kristensen/Lenhardt^P

- a. Chesley reminded the Board that Jeremy Green has moved on to another institution and COCC is currently searching for a new Madras Campus Director. In the interim, Kristensen has been managing the Madras campus while maintaining her fulltime role as Prineville Campus Director.

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- b. Full-time equivalent (FTE) credit enrollment has increased 16% and 38% overall since the Board visited last year. Headcount for the Fall 2024 term was 100 students and increased by 14% for credit students and 21% overall. Strategic scheduling was a contributing factor to these increases.
 - c. 63% of Madras campus students identify as BILAPOC. The majority of Madras campus students are age 19 and under. 40% of Madras campus students are full-time students. 76% of Madras campus students identify as female and 19% identify as male.
 - d. Jefferson County School District 509J has partnered with COCC through College Now with 132 high school students enrolled in the 2023–24 cohort and seven of their seniors taking classes on the Madras campus.
 - e. The Madras campus has also partnered with the Confederated Tribes of Warm Springs' Higher Education department. This includes an Auto motive Basic Skills Certificate program at the War Pony Training Center, a GED preparation and Adult Basic Skills (ABS) program at the Warm Springs Education Center, and Early Childhood Education (ECE) Courses offered on the Warm Springs Indian Reservation.
 - f. The position for a new Madras Campus Director has been posted and a hiring committee has been formed. Interviews are planned for December and early January with the intention of a new Director starting in early February.
5. Madras Campus Expansion Update Clawson^P
- a. Clawson reported that the project is on schedule for completion in December 2025. The project is also on budget, with savings of about \$200,000, which could allow for additional items to be added.
 - b. An applicant for a different position within the Campus Services department was pulled from the candidate pool and hired to oversee all of COCC's construction projects, starting with the Madras campus expansion.
 - i. Boone added that a Campaign Coordinator position was being interviewed for that week. The position would oversee fund-raising for the project.
 - ii. Craska Cooper asked if Boone had a fundraising update for the project.
 - iii. Boone said that over \$17 million had been raised and about \$3.5 million was still need.
6. Deer Ridge Correctional Education 7c.1–9* Sklenar/Chaput^P
Update
- a. The ABS/GED program is fully funded by the Oregon Department of Corrections (DOC) with a staff of six and 30–35 adults in custody (AIC) tutors. Students choose one course at a time and work at their own pace. During the 2023–24 academic year, 183 GED students participated and 58 completed the program that year. The program is consistently one of the highest rated GED programs in the DOC.
 - b. The Welding One Year Certificate of Completion program is fully funded by the DOC. It is the same program as what is offered on COCC's

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Redmond campus. The program has one full-time director, along with other COCC faculty teaching classes. 10–12 students participate each year with the support of 3–5 AIC tutors.

- c. Chaput began development for the Associate of Arts Oregon Transfer (AAOT) program at Deer Ridge Correctional Institute (DRCI) in July 2023 with the Board's approval. The program launched in the Spring 2024 term and was supported by State and COCC funds. A Pell Grant was approved in June 2024. The COCC Foundation has also committed funds for students who are not Pell eligible or cannot complete a Free Application for Federal Student Aid (FAFSA). 40 students applied and 18 were enrolled.
- d. Chaput suggested that the DRCI has the capacity to double its enrollment in the coming years. This would require additional fulltime staffing and expanding access to technology. AIC students currently are not allowed to have laptops in DRCI, so Chaput is working on finding out how to change that.
 - i. Foote Morgan suggested that the Advocacy Committee could discuss how they could support Chaput in acquiring laptops for AIC students.

7. Credit Enrollment Update 7d.1–18* **Moore^P**

- a. This report focused on credit enrollment and did not include non-credit courses, ABS, English language learning or College Now.
- b. Headcount and FTE enrollment have increased since the 2023 Fall term. COCC's Fall enrollment increases have been ahead of the national average since 2022. About 45% of COCC students currently enrolled are considered fulltime students.
- c. There has been a 4% increase in credit students since the Fall 2023 term, nearly returning to numbers seen before the COVID–19 pandemic.
- d. First-time COCC students and students returning from an absence have seen notable increases since the previous Fall term. Students transferring in from other institutions have decreased since the previous Fall term, possibly due to an increase of in-person opportunities at other institutions since the end of the pandemic. Continuing student enrollment has increased by 9.3% since Fall 2023.
- e. Nearly every ethnic demographic of students has seen an increase in enrollment since Fall 2023.
- f. Traditional aged students (age 24 and younger) have increased 3.3% at COCC while national rates have declined since the Fall 2023 term. Adult learners (age 25 and older) have increased 10.5% at COCC since the Fall 2023 term. Adult learners make up 61% of COCC's credit student body.
- g. All of COCC's campuses increased in credit student rates since the Fall 2023 term.
 - i. Madras: increased by 12.4%
 - ii. Prineville: increased by 143.9%
 - iii. Redmond: increased by 12.5%
 - iv. Bend: increased by 9.1%

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- v. There are some overlapping rates as some students are taking classes on more than one campus.
- h. Online credit students decreased by 2.6% since the Fall 2023 term, likely due to the availability of more in-person classes since the pandemic.
- i. Contributing factors to these rates included the implementation of yearlong course scheduling, the addition of new career-specific certificates, strategic marketing and recruitment strategies, and removing barriers that may have prevented students from applying.

VIII. New Business

- | | | | |
|--|---------|---|---------------------------------------|
| | 8a.1-2* | X | Craska Cooper
LaLonde ^A |
|--|---------|---|---------------------------------------|
1. Budget Committee Openings
 - a. LaLonde reported that there are five open positions on the Budget Committee. With the Board's approval, COCC would advertise these openings and try to fill as many as possible. In the event that not all positions can be filled, according to State law, some positions may serve more than one zone, depending on how many people apply. LaLonde's goal was to have a list of applicants with credentials for the Board to review and approve in February.
 - b. Motion to approve the resolution to advertise five open positions on the COCC Budget Committee.
 - i. 1st: Alan Unger
 - ii. 2nd: Erica Skatvold
 - iii. In favor: Craska Cooper, Skatvold, Krenowicz, Unger, Merz, Foote Morgan, Porter.

Opposed or abstained: none.
 2. Neighborly Ventures Rent Forgiveness

	8b.1-4*	X	LaLonde ^A
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 - a. Craska Cooper recused herself and left the room due to a conflict of interest.
 - b. LaLonde explained that Neighborly Ventures, who has developed The Veridian complex on COCC's property, has experienced several delays in permits and construction. They are requesting permission to pay partial rent until July 2025. The impact to COCC would be about \$30,000.
 - c. As the Real Estate Committee Chair, Krenowicz added that, if the Board voted to deny this request, COCC could lose a profitable partnership and would need to start over in finding a replacement, costing the College additional time and money. William Smith Property Inc. (WSPI) has been a reliable development partner and they have vouched for COCC when making deals with Neighborly Ventures and other companies. He also pointed out that the City of Bend has been doing their part to make sure that affordable housing is available with each new development.
 - d. Foote Morgan asked if Neighborly Ventures had made this request because there were units in the building that were not ready for tenants to move in or if they were having trouble finding tenants.
 - i. LaLonde said that the units will be ready later than Neighborly Ventures expected and there had been a softening in the real estate market.
 - e. Motion to approve the proposed amendment to the ground lease.

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- i. 1st: Alan Unger
- ii. 2nd: Joe Krenowicz
- iii. In favor: Skatvold, Krenowicz, Unger, Merz, Foote Morgan, Porter.

Opposed or abstained: none.

- f. Craska Cooper returned to the meeting after the matter was concluded. Porter did not attend the remainder of the meeting.

IX. Board of Directors' Operations

Craska Cooper

1. Committee Updates

a. Advocacy Committee

Foote Morgan^A

- i. During the Board's Fall retreat on November 1, there was discussion about the Board's advocacy policies for the coming year. The Committee will meet this coming Friday to formalize those priorities and begin developing an advocacy strategy. Their intention is to have an update on this strategy at the Board's next regular meeting in December.

2. Presidential Search Update

Craska Cooper^A

- a. The Presidential Search Advisory Committee has reviewed applications and scheduled video interviews with semifinalists in December. The Board has asked the Committee to recommend two to four, preferably three, finalists.

3. Board Member Activities

Board Members

a. Erin Merz

- i. October 18: Advocacy Committee meeting.
- ii. November 1: Board Fall retreat.
- iii. November 12: Oregon Community College Association (OCCA) DEI Committee meeting.
- iv. November 12: Public meetings law training.
- v. Watched a recording of the OCCA advocacy training.

b. Joe Krenowicz

- i. November 1: Board Fall retreat.

c. Erin Foote Morgan

- i. October 10: OCCA advocacy training.
- ii. October 18: Advocacy Committee meeting.
- iii. October 23–25: ACCT Leadership Congress.
- iv. November 1: Board Fall retreat.
- v. November 13: Tour of COCC's facilities at DRCI.
- vi. November 14: Newberry Country Community Action Summit, discussing educational needs for southern Deschutes County.

d. Alan Unger

- i. November 1: Board Fall retreat.
- ii. Redmond Kawana's Club meeting, where he heard Boone's presentation on COCC.
- iii. November 13: Tour of COCC's facilities at DRCI.

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- e. Erica Skatvold
 - i. October 24–25: ACCT Leadership Congress.
 - ii. October 30: OSU–Cascades Advocacy and Advisory Board meeting.
 - iii. November 1: Board Fall retreat.
 - iv. November 8: Meeting with Craska Cooper and Chesley.
 - v. Reviewed applications from presidential candidates.
 - vi. November 12: Presidential Search Advisory Committee meeting.
 - vii. November 13: Tour of COCC’s facilities at DRCI.
- f. Laura Craska Cooper
 - i. October 10: Coordinated wine and food pairing at Anthony’s at the Old Mill, which was an auction prize from the Meal of the Year benefit for the COCC Foundation.
 - ii. October 16: Public meeting law training.
 - iii. October 23–25: ACCT Leadership Congress.
 - iv. October 27: Phone call with Chesely.
 - v. October 30: Phone call with LaLonde.
 - vi. October 30: Phone call with Porter.
 - vii. November 1: Board Fall retreat.
 - viii. Reviewed applications from presidential candidates.
 - ix. November 8: Meeting with Skatvold and Chesley.
 - x. November 12: Presidential Search Advisory Committee meeting.

X. President’s Report

Chesley

1. Grants that COCC has been awarded in the past few months.
 - a. \$25,000 for an LGBTQ+ Student Relief Fund.
 - b. \$213,000 from OSU–Cascades to offer opportunities for underserved Geographic Information Systems students.
 - c. \$81,000 for the Chinese immersive summer youth camp.
 - d. \$107,000 from OSU–Cascades to reduce binge drinking on campus.
 - e. \$59,000 for the cybersecurity youth camp.
 - f. \$61,000 to develop the Bachelor of Science in Nursing program.

XI. Dates

Craska Cooper

1. Friday, November 15 – Native American Veteran Voices Panel – Wille Hall at 6:00 p.m.
2. Thursday, November 21 – *What Was Ours* Film Screening – Hitchcock Auditorium at 6:00 p.m.
3. November 28 – 29, Closed for Thanksgiving
4. Wednesday, December 11 – Board of Directors’ Meeting – BEC Boardroom at 5:45 p.m.

XII. Additional Discussion

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1. Unger asked about cybersecurity, noting how community colleges have been increasing their efforts and resources on this issue in response to attacks that have taken place over the past few years. Have Oregon's community colleges made similar efforts?
2. Chesley could not speak for the other colleges, but said that COCC has taken this matter very seriously. Chesley offered to ask Boehme to prepare a more detailed presentation at a future meeting if the Board would like to hear more. (Boehme was unable to attend this portion of the meeting.)
3. Unger said he was satisfied with Chesley's comments.
4. Craska Cooper asked if COCC has cybersecurity insurance. Chesley confirmed this.

XIII. Adjourned at 8:31 p.m.

Craska Cooper

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Central Oregon Community College
Monthly Budget Status
Highlights of October 2024 Financial Statements

Cash and Investments

The College's operating cash balances currently total \$38 million. The October average yield for the Local Government Investment Pool is down to 5.1 percent from last report of 5.3 percent.

General Fund Revenues

The College received the second state aid payment of \$2.5 million in October.

General Fund Expenses

The expenses through October include the required budgeted inter-fund transfers-out for the fiscal year.

Budget Compliance

All general fund appropriation categories are within budget.

Central Oregon Community College

Monthly Budget Status
October 2024

11-Dec-24

<u>General Fund</u>	<u>Adopted Budget</u>	<u>Year to Date Activity</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Percent of Budget Current Year</u>	<u>Percent of Budget Prior Year</u>
Revenues					
District Property Taxes:					
Current Taxes	\$ 23,213,000		\$ (23,213,000)	0.0%	0.0%
Prior Taxes	433,000	231,968	(201,032)	53.6%	23.3%
Tuition and fees	20,443,000	8,177,375	(12,265,625)	40.0%	36.7%
State Aid	12,255,000	5,505,927	(6,749,073)	44.9%	62.4%
Program and Fee Income	100,000	9,760	(90,240)	9.8%	0.2%
Interest & Misc. Income	2,174,000	89,091	(2,084,909)	4.1%	0.0%
Transfers-In	4,175,128	90,000	(4,085,128)	2.2%	1.8%
Total Revenues	\$ 62,793,128	\$ 14,104,121	\$ (48,689,007)		
Expenses by Function					
Instruction	\$ 27,570,061	\$ 6,616,025	\$ 20,954,036	24.0%	21.2%
Instructional Support	5,335,852	1,530,598	3,805,254	28.7%	27.7%
Student Services	7,524,448	1,931,627	5,592,821	25.7%	25.4%
College Support	7,188,707	2,103,938	5,084,769	29.3%	18.5%
Campus Services	5,891,491	1,869,109	4,022,382	31.7%	30.9%
Information Technology	6,934,957	2,622,425	4,312,532	37.8%	30.0%
Financial Aid	100,000	60,025	39,975	60.0%	49.6%
Contingency	1,000,000	-	1,000,000	0.0%	0.0%
Transfers-Out	3,555,511	3,575,511	(20,000)	100.6%	99.9%
Total Expenses	\$ 65,101,027	\$ 20,309,258	\$ 44,791,769		
Revenues Over/(Under) Expenses	\$ (2,307,899)	\$ (6,205,137)	\$ (3,897,238)		

Central Oregon Community College
Monthly Budget Status
October 2024

11-Dec-24

	<u>Adopted Budget</u>	<u>Year to Date Activity</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Percent of Budget Current Year</u>	<u>Percent of Budget Prior Year</u>
<u>Non General Funds</u>					
Debt Service Fund					
Revenues	\$ 6,079,368	\$ 1,590,486	\$ (4,488,882)	26.2%	28.4%
Expenses	5,916,630	514,129	5,402,501	8.7%	17.0%
Revenues Over/(Under) Expenses	\$ 162,738	\$ 1,076,357	\$ 913,619		
Grants and Contracts Fund					
Revenues	\$ 5,688,120	\$ 863,316	\$ (4,824,804)	15.2%	9.6%
Expenses	6,135,928	2,644,444	3,491,484	43.1%	16.9%
Revenues Over/(Under) Expenses	\$ (447,808)	\$ (1,781,128)	\$ (1,333,320)		
Capital Projects Fund					
Revenues	\$ 14,110,000	\$ 2,481,245	\$ (11,628,755)	17.6%	24.8%
Expenses	18,079,951	2,298,114	15,781,837	12.7%	3.7%
Revenues Over/(Under) Expenses	\$ (3,969,951)	\$ 183,131	\$ 4,153,082		
Enterprise Fund					
Revenues	\$ 4,869,286	\$ 1,743,682	\$ (3,125,604)	35.8%	34.7%
Expenses	5,026,142	1,980,395	3,045,747	39.4%	48.6%
Revenues Over/(Under) Expenses	\$ (156,856)	\$ (236,713)	\$ (79,857)		
Auxiliary Fund					
Revenues	\$ 6,227,115	\$ 2,922,143	\$ (3,304,972)	46.9%	58.2%
Expenses	11,112,433	2,057,651	9,054,782	18.5%	33.1%
Revenues Over/(Under) Expenses	\$ (4,885,318)	\$ 864,492	\$ 5,749,810		
Reserve Fund					
Revenues	\$ 2,105		\$ (2,105)	0.0%	0.0%
Expenses	1,307,986	4,569	1,303,417	0.3%	94.7%
Revenues Over/(Under) Expenses	\$ (1,305,881)	\$ (4,569)	\$ 1,301,312		
Financial Aid Fund					
Revenues	\$ 15,685,924	\$ 4,930,582	\$ (10,755,342)	31.4%	23.1%
Expenses	15,798,504	5,326,653	10,471,851	33.7%	25.8%
Revenues Over/(Under) Expenses	\$ (112,580)	\$ (396,071)	\$ (283,491)		
Internal Service Fund					
Revenues	\$ 85,000	\$ 12,565	\$ (72,435)	14.8%	19.2%
Expenses	86,752	18,685	68,067	21.5%	27.7%
Revenues Over/(Under) Expenses	\$ (1,752)	\$ (6,120)	\$ (4,368)		
Trust and Agency Fund					
Revenues	\$ 10,000	\$ 8,669	\$ (1,331)	86.7%	22.9%
Expenses	23,500		23,500	0.0%	6.5%
Revenues Over/(Under) Expenses	\$ (13,500)	\$ 8,669	\$ 22,169		

11-Dec-24

Central Oregon Community College

Cash and Investments Report

As of October 31, 2024

College Portfolio	<u>Operating Funds</u>	<u>Trust/Other Funds</u>
Cash in State Investment Pool		
4089 - General operating fund	\$ 34,456,212	
3624 - Robert Clark Trust		\$ 399,740
October Average Yield 5.11%		
Cash in USNB	\$ 347,475	
Cash on Hand	\$ 4,600	
Total Cash	<u>\$ 34,808,287</u>	<u>\$ 399,740</u>



Board Meeting Date: Wednesday, December 11, 2024
Exhibit: 7b.1

**Central Oregon Community College
Board of Directors
Administrators New Hire Report**

Administrator Full-Time		
Angie Anderson-May	Financial Analyst	December 9, 2024



Central Oregon Community College
Board of Directors
New Hires Report
Date of Hire: November 1-30, 2024

Name	Hire Date	Job Description	Department
Classified Full-Time			
Wiezbiskie, Troy	11/18/2024	Facility Specialist Senior	Maintenance of Buildings
Esswein, Amanda	11/18/2024	Enrollment/Welcome Associate	Admissions
Temporary Hourly			
Shanklin, Elijah Cole	11/1/2024	Aviation Tutor II	Tutoring and Testing
Bousfield, Matthew Joseph	11/4/2024	Aviation Tutor II	Tutoring and Testing
Furry, Morgan Rose	11/4/2024	COCC Education Ambassador	Education
Farwell, Nicole L	11/11/2024	Instructional Assistant Medical	Dental Assisting
Kern, Ryan	11/13/2024	Lab Assistant EMT	Emergency Medical Services
Locklear, Rebecca Anne	11/27/2024	Writing Tutor II	Tutoring and Testing

2023 – 27 Strategic Plan Goal Update: Access

Board of Directors' December 2024 Meeting

Zak Boone, Vice President of Advancement
Michael LaLonde, Vice President for Finance and Operations
Alicia Moore, Vice President of Student Affairs
Annemarie Hamlin, Vice President of Academic Affairs



CENTRAL OREGON
community college



GOALS

Student-Ready College
Access
Community Engagement
Workforce Development
College Sustainability



GOALS

Access

COCC expands access by providing students with equitable opportunities and the resources needed to achieve their goals.

Access: Indicators





INDICATORS

Access

In-District Penetration Rate
In-District Tuition and Fees
Underrepresented Students
Online Courses and Programs



INDICATORS

In-District Penetration Rate

Definition:

Percent of tri-county population (Crook, Deschutes and Jefferson County) age 15+ who are enrolled in a COCC credit or non-credit course.

INDICATORS

In-District Penetration Rate Target

	Baseline	2023-24	2024-25	2025-26	2026-27
Met	5.5%	5.5%	5.6%	5.7%	5.8%
Almost Met		5.0-5.4%	5.1-5.5%	5.2-5.6%	5.3-5.7%
Not Met		Below 5%	Below 5.1%	Below 5.2%	Below 5.3%

Rationale

- Baseline has been within .1% since 20-21
- Stabilization occurring despite population growth outpacing enrollment growth.



INDICATORS

Other Considerations

- We cannot control the population growth
- Deschutes County projected to grow 32.6% by 2040
- A 1% increase to this metric would be 2,059 additional students
- Key takeaway: Enrollment can increase without this metric increasing, but still important to track over time.



INDICATORS

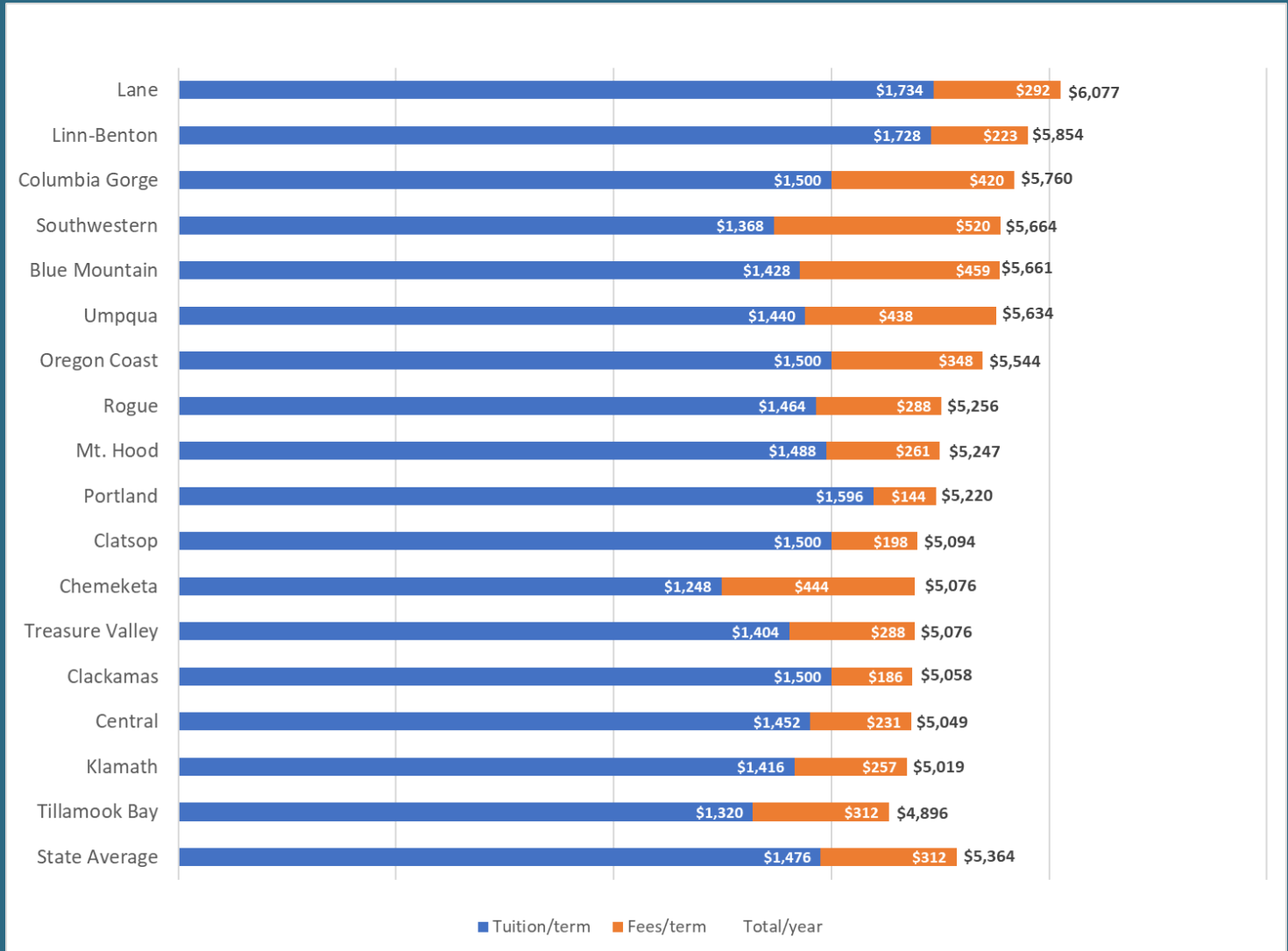
Future Data Directions

- Educational attainment rate of COCC District residents
- Percent of District residents with children under 25
- Statistical analysis needed to account for population growth exceeding enrollment growth



INDICATORS

In-District 2024-25 Tuition and Fees



Target: Remain in lowest 25% compared to Oregon peers



INDICATORS

Underrepresented Students

- Based on State of Oregon “priority populations” focuses on traditionally underserved students
- Aligns with new funding model
- Students of color, adult learners, PELL/OOG recipients and credit/noncredit workforce students
- Sub-indicators for each of the populations

INDICATORS

Underrepresented Students

Met: 3 or more of the sub indicators

Almost met: 2 of the sub indicators

Not met: 0 or 1 of the sub indicators

Sub-Indicators	2021-22 Baseline*	2024-25
Students of Color	15%	17%
Adult Learners	46%	47%
Pell/OOG Recipients	21%	23%
Credit/noncredit workforce students	37%	39%

* 2022-23 and 2023-24 HECC data available in January 2025

INDICATORS

Underrepresented Students: Rationale

- Students of Color: Expansion of supports and program growth
- Adult Learners: Changing economy, demographic shifts post-COVID
- Low-Income Students: Returning to higher education post-COVID
- Workforce Credit and Noncredit Students: Addition of credit programs and CBIPD offerings



INDICATORS

Online Courses and Students

Met: 3 or more of the sub indicators

Almost met: 2 of the sub indicators

Not met: 0 or 1 of the sub indicators

Sub-Indicators	2022-23 Baseline	2023-24	2023-27 Targets
Online Credit Course Student Headcount	3,149	3,442	3,150–3,970
Online Credit Course Student FTE	930	1020	931–1,355
Number of Online Credit Courses Offered	236	254	237–266
Number of Online Credit Course Sections Offered	530	542	531–576



INDICATORS

Online Courses and Programs: Rationale

- Ranges established based on historical patterns since 2021-22, not counting pandemic years
- Ranges allow for a settling or growth pattern over time
- Action plan focus is on quality and infrastructure for future online program growth



Access: Action Projects





ACCESS ACTION PROJECTS

Access Projects

Strategic Scheduling
Online Programs



ACCESS ACTION PROJECTS

Online Programs

*Students will be able to earn **selected** degrees and certificates, **fully online**, and in a **supportive** environment.*

- Extend access to support services (e.g., tutoring, technical support, advising)
- Consistent feedback and interaction from innovative instructors
- Regional name recognition and competitive pricing



ACCESS ACTION PROJECTS

Online Programs

- Identify initial certificates and build to degrees
- Create a unique look and feel for courses
- Construct a digital gateway to support and community and provide online testing resources
- Design admissions, registration and other support processes for online-only students
- Develop staffing model to support growth



ACCESS ACTION PROJECTS

Additional Access Strategies

- Regular connections with area high schools
- Dual credit programs
- College Preparation programs
- Strategic marketing initiatives



Student College Climate Surveys

Alicia Moore, Vice President of Student Affairs
Christy Walker, Dean of Equity & Well-Being





Background

Sponsor: COCC Diversity Committee

Goal: Assess student perceptions on whether COCC is a welcoming, inclusive, and respectful college and experiences with disrespectful, threatening, or excluding conduct.

First Survey: 2005

Frequency: Every three years

Response: 2017 (10.4%), 2020 (6%), 2023 (2.7%)



Research

National Conference on Race and Ethnicity (NCORE),
UCLA and Gates Foundation work:

- 3 primary and 8 secondary surveys
- Specialized focus areas

Oregon

- Homegrown surveys



Going Forward

- Collegewide survey focused on the student experience
- Incorporate DEIB questions
- Goal: Develop by end of spring and administer in fall 2025



**Central Oregon Community College
Board of Directors: Information Item**

Subject	HB 2864 (2017) Biennial Report
Strategic Plan Initiatives	<ul style="list-style-type: none">• Student-Ready College: COCC welcome all students by addressing their individual needs and helping them achieve their goals.• College Sustainability: COCC creates processes and systems to foster a high-quality and operationally sustainable work, learning and natural environments.
Prepared By	Alicia Moore, Vice President of Student Affairs Christy Walker, Dean of Equity and Well-Being

In spring 2017, the Oregon legislature passed HB 2864, a bill aimed at increasing the cultural competency for Oregon’s public colleges and university employees. Requirements attached to the bill, now codified in Oregon statute, include a biennial report to the college or university’s board. COCC’s 2024 report is attached.



Cultural Competency at Post-Secondary Institutions Report

Report submitted by: Alicia Moore and Christy Walker
 Date submitted: December 3, 2024
 Title: Vice President of Student Affairs and Dean of Equity and Well-Being
 Phone number: 541-383-7244 and 541-383-7412
 Email: amoore@cocc.edu and cwalker2@cocc.edu

The following document summarizes Central Oregon Community College's commitment to meeting expectations of ORS 350.375, Cultural Competency at Post-Secondary Institutions. It is important to note that COCC's equity and inclusion work extends beyond the activities listed in this report, many of which have been shared at previous COCC Board of Directors' meetings.

#	Text from ORS	Status (met, in development, unmet)	Institutional Summary
(2)	Each public institution of higher education shall establish a process for recommending, and providing oversight for the implementation of, cultural competency standards for the public institution of higher education and the institution's employees.	Met	COCC's Diversity Committee includes representatives from students, faculty, classified staff, administrators, and adult basic skills employees. This Committee is charged with creating a "welcoming campus climate that supports the rights of individuals and reflects respect for diverse cultures, backgrounds, and ideas." It serves in an advisory capacity to COCC's Dean of Equity and Well-Being to best plan cultural competency trainings and events, design recruitment and retention services for underrepresented students, and work to foster a respectful and equitable campus climate.
(2)(a) (2)(b)	Include broad range of institutional perspectives and give equal weight to the perspectives of administrators, faculty members, staff and students.	Met	COCC's Diversity Committees includes representatives from across the College, each of who serve three-year terms and all are voting members, except for the Dean of Equity and Well-Being. The meetings are open to the College community and interested faculty and staff regularly attend

			<p>the meetings, even if they are not committee members. The 2024-25 Committee members are:</p> <ul style="list-style-type: none"> ● Katie Foltz, Transcript/Degree Evaluator (classified) ● Whitney Oliva, Academic Lab Specialist, (classified) ● Lexi Costantino, Assist. Professor 1 Physics/Engineering (faculty) ● Venus Nguyen, Assist. Prof II Art/PD (faculty) ● Seth Johnson, Director Adult Basic Skills (administrative) ● Cathleen Knutson, Controller (administrative) ● Neil Weiss, Student At-Large ● Londale Dhesi, Student At-Large ● Christy Walker, Dean of Equity and Well-Being (non-voting)
(2)(c)	Require that the institution provide continuing training and development opportunities that foster the ability of the institution's faculty, staff and administration to meet cultural competency standards.	Met	<p>COCC provides regular employee trainings. Trainings are offered in person and remotely.</p> <ul style="list-style-type: none"> ● SafeZone: Educates staff and students about the needs and experiences of 2SLGBTQIA+ individuals. Since fall 2017, more than 200 employees and students have completed the training. ● SafeZone Lab: As a follow-up for people who have attended a Safe Zone workshop, workshop dedicates time for participants to practice skills learned in the SafeZone workshop. This includes topics such as supporting someone who is coming out as well as how to disrupt offensive behavior. ● Culturally Respectful and Inclusive Hiring Practices: Designed to ensure that unintentional bias is not embedded in the College's hiring practices. Started in 2013 in partnership with Human Resources. Approximately 130 current employees have completed this training. ● Allies for Equity Cultural Humility: Designed to give employees an opportunity to gain valuable knowledge and skills in order to better serve a diverse student population. The three-part, 12-hour series emphasizes cultural awareness, origin of stereotypes, cross-cultural communication, components of structural bias and privilege, respectful language, barriers to equity, and skill development in responding to bias

			<p>in all forms. Started in 2016-17, 82 employees participated in at least one workshop, with 72 employees completing the full series.</p> <ul style="list-style-type: none">• Cultural Appropriation: In this interactive two-hour workshop, participants work together to gain an understanding of what cultural appropriation is and how it affects our communities. The workshop also explores the differences between assimilation, appreciation, and appropriation. Started in 2021, over 50 employees have completed this workshop.• Gender Identity: Designed to help participants understand terms associated with gender identity, gain an understanding of the effects of misgendering, and develop skills in fostering an inclusive atmosphere with our colleagues, students, and the community. Started in 2023, 46 employees have completed this workshop.• Equity Box: Once a month, participants received a “box” with items that focused on a specific equity topic. Items include articles, books, podcast links, etc. Participants commit to use the contents of the “boxes” to learn about the specific issues/themes. At the end of the month, the group gathers together to discuss the topic and engage in meaningful dialogue. Approximately 38 employees have participated to date.• Ableism 101: This workshop introduces participants to recognize and evaluate ableist practices, defined as systemic oppression that leads to people and society determining who is valuable and worthy based on physical characteristics, personal beliefs, and their ability to satisfactorily (re)produce, excel, and “behave” (working definition by TL Lewis). Started in 2023, 40 employees have completed this workshop.• Green Zone Trainings: COCC’s Green Zone Training is intended to empower faculty and staff to support student veterans as they transition from military life to a college environment. Green Zone started in 2022 and has had 85 participants.• Anti-Racist Pedagogy: In partnership between the office of Diversity and Inclusion and Instruction, faculty from across the College explore four different tracks to implement course design and pedagogy practices
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			<p>that actively work toward creating anti-racist courses and classrooms. Groups share outcomes/products and are available on the COCC website for other faculty to use as guidance in future work. 44 employees have participated in this training.</p> <ul style="list-style-type: none"> Center for Advising Faculty Excellence (CAFÉ) - Cultural Allyship in Education: This series is presented by staff from the Offices of Equity & Well-Being and Disability Services. Topics include how to support students from varying identity groups specifically in the classroom and daily interactions. Participants explore real-life scenarios and the ways that educators can specifically support these students. Started in the fall of 2024, two workshops have been delivered, reaching 28 participants. <p>Diversity Education Award: Students or employees who complete 15-29 hours of training or attending diversity and inclusion events receive COCC's Diversity Education Award (75 individuals), 30-44 hours receive a Diversity Leadership Award (14 individuals), and 45+ hours receive a Diversity Excellence Award (2 individuals). Note that not all employees track their participation in workshops, so actual participation may be greater than what is reported.</p> <p>The Office of Equity and Well-Being also customizes trainings for departments and/or on specific topics on an ad hoc basis. Examples include Cultural Humility in Health Care, DEIB in Vet Tech, guest lecturing in College Success classes and more.</p>
(2)(d)	Propose institution-wide goals that seek to improve the cultural inclusion climate for students, faculty, staff and administration from diverse backgrounds.	Met	COCC's Diversity Plan addresses five themes: Mission and Goals, Access and Representation, Campus Climate, Education and Training, and Evaluation and Recognition. Each of these areas includes specific goals, learning outcomes, strategies, and assessments/measurements. The Plan is reviewed every five years by the Diversity Committee and updated as appropriate.
(2)(e)	Require preparation of a biennial report that is presented to the appropriate board regarding the	Met	HB 2864 were reports were shared with the COCC Board of Directors in October 2019, December 2020, December 2022 and December 2024.

	institution's progress toward achieving the goals set forth in this legislation.		
(2)(f)	Recommend mechanisms for assessing how well the institution meets cultural competency standards.	Met	The College has a variety of mechanisms for assessing progress towards State of Oregon cultural competency standards. These include, but are not limited, to an assessment of COCC Diversity Plan (every three to five years), student College Climate survey (every three years), self-assessments administered at the end of trainings (on-going), Office of Equity and Well-Being (EWB) assessment plan and report (annual), grant reports supporting EWB activities (varies), and monitoring student demographic data (ad hoc).
(2)(g)	Ensure that the institution clearly communicates to new faculty, staff and administrators the institution's commitment to including meeting cultural competency standards in professional development.	Met	<p>The COCC Principles of Community are included in the new employee orientation and are posted in visible and public locations throughout the College. Faculty are encouraged to add the Principles of Community on their Learning Management System pages and on syllabi.</p> <p>The office of Equity and Well-Being has committed to a term-by-term calendar with equity trainings as well as monthly reminders with information and resource share outs with the College and the Central Oregon Community. Information about the trainings and related events are routinely posted to the College's primary email employee communications.</p>



Central Oregon Community College Board of Directors: 2025-26 Wickiup Hall Rates Resolution

Subject	2025-26 Wickiup Hall Rates
Strategic Plan Initiatives	Access: COCC expands access by providing students with equitable opportunities and the resources needed to achieve their goals.
Prepared By	Andrew Davis, Dean of Student Engagement Alicia Moore, Vice President of Student Affairs

Each year, student residence hall room and meal plan rates are brought to the Board of Directors for review and approval. The following resolution recommends 2025-26 rates for meal plans, room rates and summer conference housing rates.

Meal Plan

The meal plan rates are designed to provide comprehensive food options (dining hall, café and market), give students a choice about how their meal plan is structured (four options, each of which includes “flex cash” to be spent in the café and market), create sufficient revenue to cover the food service management contract fees (COCC contracts with Sodexo as its food service provider), and provide funds to maintain and replace food service equipment and small-wares. Historically, meal plan rates have been based on the CPI-U West Region’s annual increase for *Food Away From Home* index and increased by the following percent over the prior year:

- 2021-22: 3.4%
- 2022-23: 4.5%
- 2023-2024: 5.2%
- 2024-2025: 1.5%

Part of the goal of these continued increases was to build sufficient reserves for food service equipment replacement costs. The College now has sufficient reserves to cover equipment replacement needs and as a result, recommend no increase for meal plans.

Room Rates

The residence hall room rates are designed to provide a positive living environment, maintain competitive pricing to sustain high occupancy levels, cover costs of operations and debt service and develop building reserves. With these goals in mind, staff recommend a 3% increase for the 2025-26 academic year. This will allow the College to continue building housing reserves and to absorb potential capital expenses while still generating income to cover unexpected circumstances for the coming academic year.

Combined Meal Plan and Room Rates

The proposed room and meal plan rate recommendations are below, with students choosing their combination of room and meal plan options.

Meal Plans (Academic Year)	2024 - 25	2025 - 26	\$ Change	% Change
Starter (7 meals/week + \$500 flex cash)	\$ 4,806	\$ 4,806	\$ 0	0
Basic (9 meals/week + \$400 flex cash)	\$ 5,010	\$ 5,010	\$ 0	
Standard (14 meals/week + \$200 flex cash)	\$ 5,476	\$ 5,476	\$ 0	
Preferred (19 meals/week + \$100 flex cash)	\$ 5,945	\$ 5,945	\$ 0	
Room Rates (Academic Year)				
Quad Double	\$ 7,363	\$ 7,584	\$ 221	3%
Quad Single	\$ 10,490	\$ 10,806	\$ 316	
Room Rates (Summer)				
Quad Double	\$ 1,717	\$ 1,769	\$ 52	3%
Quad Single	\$ 2,576	\$ 2,653	\$ 77	

The typical COCC residence hall student signs up for a quad double room (four people per suite, two per bedroom) and the standard meal plan (meal plans not available in summer). Using this model, the combined 2025-2026 room and board rate for the academic year is \$13,060 (meal plans are not offered in summer). While finding the comparable room style and meals plans is challenging, other residence hall room and board packages in Oregon include:

- Treasure Valley Community College: \$8,168
- Southwestern Oregon Community College: \$8,436
- Western Oregon University: \$12,084
- Oregon State University – Cascades Campus: \$13,970
- Southern Oregon University: \$16,898

Summer Conference Housing Rates

In addition to revenue generated each year through housing operations, Wickiup Hall hosts a number of summer conferences in July and August. Room rates have remained the same for the past several years as summer conferences rebound post-COVID. To best address costs associated with summer conference supports, staff recommend a \$2 per night increase for both single and double suites.

	2024-2025	2025-2026	\$ Change	% Change
Quad Double	\$27/night	\$29/night	\$2/night	7.4%
Quad Single	\$42/night	\$44/night	\$2/night	4.8%

Options/Analysis

- Approve proposed room and meal plan rates
- Recommend alternate room and meal plan rates

Timing

Staff request approval at the December Board of Directors' meeting as this allows the College to update residence hall marketing and promotional materials, offer contracts to potential students in line with other Oregon colleges and universities, and respond to prospective students requesting 2025-2026 housing information.

Budget Impact


With sufficient operational reserves as well as current pricing, revenue from meal plans will cover the cost of COCC's management contract with Sodexo. With the restructuring of Wickiup Hall's operating expenses, this increase will still cover all operational and debt service expenses, as well as generate revenue to cover unexpected circumstances as well as possible inflationary increases.


Proposed Resolution


Be it resolved that the Central Oregon Community College Board of Directors hereby approve the proposed 2025-2026 meal plan, room and summer conference rates as shown in Section A.

John Bellman Jr.

Senior Wealth Advisor

 (541)219-2156

 jbellmanosu@gmail.com

 Bend, OR

Experience

Senior Wealth Advisor | Partner – OneDigital Bend, OR 2017 – Current

Formerly ASI Wealth Management until sale of business in 2024. Responsible of oversight for our client relationships in the Central Oregon marketplace.

- Member of our firms Investment Committee and Senior Leadership Team.
- Implemented our financial planning software and client deliverables across offices.
- Manage a diamond team of lead advisors and a CSM

Financial Consultant - Charles Schwab & Co. Portland, OR 2015 - 2017

Primarily responsible for providing advice and counsel to individuals and families with their financial needs, including retirement planning, educational planning, investment management, estate planning, active investing, managed banking, and lending needs.

- Proactive outbound calls to existing Schwab clients, identifying opportunities through needs based analysis and positioning appropriate products and solutions. At times, partnering with subject matter experts, peers and managers.
- Assist with initial relationships with walk-in clients and or prospects to understand investment goals and objectives and position various suitable offerings, based upon individual needs.

Retirement Representative - Fidelity Investments Covington, KY & Westlake, TX 2013 - 2015

Responsible for managing 401(k) participant relationships over \$250k. Goal was to drive sales by retaining assets on platform and offering managed account solutions through Fidelity's RIA arm.

- Provide Investment direction by using tools to match needs with suitable solutions such as products, research, and/or services and assists customers with implementing guidance recommendations, including trading and online education.
- Use consultative skills to determine optimal option for a participant and leverage the appropriate products and services available while developing and positioning mutual funds, fixed income products, and discretionary money management services to existing customers/prospects.
- Consistently been in the top 10% of our sales function in results since joining our Investment team in July 2014.

About Me

I am an outgoing and career motivated individual that found my calling in lifting those around me to places they never thought possible. My family and our animals are my favorite things in life. In my free time, I enjoy snowboarding, rock climbing, horseback riding, trail running, hiking & camping, fishing, woodworking, along with anything else that gets me outdoors.

I owe my work ethic to my parents. I watched my mom work relentlessly for Proctor & Gamble for 30 years and my dad run a small construction company. They were selfless in making sure their kids were always taken care of and put in a position to succeed in life.

Education & Community Involvement

Economics (BSBA) – The Ohio State University Columbus, OH May 2013

- Max M. Fisher Business School

CERTIFIED FINANCIAL PLANNER® Nov 2017

- CFP Board Center for Financial Planning

Central Oregon Estate Planning Council (COEPC)

- Planning Committee Member since 2022

Humane Society of Central Oregon (HSCO)

- Former Board Member (2022 – 2024)
- Secretary

Bend North Little League

- Assistant Coach

Central Oregon Disc Golf Club (CODGC)

- Former Board Member (2018 – 2020)
- Treasurer

Leadership Bend Graduate

- Bend Chamber of Commerce
- Class of 2019



Subject: COCC Investment Committee

Dear Members of the Central Oregon Community College Investment Committee,

I am excited about the opportunity to join the Investment Committee and support the College's financial goals. Below is a summary of my background and qualifications.

Summary of Experience

- **Areas of focus:**
 - **Institutional portfolio management:** Over 18 years of experience.
 - **Performance management:** Developed asset allocation models, identified and monitored investment managers.
 - **High net worth plans:** Managed retirement plans and pensions.
- **Career path:**
 - Dean Witter/Morgan Stanley (1996): Financial Advisor.
 - UBS (2008): Financial Advisor/Branch Manager.
 - Raymond James (2017): Owner of RavenRock Wealth Partners.
 - Bend Wealth Advisors (2023): Wealth Advisor, Investment Committee.
- **Education:** Bachelor of Arts in English and Biology, Wabash College (1988).
- **Licensing:** Securities licensing (Series 3, 7, 63, 66, 65).
- **Certifications:** Certified Investment Management Analyst, CIMA®, Accredited Investment Fiduciary, AIF®.
- **Risk management:**
 - Monitored portfolio performance relative to benchmarks outlined in investment policy statements.
 - Managed risk and return objectives for both long-term performance and short-term cash management.
 - Implemented internal controls related to investments.
- **Portfolio management process**
 - **Asset allocation:** Developed strategic asset allocation models tailored to client needs, considering factors such as risk tolerance, investment horizon, and financial goals.
 - **Investment selection:** Screened and selected investment managers based on rigorous criteria, including performance history, management style, and alignment with client objectives.
 - **Portfolio rebalancing:** Regularly rebalanced portfolios to maintain desired asset allocation and respond to market changes, ensuring alignment with investment policy statements.

- **Performance analysis:** Conducted in-depth performance analysis at both the portfolio and manager levels, using benchmarks to evaluate success and make informed adjustments.
- **Comprehensive investment plans:** Created and maintained comprehensive investment plans, strategies, or policy statements documenting processes and procedures for managing portfolios.
- **Asset allocation strategies:** Analyzed and optimized asset allocation strategies and investment menus.
- **Previous board service:** Bend Film board member, consulted on the finance committee.

Best regards,

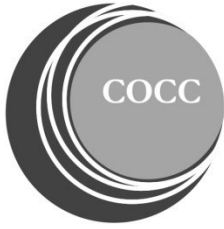
Bob Reininger, AIF[®], CIMA[®]

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**Central Oregon Community College
Board of Directors: Resolution**

Subject	Investment Committee Members
Strategic Plan Initiatives	College Sustainability
Prepared By	Michael LaLonde, Vice President of Finance and Operations

A. Background

1. On March 13th, 2024, the Board of COCC established an Investment Committee.
2. The investment committee has the following Charge according to GP 6: Committee Structure, Item 9 - Investment Committee – The Investment Committee is established to provide oversight and guidance on the investments of Central Oregon Community College, ensuring prudent management in line with the College’s investment policies and objectives. This committee consists of one Board member and two outside experts, who are recommended by the Vice President of Finance and Operations, but subject to the approval of the Board. The committee shall serve as advisory to the Vice President of Finance and Operations as requested in making decisions regarding College investments. The committee may make recommendations to the Board on matters within its purview as requested by the Board or as a majority of the committee may desire. The Board member on this committee shall serve as a liaison to the Board to regularly update the Board on activities or matters of concern addressed by the committee. This committee shall meet at least quarterly to review the College’s investment performance, investment strategy, internal controls and such other matters as the committee and/or the Vice President of Finance and Operations may request.
3. The Investment Committee has three open seats – Two (2) outside experts recommended by the Vice President of Finance and Operations and one (1) Board member.
4. The Vice President of Finance recommends Bob Reininger and John Bellman, Jr. as investment experts for the Investment Committee (see professional experience for each attached).

B. Options/Analysis

Appoint Bob Reininger and John Bellman, Jr. to fill the vacancies on the Investment Committee for a one-year term. Search for additional experts in short-term investments for recommendation to the Board at a later date.

C. Timing

The first meeting of the Investment Committee will take place in January 2025.

D. Budget Impact

None.

E. Proposed Resolution

Be it resolved that, the Central Oregon Community College Board of Directors appoints Bob Reininger and John Bellman, Jr. to fill the vacancies on the Investment Committee for a one-year term.