

TIME**	ITEM	ENC.*	ACTION	PRESENTER
5:45pm	I. Call to Order			Unger
	II. Native Lands Acknowledgement	2a.1*		Unger
	III. Roll Call			Metcalf
	A. Board & Budget Committee Members & Guests			
	IV. President's Report			Chesley
	A. Introduction of All-Oregon Academic Team			Moore
	V. Agenda Changes			Unger
	VI. Public Comment			Unger
	VII. Adjourn to Budget Committee			Unger
	A. Budget Committee	7a,b,c *		Knutson
	VIII. Adjourn to Open Session			Unger
	IX. Consent Agenda***			Unger
	1. Regular Meeting Minutes (3.9.22)	9a.1*	X	Chesley ^A
	X. Information Items			
	1. Financial Statements	10a.1*		Knutson ^A
	2. New Hire Reports	10b.1*		Boehme ^A
	3. Real Estate Committee Update			Krenowicz
	XI. New Business			
	1. Neighborly Ventures Frontage Proposal	11a.1*	X	Krenowicz/Taylor
	2. Tuition and Fees Proposal	11b.1*	X	Knutson
	3. GP 10 Revision – First Reading	11c.1*		Tatom
	XII. Old Business			
	1. Board Rebalancing Proposal	12a.1*	X	Chesley
	2. City of Bend Property Tax Proposals	12b.1*		Unger
	XIII. Board of Directors' Operations			Unger
	1. Board Member Activities			
	XIV. President's Report – continued			Chesley
	XV. Dates			

* Material to be distributed via e-mail & USPS (as necessary)

** Times listed on the agenda are approximate to assist the Chair of the Board.

*** Confirmation of Consent Agenda items submitted by the President. Any item may be moved from the Consent Agenda to Old/New Business by a Board Member asking the Chair to consider the item separately.

P = indicates a Presentation will be provided.

A = indicates the presenter is Available for background information if requested.

1. Wednesday, May 11 – Board of Directors’ Meeting @5:45
 2. Wednesday, June 18 – Board of Directors’ Meeting @5:45
- XVI. Adjourn to Executive Session** **Unger**
 ORS 192.660 section I, subsection i, Performance Evaluation of CEO
- XVII. Adjourn to Open Session** **Unger**
- XVIII. Open Session** **Unger**
- XIX. Adjourn** **Unger**

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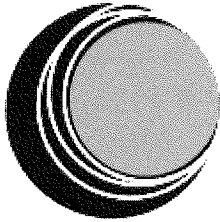
A = indicates the presenter is Available for background information if requested.

Purpose: To acknowledge someone is to say, "I see you. You are significant." The purpose of a land acknowledgement is to recognize and pay respect to the original inhabitants of a specific region. It is an opportunity to express gratitude and appreciation to those whose territory you exist in.

COCC Land Acknowledgement

(Condensed Version)

COCC would like to acknowledge that the beautiful land our campuses reside on, are the original homelands of the **Wasq'ú** (Wasco), and the **Wana Lama** (Warm Springs) people. They ceded this land to the US government in the Treaty of 1855. The **Numu** (Paiute) people were forcibly moved to the Warm Springs Indian Reservation starting in 1879. It is also important to note that the Klamath Trail ran north through this region to the great Celilo Falls trading grounds and the Klamath Tribes claim it as their own. Descendants of these original people are thriving members of our communities today. We acknowledge and thank the original stewards of this land.



COCC Budget Committee Meeting Agenda

Wednesday, April 13, 2022
5:45 pm

Boyle Education Center Boardroom/YouTube

	<u>EXHIBIT</u>	<u>ACTION</u>
I. Call to Order		Unger
II. Budget Committee Appointments		Chesley
III. Election of Chair		Unger
IV. President's Budget Remarks		Chesley
V. 2022-23 Proposed General Fund Budget		Knutson
• Proposed General Fund Budget	7a	
• Proposed General Fund Expenditures by Object Class.	7b	
• Summary of General Fund Transfers	7c	
VI. Next Meeting: May 11, 2022, 5:45 pm, BEC Boardroom		Unger
VII. Adjourn		Unger

7a

General Fund - Resources

	Fiscal Year 2019-20 ACTUAL Amounts	Fiscal Year 2020-21 ACTUAL Amounts	Fiscal Year 2021-22 CURRENT Budget	Fiscal Year 2022-23 PROPOSED Budget	Fiscal Year 2022-23 APPROVED Budget	Fiscal Year 2022-23 ADOPTED Budget
<u>RESOURCES</u>						
Property Taxes						
Current Year	\$ 17,905,877	\$ 18,846,109	\$ 19,605,000	\$ 20,718,000		
Prior Year	626,222	509,089	459,000	464,000		
Tuition and Fees	17,199,485	16,314,263	16,611,000	15,570,000		
State and Federal Sources						
State Aid for Operations	8,868,175	8,325,435	8,497,000	9,388,000		
Other Sources						
Interest Income	62,544	12,345	70,000	70,000		
Miscellaneous Income	50,349	71,772	130,000	136,000		
Program Income	18,284	18,165	41,000	41,200		
Transfers from Other Funds						
Interfund Transfers-In			3,100,000	4,860,000		
Total	\$ 44,730,936	\$ 44,097,178	\$ 48,513,000	\$ 51,247,200	\$ -	\$ -
Beginning Fund Balance	\$ 6,012,956	\$ 6,479,025	\$ 5,776,000	\$ 5,772,000		
Total Resources	<u>\$ 50,743,892</u>	<u>\$ 50,576,203</u>	<u>\$ 54,289,000</u>	<u>\$ 57,019,200</u>	<u>\$ -</u>	<u>\$ -</u>

General Fund - Requirements by Function

	Fiscal Year 2019-20 ACTUAL Amounts	Fiscal Year 2020-21 ACTUAL Amounts	Fiscal Year 2021-22 CURRENT Budget	Fiscal Year 2022-23 PROPOSED Budget	Fiscal Year 2022-23 APPROVED Budget	Fiscal Year 2022-23 ADOPTED Budget
Instruction						
Humanities Office	\$ 51,383	\$ 55,697	\$ 65,906	\$ 73,001		
Writing/Literature	1,582,460	1,476,104	1,783,954	1,691,119		
Foreign Languages	568,864	538,706	582,209	558,854		
Speech	546,291	563,066	610,139	634,580		
Social Science Office	66,660	56,872	70,500	77,595		
Music	397,188	341,736	430,631	446,806		
Art	563,350	471,964	669,798	643,767		
Theatre Arts	42,603	40,483	61,403	75,195		
Fine Arts and Communication Office	59,014	55,993	85,764	78,759		
Business Administration	739,377	725,540	808,977	700,444		
Culinary Program	784,047	827,397	959,239	918,804		
Business Administration Office	39,093	60,882	65,114	71,709		
Journalism			6,300	6,219		
Culinary Administration Office	32,319	38,206	50,755	55,120		
World Languages and Cultures Office	49,892	48,772	52,700	55,780		
Philosophy	32,987	17,361	26,742	27,014		
Addiction Studies	146,504	142,028	163,437	167,835		
Anthropology	264,828	270,075	266,429	280,193		
Criminal Justice	220,687	164,861	226,983	195,082		
Economics	117,608	128,343	129,061	128,773		
Education	298,823	286,393	326,029	299,286		
Geography	109,294	14,884	23,203	22,683		
History	244,131	226,135	252,467	253,667		
Human Development	214,610	179,722	248,626	247,717		
Political Science	31,879	15,924	24,544	24,507		
Psychology	463,139	469,241	493,913	460,982		
Sociology	260,815	247,002	284,637	197,778		
AVANZA	44,040	65,017	83,638	90,871		
Adult Basic Education	495,000	509,700	524,841	540,437		
Regional Svcs. & R.C. Operations	594,995	550,289	662,390	796,903		
Regional Svcs. & M.C. Operations	224,688	228,519	215,154	275,562		

General Fund - Requirements by Function

	Fiscal Year 2019-20 ACTUAL Amounts	Fiscal Year 2020-21 ACTUAL Amounts	Fiscal Year 2021-22 CURRENT Budget	Fiscal Year 2022-23 PROPOSED Budget	Fiscal Year 2022-23 APPROVED Budget	Fiscal Year 2022-23 ADOPTED Budget
Regional Svcs. & P.C. Operations	\$ 232,336	\$ 229,674	\$ 216,067	\$ 277,436		
Engineering & Engr. Tech.	167,884	165,815	179,726	176,664		
Science Office	75,345	71,211	82,171	86,628		
Mathematics	1,779,068	1,595,220	1,853,005	1,850,568		
Biological Science	1,174,435	1,205,334	1,338,232	1,441,520		
Chemistry	520,273	545,797	608,594	645,102		
Physics	226,893	217,055	236,345	255,664		
Geology	100,566	93,077	115,051	124,034		
Nursing	1,137,978	1,167,953	1,309,016	1,387,499		
Health & Human Performance Office	153,055	109,617	185,636	196,171		
Health & Human Performance	853,087	776,032	998,850	973,910		
Math Office	82,344	80,615	82,609	73,240		
Allied Health	60,443	25,300	6,790	21,467		
Computer and Information Systems	1,079,376	1,050,790	1,193,892	1,196,775		
Licensed Massage Therapy	240,113	241,760	280,438	330,948		
Emergency Medical Services	352,854	373,200	364,268	399,488		
Dental Assisting	256,530	263,176	278,655	298,687		
Medical Assisting	147,695	206,504	261,690	288,962		
Allied Health Office	71,216	73,512	77,350	83,211		
Pharmacy Technician	108,301	110,272	117,147	139,828		
Veterinary Technician Program	229,463	235,322	267,899	285,805		
CIS Office	56,055	41,227	49,495	53,569		
Nursing Office	81,424	80,508	84,852	95,939		
Nursing Assistant			94,544	305,005		
HHP: Recreation (O.R.L.T.)	226,166	234,098	249,004	261,554		
Ponderosa Office	80,964	100,204	111,764	131,146		
Forestry Technology	454,251	440,045	497,659	527,045		
Automotive	380,168	409,574	448,810	360,323		
Health Information Technology	225,197	235,550	259,053	251,673		
Manufacturing Processes	357,575	456,834	515,731	543,027		
Apprenticeship	23,891	21,055	23,074	139,729		

General Fund - Requirements by Function

	Fiscal Year 2019-20 ACTUAL Amounts	Fiscal Year 2020-21 ACTUAL Amounts	Fiscal Year 2021-22 CURRENT Budget	Fiscal Year 2022-23 PROPOSED Budget	Fiscal Year 2022-23 APPROVED Budget	Fiscal Year 2022-23 ADOPTED Budget
Wildland Fire Management	\$ 76,221	\$ 76,040	\$ 96,213	\$ -		
Structural Fire Science	184,811	186,169	307,211	305,938		
Geographical Information Systems	124,739	127,371	137,657	140,647		
Aviation Program	318,471	346,130	386,122	383,253		
Military Science	599		1,250	1,250		
Non-Destructive Testing			960			
Regional Credit Instruction-Madras	3,148	77	4,360	4,457		
Regional Credit Instruction-Prineville	1,331	251	3,465	4,337		
Regional Credit Instruction-Redmond	(515)		8,040	7,137		
Library Skills	37,615	26,139	38,524	55,064		
Total Instruction	<u>\$ 20,967,935</u>	<u>\$ 20,435,420</u>	<u>\$ 23,626,702</u>	<u>\$ 24,201,742</u>	<u>\$ -</u>	<u>\$ -</u>
Instructional Support						
Office of VP of Instruction	\$ 601,983	\$ 737,792	\$ 775,865	\$ 771,999		
Library	1,186,843	958,267	1,188,878	1,262,137		
Convocation	9,123	9,891	3,500	12,526		
Tutoring and Testing	600,883	557,357	610,586	679,979		
Plan/Eval/Accreditation	31,876	325,681	23,876	23,876		
Academic Computing Support	465,434	840,415	714,767	541,272		
Instructional Deans	887,414	243,977	1,048,578	1,304,910		
Curriculum & Assessment	240,985	169,914	229,489	240,224		
ITS - Instructional Software	178,390		207,708	223,708		
Total Instructional Support	<u>\$ 4,202,931</u>	<u>\$ 3,843,294</u>	<u>\$ 4,803,247</u>	<u>\$ 5,060,631</u>	<u>\$ -</u>	<u>\$ -</u>

General Fund - Requirements by Function

	Fiscal Year 2019-20 ACTUAL Amounts	Fiscal Year 2020-21 ACTUAL Amounts	Fiscal Year 2021-22 CURRENT Budget	Fiscal Year 2022-23 PROPOSED Budget	Fiscal Year 2022-23 APPROVED Budget	Fiscal Year 2022-23 ADOPTED Budget
Student Services						
Admissions	\$ 941,360	\$ 953,586	\$ 1,178,629	\$ 1,418,795		
Counseling Center	63,512	52,809	76,458	76,458		
Student Life	274,052	262,415	333,949	360,164		
Commencement			27,771	27,771		
Financial Aid	644,377	698,424	745,070	791,304		
Career Services and Job Placement	123,849	102,173	153,023	160,871		
Student Outreach & Contact	188,465	320,245	307,504	415,612		
Diversity and Inclusion	251,937	281,265	369,472	365,447		
Club Sports	172,932	163,755	162,671	285,194		
Enrollment Cashiering	89,160	90,165	92,845	-		
Disability Services	259,772	290,998	362,196	426,575		
Office VP Student Affairs	474,895	530,476	572,902	624,617		
Advising	456,960	490,737	664,107	707,309		
Placement Testing	65,849	69,818	156,788	118,981		
First Year Experience	205,742	207,466	233,757	246,287		
ITS - Student Services Software	42,225	44,652	43,325	67,325		
Total Student Services	\$ 4,255,087	\$ 4,558,984	\$ 5,480,467	\$ 6,092,710	\$ -	\$ -

General Fund - Requirements by Function

	Fiscal Year 2019-20 ACTUAL Amounts	Fiscal Year 2020-21 ACTUAL Amounts	Fiscal Year 2021-22 CURRENT Budget	Fiscal Year 2022-23 PROPOSED Budget	Fiscal Year 2022-23 APPROVED Budget	Fiscal Year 2022-23 ADOPTED Budget
College Support Services						
Governing Board	\$ 104,215	\$ 10,471	\$ 96,878	\$ 97,696		
President's Office	420,861	352,090	420,587	436,153		
Fiscal Services	659,353	637,892	703,254	554,784		
Campus Safety and Security	838,074	728,139	796,785	768,611		
Human Resources	597,592	649,950	786,152	1,069,498		
Mail Services	125,685	70,288	158,088	164,295		
Marketing and Public Relations	817,890	767,005	809,616	805,832		
Chief Financial Officer	521,150	530,867	501,372	428,822		
Legal, Audit and Professional Svcs	84,375	108,635	83,183	83,183		
Elections		26,340	29,355	29,355		
General Institutional Support	523,420	468,728	598,633	598,633		
Liability and Other Insurance	104,759	123,748	214,409	168,445		
Institutional Effectiveness	287,961	316,102	385,102	406,549		
Vice President for Administration	543,713	505,014	140,427	107,533		
Organizational Development	10,722	9,067	6,590	13,000		
College Advancement		201,441	207,459	370,316		
Total College Support Services	\$ 5,639,770	\$ 5,505,777	\$ 5,937,890	\$ 6,102,705	\$ -	\$ -
Campus Services						
Custodial Services	\$ 1,012,632	\$ 944,611	\$ 1,221,665	\$ 1,069,253		
Utilities	990,807	888,563	1,220,935	1,120,935		
Fire & Boiler Insurance	139,088	167,657	187,266	221,131		
Maintenance of Grounds	652,206	712,505	811,272	889,369		
Maintenance of Buildings	835,550	959,321	1,039,610	1,201,428		
Plant Additions	217,793	157,149		400,000		
Plant Administration	326,134	342,527	293,067	346,964		
Campus Shuttle	1,703					
Total Campus Services	\$ 4,175,913	\$ 4,172,333	\$ 4,773,815	\$ 5,249,080	\$ -	\$ -

General Fund - Requirements by Function

	Fiscal Year 2019-20 ACTUAL Amounts	Fiscal Year 2020-21 ACTUAL Amounts	Fiscal Year 2021-22 CURRENT Budget	Fiscal Year 2022-23 PROPOSED Budget	Fiscal Year 2022-23 APPROVED Budget	Fiscal Year 2022-23 ADOPTED Budget
Information Technology						
Information Technology Services	\$ 1,120,101	\$ 1,243,021	\$ 1,417,856	\$ 1,959,943		
Management Information Systems	555,880	597,993	701,746	725,346		
User Services	796,553	743,814	956,680	871,395		
Enterprise Computing Services	481,322	502,072	574,016	417,779		
Network/Telecom & Media Services	561,647	563,354	640,328	695,495		
Web Development	117,038	119,563	134,939	145,268		
Regional IT Services - Madras	1,135					
Regional IT Services - Prineville		66	75,558	75,558		
Project Management	62,460	95,888	124,332	140,978		
Information Security	130,439	131,974	150,807	139,275		
Student Tech Services				309,744		
Total Information Technology	<u>\$ 3,826,575</u>	<u>\$ 3,997,745</u>	<u>\$ 4,776,262</u>	<u>\$ 5,480,781</u>	<u>\$ -</u>	<u>\$ -</u>
Financial Aid						
Financial Aid Transactions	\$ 275,090	\$ 232,852	\$ 112,897	\$ 112,897		
Total Financial Aid	<u>\$ 275,090</u>	<u>\$ 232,852</u>	<u>\$ 112,897</u>	<u>\$ 112,897</u>	<u>\$ -</u>	<u>\$ -</u>
Contingency						
Contingency	\$ 500,000	\$ 600,000	\$ 800,000	\$ 800,000		
Total Contingency	<u>\$ 500,000</u>	<u>\$ 600,000</u>	<u>\$ 800,000</u>	<u>\$ 800,000</u>	<u>\$ -</u>	<u>\$ -</u>
Requirements	<u>\$ 43,843,301</u>	<u>\$ 43,346,405</u>	<u>\$ 50,311,280</u>	<u>\$ 53,100,546</u>	<u>\$ -</u>	<u>\$ -</u>
Ending Fund Balance	\$ 6,900,591	\$ 7,229,798	\$ 3,977,720	\$ 3,918,654		
Total Requirements	<u>\$ 50,743,892</u>	<u>\$ 50,576,203</u>	<u>\$ 54,289,000</u>	<u>\$ 57,019,200</u>	<u>\$ -</u>	<u>\$ -</u>

General Fund - Requirements by Expenditure Category

	FTE	Personnel Services	Materials & Services	Capital Outlay	Interfund Transfers-Out	Contingency	Fiscal Year 2022-23 PROPOSED Budget
Instruction							
Humanities Office	1.0	\$ 70,757	\$ 2,244	\$	\$	\$	\$ 73,001
Writing/Literature	17.0	1,668,611	22,508				1,691,119
Foreign Languages	4.3	552,242	6,612				558,854
Speech	5.4	625,670	8,910				634,580
Social Science Office	1.0	70,757	6,838				77,595
Music	4.1	424,192	22,614				446,806
Art	6.0	617,518	26,249				643,767
Theatre Arts	1.0	74,630	565				75,195
Fine Arts and Communication Office	1.0	74,791	3,968				78,759
Business Administration	4.8	691,632	8,812				700,444
Culinary Program	6.8	678,964	239,840				918,804
Business Administration Office	1.0	70,757	952				71,709
Journalism	0.1	6,219					6,219
Culinary Administration Office	0.8	55,120					55,120
World Languages and Cultures Office	0.8	54,225	1,555				55,780
Philosophy	0.4	26,486	528				27,014
Addiction Studies	1.3	163,809	4,026				167,835
Anthropology	2.2	275,897	4,296				280,193
Criminal Justice	2.3	191,169	3,913				195,082
Economics	1.3	126,591	2,182				128,773
Education	2.5	292,252	7,034				299,286
Geography	0.3	21,673	1,010				22,683
History	2.1	249,553	4,114				253,667
Human Development	2.3	237,909	9,808				247,717
Political Science	0.3	23,807	700				24,507
Psychology	3.8	451,943	9,039				460,982
Sociology	2.3	196,382	1,396				197,778
AVANZA	1.0	74,784	16,087				90,871
Adult Basic Education					540,437		540,437
Regional Svcs. & R.C. Operations	3.5	306,990	15,727		474,186		796,903

General Fund - Requirements by Expenditure Category

	FTE	Personnel Services	Materials & Services	Capital Outlay	Interfund Transfers-Out	Contingency	Fiscal Year 2022-23 PROPOSED Budget
Regional Svcs. & M.C. Operations	3.0	\$ 264,212	\$ 11,350	\$	\$	\$	\$ 275,562
Regional Svcs. & P.C. Operations	2.7	268,366	9,070				277,436
Engineering & Engr. Tech.	2.0	173,824	2,840				176,664
Science Office	1.0	77,462	9,166				86,628
Mathematics	16.7	1,819,873	30,695				1,850,568
Biological Science	13.6	1,381,841	59,679				1,441,520
Chemistry	5.1	629,706	15,396				645,102
Physics	2.6	245,958	9,706				255,664
Geology	1.2	114,302	9,732				124,034
Nursing	11.8	1,341,770	45,729				1,387,499
Health & Human Performance Office	3.4	188,194	7,977				196,171
Health & Human Performance	9.1	928,961	44,949				973,910
Math Office	1.0	71,313	1,927				73,240
Allied Health	0.4	16,767	4,700				21,467
Computer and Information Systems	9.0	1,174,419	22,356				1,196,775
Licensed Massage Therapy	4.4	317,426	13,522				330,948
Emergency Medical Services	4.4	361,406	38,082				399,488
Dental Assisting	2.9	280,035	18,652				298,687
Medical Assisting	3.0	274,434	14,528				288,962
Allied Health Office	1.0	79,396	3,815				83,211
Pharmacy Technician	1.8	127,818	12,010				139,828
Veterinary Technician Program	2.0	258,412	27,393				285,805
CIS Office	0.8	53,069	500				53,569
Nursing Office	1.0	93,539	2,400				95,939
Nursing Assistant	2.3	286,241	18,764				305,005
HHP: Recreation (O.R.L.T.)	2.0	259,465	2,089				261,554
Ponderosa Office	1.6	126,895	4,251				131,146
Forestry Technology	4.0	490,269	36,776				527,045
Automotive	4.0	330,335	29,988				360,323
Health Information Technology	3.0	238,709	12,964				251,673
Manufacturing Processes	6.2	479,703	63,324				543,027
Apprenticeship	1.0	139,164	565				139,729
Wildland Fire Management							

General Fund - Requirements by Expenditure Category

	FTE	Personnel Services	Materials & Services	Capital Outlay	Interfund Transfers-Out	Contingency	Fiscal Year 2022-23 PROPOSED Budget
Structural Fire Science	2.9	\$ 281,221	\$ 24,717	\$	\$	\$	\$ 305,938
Geographical Information Systems	0.4	135,101	5,546				140,647
Aviation Program	4.0	374,927	8,326				383,253
Military Science			1,250				1,250
Non-Destructive Testing							-
Regional Credit Instruction-Madras	0.1	3,337	1,120				4,457
Regional Credit Instruction-Prineville	0.1	3,337	1,000				4,337
Regional Credit Instruction-Redmond	0.1	3,337	3,800				7,137
Library Skills	1.0	54,564	500				55,064
Total Instruction	<u>217.1</u>	<u>\$ 22,124,438</u>	<u>\$ 1,062,681</u>	<u>\$ -</u>	<u>\$ 1,014,623</u>	<u>\$ -</u>	<u>\$ 24,201,742</u>
Instructional Support							
Office of VP of Instruction	3.1	\$ 400,583	\$ 57,016	\$	\$ 314,400	\$	\$ 771,999
Library	11.3	982,510	174,627	105,000			1,262,137
Convocation			12,526				12,526
Tutoring and Testing	13.4	673,688	6,291				679,979
Plan/Eval/Accreditation					23,876		23,876
Academic Computing Support	4.5	434,633	106,639				541,272
Instructional Deans	9.1	1,277,108	27,802				1,304,910
Curriculum & Assessment	2.0	234,824	5,400				240,224
ITS - Instructional Software			223,708				223,708
Total Instructional Support	<u>43.4</u>	<u>\$ 4,003,346</u>	<u>\$ 614,009</u>	<u>\$ 105,000</u>	<u>\$ 338,276</u>	<u>\$ -</u>	<u>\$ 5,060,631</u>

General Fund - Requirements by Expenditure Category

	FTE	Personnel Services	Materials & Services	Capital Outlay	Interfund Transfers-Out	Contingency	Fiscal Year 2022-23 PROPOSED Budget
Student Services							
Admissions	15.2	\$ 1,358,321	\$ 60,474	\$	\$	\$	\$ 1,418,795
Counseling Center			76,458				76,458
Student Life	3.0	310,407	48,507		1,250		360,164
Commencement			27,771				27,771
Financial Aid	8.2	763,578	27,726				791,304
Career Services and Job Placement	1.5	151,683	9,188				160,871
Student Outreach & Contact	3.2	312,600	103,012				415,612
Diversity and Inclusion	3.3	328,372	37,075				365,447
Club Sports	2.4	202,520	82,674				285,194
Enrollment Cashiering							-
Disability Services	5.2	412,439	14,136				426,575
Office VP Student Affairs	4.3	590,067	34,550				624,617
Advising	6.8	672,827	34,482				707,309
Placement Testing	1.1	85,885	33,096				118,981
First Year Experience	2.2	221,074	25,213				246,287
ITS - Student Services Software			67,325				67,325
Total Student Services	<u>56.2</u>	<u>\$ 5,409,773</u>	<u>\$ 681,687</u>	<u>\$ -</u>	<u>\$ 1,250</u>	<u>\$ -</u>	<u>\$ 6,092,710</u>

General Fund - Requirements by Expenditure Category

	FTE	Personnel Services	Materials & Services	Capital Outlay	Interfund Transfers-Out	Contingency	Fiscal Year 2022-23 PROPOSED Budget
College Support Services							
Governing Board	0.5	\$ 50,393	\$ 47,303	\$	\$	\$	\$ 97,696
President's Office	1.6	413,324	22,829				436,153
Fiscal Services	5.0	541,251	13,533				554,784
Campus Public Safety	7.1	597,897	170,714				768,611
Human Resources	8.1	937,886	131,612				1,069,498
Mail Services	1.0	76,191	88,104				164,295
Marketing and Public Relations	6.1	655,680	150,152				805,832
Chief Financial Officer	2.0	401,778	27,044				428,822
Legal, Audit and Professional Svcs			83,183				83,183
Elections			29,355				29,355
General Institutional Support	N/A	322,000	171,633	35,000	70,000		598,633
Liability and Other Insurance			168,445				168,445
Institutional Effectiveness	3.0	386,420	20,129				406,549
Vice President for Administration	1.0	107,533					107,533
Organizational Development			13,000				13,000
College Advancement	1.0	73,411	19,000		277,905		370,316
Total College Support Services	<u>36.4</u>	<u>\$ 4,563,764</u>	<u>\$ 1,156,036</u>	<u>\$ 35,000</u>	<u>\$ 347,905</u>	<u>\$ -</u>	<u>\$ 6,102,705</u>

General Fund - Requirements by Expenditure Category

	FTE	Personnel Services	Materials & Services	Capital Outlay	Interfund Transfers-Out	Contingency	Fiscal Year 2022-23 PROPOSED Budget
Campus Services							
Custodial Services	11.8	\$ 948,130	\$ 121,123	\$	\$	\$	\$ 1,069,253
Utilities			1,120,935				1,120,935
Fire & Boiler Insurance			221,131				221,131
Maintenance of Grounds	8.3	679,786	209,583				889,369
Maintenance of Buildings	7.8	821,997	379,431				1,201,428
Plant Additions					400,000		400,000
Plant Administration	2.9	299,876	47,088				346,964
Total Campus Services	30.7	\$ 2,749,789	\$ 2,099,291	\$ -	\$ 400,000	\$ -	\$ 5,249,080
Information Technology							
Information Technology Services	3.5	\$ 444,896	\$ 1,290,047	\$	\$ 225,000	\$	\$ 1,959,943
Management Information Systems	5.0	706,393	18,953				725,346
User Services	7.5	816,309	55,086				871,395
Enterprise Computing Services	3.0	391,076	26,703				417,779
Network/Telecom & Media Services	4.3	533,045	162,450				695,495
Web Development	1.0	138,268	7,000				145,268
Regional IT Services - Prineville		-	75,558				75,558
Project Management	1.0	137,978	3,000				140,978
Information Security	1.0	129,075	10,200				139,275
Student Tech Services	3.6	301,244	8,500				309,744
Total Information Technology	29.9	\$ 3,598,284	\$ 1,657,497	\$ -	\$ 225,000	\$ -	\$ 5,480,781

General Fund - Requirements by Expenditure Category

	<u>FTE</u>	<u>Personnel Services</u>	<u>Materials & Services</u>	<u>Capital Outlay</u>	<u>Interfund Transfers-Out</u>	<u>Contingency</u>	<u>Fiscal Year 2022-23 PROPOSED Budget</u>
Financial Aid							
Financial Aid Transactions		\$	\$ 112,897	\$	\$	\$	\$ 112,897
Total Financial Aid	<u>-</u>	<u>\$ -</u>	<u>\$ 112,897</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 112,897</u>
Contingency							
Contingency		\$	\$	\$	\$	\$ 800,000	\$ 800,000
Total Contingency	<u>-</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 800,000</u>	<u>\$ 800,000</u>
Total Expenses	<u>413.6</u>	<u>\$ 42,449,394</u>	<u>\$ 7,384,098</u>	<u>\$ 140,000</u>	<u>\$ 2,327,054</u>	<u>\$ 800,000</u>	<u>\$ 53,100,546</u>

Fund: General Fund - 11001

General Fund Summary - GEN

	Actuals 2019-20	Actuals 2020-21	Budget 2021-22	Proposed 2022-23	Approved 2022-23	Adopted 2022-23
45000 Sale of Goods and Services	0	0	0	0	0	0
46000 Program and Fee Income	0	0	0	0	0	0
51100 Administrative Salaries F/T	3,140,864	3,609,088	3,463,954	4,356,464	0	0
51101 Other Taxable Compensation	8,676	29,362	18,660	15,300	0	0
51102 Taxable Mileage Allowance	56,550	17,735	91,857	88,357	0	0
51200 Administrative Salaries P/T	39,546	0	0	0	0	0
51300 Faculty Salaries F/T	8,617,704	8,663,399	9,225,341	8,985,888	0	0
51400 Faculty Salaries P/T	1,461,624	1,060,213	1,712,263	1,685,633	0	0
51410 Adjunct Faculty	952,918	854,487	1,154,058	1,229,737	0	0
51500 Classified Salaries F/T	3,696,707	3,558,135	3,988,976	4,549,847	0	0
51600 Classified Salaries P/T	386,959	365,703	408,927	315,058	0	0
51700 Irregular Wages	682,940	456,551	885,422	980,696	0	0
51900 Prof. Non-Managerial - F/T	2,916,119	2,871,978	3,158,172	3,029,397	0	0
51910 Prof. Non-Managerial - P/T	223,182	284,885	339,307	307,216	0	0
52000 Payroll Assessments	13,886,453	13,851,235	15,933,855	16,905,801	0	0
61000 Materials and Supplies	1,037,088	880,818	1,326,965	1,352,844	0	0
62000 Outside and Contract	2,583,427	2,859,599	4,363,826	4,383,063	0	0
63000 Utilities	1,103,763	1,001,497	1,358,253	1,270,253	0	0
64100 Administrative Travel	95,714	9,189	191,024	179,624	0	0
64200 Professional Travel/Develop.	75,270	34,957	239,554	231,612	0	0
64300 Student Field Experience	21,424	4,267	98,758	96,394	0	0
65000 Repair and Replacement	34,918	30,591	126,180	126,180	0	0
66000 Insurance Expense	258,606	321,293	380,429	431,231	0	0
67000 Items for Resale	48	0	0	0	0	0
68000 Debt Expense	0	0	0	0	0	0
69000 Financial Aid	92,908	50,670	112,897	112,897	0	0
71000 Purchased Capital	96,734	6,452	40,389	35,000	0	0
74000 Library Capital	99,083	83,680	105,000	105,000	0	0
82000 Transfers Out	2,274,076	2,440,620	1,587,213	2,327,054	0	0
	<u>43,843,302</u>	<u>43,346,404</u>	<u>50,311,280</u>	<u>53,100,546</u>	<u>0</u>	<u>0</u>

Fund: General Fund - 11001

Instructional Summary - AAA

	Actuals 2019-20	Actuals 2020-21	Budget 2021-22	Proposed 2022-23	Approved 2022-23	Adopted 2022-23
46000 Program and Fee Income	0	0	0	0	0	0
51100 Administrative Salaries F/T	158,800	154,065	301,609	320,534	0	0
51101 Other Taxable Compensation	0	2,297	0	0	0	0
51102 Taxable Mileage Allowance	55,836	17,735	91,857	88,357	0	0
51200 Administrative Salaries P/T	39,546	0	0	0	0	0
51300 Faculty Salaries F/T	8,494,681	8,558,803	9,093,882	8,850,230	0	0
51400 Faculty Salaries P/T	1,351,409	1,013,637	1,513,975	1,492,345	0	0
51410 Adjunct Faculty	952,378	854,487	1,154,058	1,229,737	0	0
51500 Classified Salaries F/T	652,167	678,670	716,863	858,360	0	0
51600 Classified Salaries P/T	150,676	161,800	129,449	191,021	0	0
51700 Irregular Wages	232,553	189,749	303,754	371,144	0	0
51900 Prof. Non-Managerial - F/T	89,330	58,867	61,434	132,288	0	0
51910 Prof. Non-Managerial - P/T	33,445	37,083	38,195	39,341	0	0
52000 Payroll Assessments	7,239,942	7,292,158	8,201,554	8,551,081	0	0
61000 Materials and Supplies	406,871	352,800	648,980	664,031	0	0
62000 Outside and Contract	122,835	103,922	199,477	191,616	0	0
63000 Utilities	0	296	0	0	0	0
64100 Administrative Travel	28,799	6,169	77,768	69,968	0	0
64200 Professional Travel/Develop.	21,776	7,447	77,905	71,324	0	0
64300 Student Field Experience	17,746	4,267	47,708	45,344	0	0
65000 Repair and Replacement	4,187	5,456	8,763	8,763	0	0
66000 Insurance Expense	9,291	11,808	8,734	11,635	0	0
67000 Items for Resale	39	0	0	0	0	0
71000 Purchased Capital	8,969	1,695	2,211	0	0	0
82000 Transfers Out	896,659	922,209	948,526	1,014,623	0	0
	<u>20,967,935</u>	<u>20,435,420</u>	<u>23,626,702</u>	<u>24,201,742</u>	<u>0</u>	<u>0</u>

Fund: General Fund - 11001

Instructional Support Summary - CAA

	Actuals 2019-20	Actuals 2020-21	Budget 2021-22	Proposed 2022-23	Approved 2022-23	Adopted 2022-23
45000 Sale of Goods and Services	0	0	0	0	0	0
46000 Program and Fee Income	0	0	0	0	0	0
51100 Administrative Salaries F/T	878,474	984,834	1,089,985	1,261,082	0	0
51101 Other Taxable Compensation	3,000	5,000	2,000	2,000	0	0
51300 Faculty Salaries F/T	123,023	104,596	131,459	135,658	0	0
51400 Faculty Salaries P/T	97,487	44,536	161,152	156,152	0	0
51500 Classified Salaries F/T	442,368	337,706	426,770	472,096	0	0
51600 Classified Salaries P/T	57,080	67,185	68,004	0	0	0
51700 Irregular Wages	287,227	189,420	309,112	346,435	0	0
51900 Prof. Non-Managerial - F/T	200,668	131,441	217,165	151,500	0	0
51910 Prof. Non-Managerial - P/T	25,361	27,812	28,646	29,505	0	0
52000 Payroll Assessments	1,233,718	1,091,481	1,344,834	1,448,918	0	0
61000 Materials and Supplies	52,683	43,806	78,299	90,325	0	0
62000 Outside and Contract	412,677	375,121	444,192	473,692	0	0
64100 Administrative Travel	16,970	906	24,384	24,384	0	0
64200 Professional Travel/Develop.	8,614	1,494	22,969	25,608	0	0
71000 Purchased Capital	6,220	0	0	0	0	0
74000 Library Capital	99,083	83,680	105,000	105,000	0	0
82000 Transfers Out	258,276	354,276	349,276	338,276	0	0
	<u>4,202,931</u>	<u>3,843,294</u>	<u>4,803,247</u>	<u>5,060,631</u>	<u>0</u>	<u>0</u>

Fund: General Fund - 11001

Student Services Summary - EAA

	Actuals 2019-20	Actuals 2020-21	Budget 2021-22	Proposed 2022-23	Approved 2022-23	Adopted 2022-23
51100 Administrative Salaries F/T	515,592	648,640	660,238	761,507	0	0
51101 Other Taxable Compensation	2,040	5,500	1,000	1,000	0	0
51102 Taxable Mileage Allowance	659	0	0	0	0	0
51200 Administrative Salaries P/T	0	0	0	0	0	0
51400 Faculty Salaries P/T	12,308	1,575	37,136	37,136	0	0
51410 Adjunct Faculty	540	0	0	0	0	0
51500 Classified Salaries F/T	587,366	624,694	642,997	939,504	0	0
51600 Classified Salaries P/T	82,095	79,595	133,575	24,312	0	0
51700 Irregular Wages	63,890	33,035	109,744	113,035	0	0
51900 Prof. Non-Managerial - F/T	879,967	933,035	978,763	1,029,876	0	0
51910 Prof. Non-Managerial - P/T	164,377	219,990	272,466	238,370	0	0
52000 Payroll Assessments	1,560,513	1,721,987	1,998,111	2,265,033	0	0
61000 Materials and Supplies	79,052	38,384	102,798	107,798	0	0
62000 Outside and Contract	253,768	238,466	379,343	414,021	0	0
64100 Administrative Travel	25,373	641	44,439	44,439	0	0
64200 Professional Travel/Develop.	11,215	1,919	49,648	49,648	0	0
64300 Student Field Experience	3,679	0	51,050	51,050	0	0
66000 Insurance Expense	11,405	10,274	14,731	14,731	0	0
71000 Purchased Capital	0	0	3,178	0	0	0
82000 Transfers Out	1,250	1,250	1,250	1,250	0	0
	<u>4,255,088</u>	<u>4,558,984</u>	<u>5,480,467</u>	<u>6,092,710</u>	<u>0</u>	<u>0</u>

Fund: General Fund - 11001

College Support Services Summary - GAA

	Actuals 2019-20	Actuals 2020-21	Budget 2021-22	Proposed 2022-23	Approved 2022-23	Adopted 2022-23
51100 Administrative Salaries F/T	1,160,070	1,250,221	1,034,623	1,149,262	0	0
51101 Other Taxable Compensation	2,136	15,628	15,660	12,300	0	0
51400 Faculty Salaries P/T	420	465	0	0	0	0
51500 Classified Salaries F/T	625,162	597,027	614,193	583,795	0	0
51600 Classified Salaries P/T	68,876	31,574	59,249	37,411	0	0
51700 Irregular Wages	44,304	3,863	50,273	45,865	0	0
51900 Prof. Non-Managerial - F/T	649,007	716,541	718,192	710,556	0	0
52000 Payroll Assessments	1,845,476	1,708,759	1,961,811	2,024,575	0	0
61000 Materials and Supplies	99,319	109,411	171,162	164,964	0	0
62000 Outside and Contract	768,422	714,325	759,736	754,806	0	0
63000 Utilities	3,125	3,574	3,816	3,816	0	0
64100 Administrative Travel	18,933	81	35,258	31,658	0	0
64200 Professional Travel/Develop.	25,368	8,664	34,426	30,426	0	0
65000 Repair and Replacement	0	1,691	300	300	0	0
66000 Insurance Expense	86,639	119,983	156,030	170,066	0	0
67000 Items for Resale	0	0	0	0	0	0
71000 Purchased Capital	24,597	417	35,000	35,000	0	0
82000 Transfers Out	217,916	223,554	288,161	347,905	0	0
	<u>5,639,771</u>	<u>5,505,777</u>	<u>5,937,890</u>	<u>6,102,705</u>	<u>0</u>	<u>0</u>

Fund: General Fund - 11001

Plant Operations & Maint. Summary - JAA

	Actuals 2019-20	Actuals 2020-21	Budget 2021-22	Proposed 2022-23	Approved 2022-23	Adopted 2022-23
51100 Administrative Salaries F/T	97,034	100,940	103,968	158,860	0	0
51500 Classified Salaries F/T	949,082	918,116	1,089,305	1,217,231	0	0
51600 Classified Salaries P/T	28,232	25,550	18,650	62,314	0	0
51700 Irregular Wages	11,202	13,067	32,354	33,324	0	0
51900 Prof. Non-Managerial - F/T	120,406	168,663	173,723	68,949	0	0
52000 Payroll Assessments	978,789	980,953	1,175,389	1,209,111	0	0
61000 Materials and Supplies	390,432	303,844	272,893	272,893	0	0
62000 Outside and Contract	175,066	398,667	436,582	421,582	0	0
63000 Utilities	994,906	915,163	1,220,935	1,120,935	0	0
64100 Administrative Travel	543	0	2,227	2,227	0	0
64200 Professional Travel/Develop.	5,345	8,016	11,606	11,606	0	0
65000 Repair and Replacement	0	0	36,900	36,900	0	0
66000 Insurance Expense	149,995	177,865	199,283	233,148	0	0
68000 Debt Expense	0	0	0	0	0	0
71000 Purchased Capital	57,090	4,341	0	0	0	0
82000 Transfers Out	217,793	157,149	0	400,000	0	0
	<u>4,175,913</u>	<u>4,172,333</u>	<u>4,773,815</u>	<u>5,249,080</u>	<u>0</u>	<u>0</u>

Fund: General Fund - 11001

Information Technology Svcs Summary - LAA

	Actuals 2019-20	Actuals 2020-21	Budget 2021-22	Proposed 2022-23	Approved 2022-23	Adopted 2022-23
51100 Administrative Salaries F/T	330,894	470,389	273,531	705,219	0	0
51101 Other Taxable Compensation	1,500	938	0	0	0	0
51102 Taxable Mileage Allowance	55	0	0	0	0	0
51200 Administrative Salaries P/T	0	0	0	0	0	0
51500 Classified Salaries F/T	440,562	401,922	498,848	478,861	0	0
51700 Irregular Wages	43,764	27,416	80,185	70,893	0	0
51900 Prof. Non-Managerial - F/T	976,742	863,431	1,008,895	936,228	0	0
52000 Payroll Assessments	1,028,014	1,055,898	1,252,156	1,407,083	0	0
61000 Materials and Supplies	8,732	32,573	52,833	52,833	0	0
62000 Outside and Contract	850,659	1,029,097	1,344,496	1,327,346	0	0
63000 Utilities	105,733	82,465	133,502	145,502	0	0
64100 Administrative Travel	5,096	1,392	6,948	6,948	0	0
64200 Professional Travel/Develop.	2,951	7,418	43,000	43,000	0	0
65000 Repair and Replacement	30,731	23,443	80,217	80,217	0	0
66000 Insurance Expense	1,276	1,363	1,651	1,651	0	0
67000 Items for Resale	9	0	0	0	0	0
71000 Purchased Capital	-143	0	0	0	0	0
82000 Transfers Out	0	0	0	225,000	0	0
	<u>3,826,575</u>	<u>3,997,745</u>	<u>4,776,262</u>	<u>5,480,781</u>	<u>0</u>	<u>0</u>

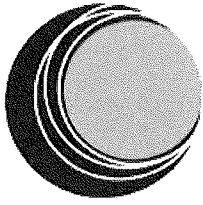
Fund: General Fund - 11001

Misc. General Fund Activity Summary - ZZZ

	Actuals 2019-20	Actuals 2020-21	Budget 2021-22	Proposed 2022-23	Approved 2022-23	Adopted 2022-23
62000 Outside and Contract	0	0	800,000	800,000	0	0
69000 Financial Aid	92,908	50,670	112,897	112,897	0	0
82000 Transfers Out	682,182	782,182	0	0	0	0
	<u>775,090</u>	<u>832,852</u>	<u>912,897</u>	<u>912,897</u>	<u>0</u>	<u>0</u>

7e

Summary of General Fund Interfund Transfers		
Transfers-In to General Fund		
Program/Funds	2022-23 Budget	Purpose of Transfer
Summer/Auxiliary Fund	\$ 800,000	Support for Instruction
PERS Reserve, Retirement Benefits/Reserve Fund	430,000	Support for Staff Costs
Partnership Collaboration/Auxiliary Fund	400,000	Support for Instruction
Facility Fee/Auxiliary	50,000	Support for Facilities
Food, Bookstore, RH Summer Programs, DormOps/Enterprise Fund	630,000	Support for Facilities
College Vending/Auxiliary Fund	45,000	Support for Instruction
Centralized Services/Internal Service Fund	5,000	Support for Staff Costs
HEERF Funding	2,500,000	Institutional Support from HEERF
	\$ 4,860,000	
Transfers-Out of General Fund		
Department/Function	2022-23 Budget	Purpose of Transfer
Instruction	\$ 969,623	Support for community learning, adult basic education, programs, and SBDC.
Instructional Support	333,276	Faculty professional development, sabbatical, and accreditation.
Student Services	1,250	Student Honors
College Support Services	397,905	Classified and administrative development and foundation support.
Infrastructure	625,000	Support for Capital Equipment and Repair.
	\$ 2,327,054	



CENTRAL OREGON
community college

9a.1

CENTRAL OREGON
COMMUNITY COLLEGE
Board of Directors' Meeting – AGENDA
Wednesday, March 9, 2022 – 5:45 PM
Zoom / YouTube

TIME**	ITEM	ENC.*	ACTION	PRESENTER
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5:45pm

	I. Call to Order			Unger
	II. Native Lands Acknowledgement Alan Unger read the COCC Native Lands Acknowledgement.	2a.1*		Unger
	III. President's Report			Chesley
	A. Faculty Recognition			Julian
	1. Tenure – The following faculty were awarded tenure: Mike Artus, Angie Cole, Laura Hagen, Kirsten Hostetler, and Sam LaDuca.			
	<ul style="list-style-type: none"> • 1st – Oliver Tatom • 2nd – Jim Clinton • Motion approved. None opposed. 			
	2. Promotion – The following faculty were promoted: Sarah Baron, Melinda Gesuale, Teresa de Sitter, Rodney Van Orsdol, Jane Denison-Furness, Thor Erickson, Rebecca Franklin, Christopher Hazlett, Amanda Layton, Ken Ruetters, David Schappe, Anne Zmysinki-Seelig, and Eric Magidson,			
	<ul style="list-style-type: none"> • 1st – Alan Unger • 2nd – Jim Clinton • Motion approved. None opposed. 			
	3. Sabbatical – The following faculty were awarded a sabbatical: Sarah Fuller, Andria Woodell, and Lew Cousineau.			
	<ul style="list-style-type: none"> • 1st - Erica Skatvold • 2nd – Joe Krenowicz • Motion approved. None opposed. 			

* Material to be distributed via e-mail & USPS (as necessary)

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4. Emeritus – The following faculty were awarded emeritus status: Jim Ellis, Bruce Emerson, Theresa Freihoefer, Eleanor Sumpter-Latham, and Zelda Ziegler.

- 1st – Laura Craska Cooper
- 2nd – Erica Skatvold
- Motion approved. None opposed.

B. Staff Emeritus

Boehme

1. The following staff were awarded emeritus status: Dave Dona, Renee Brazeau-Asher, and Cristi Steiert.

- 1st – Jim Clinton
- 2nd – Laura Craska Cooper
- Motion approved. None opposed.

IV. Roll Call

Kovitz

Board Members & Guests

Alan Unger (Chair), Bruce Abernethy, Oliver Tatom, Jim Clinton, Erica Skatvold, Laura Craska Cooper, Joe Krenowicz, Laurie Chesley (COCC President), Alicia Moore, Zak Boone, Betsy Julian, Laura Boehme, Jenn Kovitz, Mark Reinecke, Cathleen Knutson, and Ethan Sharygin.

V. Agenda Changes

Unger

None.

VI. Public Comment

Unger

Lynne McConnell, Director of Housing from the City of Bend. shared the property tax abatement plans being considered by the City Council to encourage affordable housing.

VII. Consent Agenda***

Unger

1. Board Meeting Minutes (2.9..22) 7a.1*

Chesley

Motion to approve Minutes

- 1st – Bruce Abernethy
- 2nd – Jim Clinton
- Motion approved. None opposed.

VIII. Old Business

Unger

1. COCC District Rebalancing

Chesley/Sharygin

ORS 341.175 provides that Oregon community colleges “shall adjust the boundaries of zones established within a district as necessary to make them as nearly equal in population as is feasible according to the latest federal census. COCC employed the

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Population Research Center (PRC) at Portland State University to do this analysis. Ethan Sharygin, the Executive Director of the PRC, proposed a rebalancing that removed Lake County from his analysis (since they are leaving the COCC District in June 2023), considered voting precinct boundaries, and considered adjusting the boundary between Bend and Prineville zones. The Board was supportive of the changes made. A formal resolution will be brought to the Board at a future meeting.

- | | | |
|---|-------|-------|
| 3. BP6: Administrative Responsibility | 8a.1* | Tatom |
| The Board passed the revised administrative responsibility policy. | | |
| <ul style="list-style-type: none"> • 1st – Erica Skatvold • 2nd – Bruce Abernethy • Motion approved. None opposed. | | |

IX. Information Items	Unger
------------------------------	--------------

- | | | |
|--|-------|---------|
| 1. Financial Statements | 9a.1* | Knutson |
| No questions at this time. | | |
| 2. New Hire Report | 9b.1* | Boehme |
| No questions at this time. | | |
| 3. Marketing and Public Relations Update | | Kovitz |
| Director of Marketing and Public Relations Jenn Kovitz presented a report on the improvements recently made and in progress in this unit, particularly as they relate to the College's digital presence. | | |
| 4. New Strategic Plan Process | | Moore |
| Vice President Moore presented a high-level overview of the process that will be used to formulate the College's next Strategic Plan. | | |

X. New Business	Unger
------------------------	--------------

- | | | |
|---|-------|-------|
| 1. Building Naming for Jim Middleton | 10a.1 | Boone |
| The Board voted to name the Science Center the Middleton Science Center in honor of Jim Middleton, the fourth president of the College. A formal celebration will be held in spring/summer. | | |
| <ul style="list-style-type: none"> • 1st – Jim Clinton • 2nd – Laura Craska Cooper • Motion approved. None opposed. | | |

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XI. Board of Directors' Operations

Unger

1. Board Member Activities

- Alan Unger OCCA Legislative Committee meetings, OCCA Executive Committee meeting. Calls with Bruce Abernethy and President Chesley. Attended Deschutes Co. Job Fair and saw COCC exhibit.
- Laura Craska Cooper Foundation Board meeting. Call with President Chesley.
- Bruce Abernethy Calls with Alan Unger and President Chesley

XII. President's Report

Chesley

The President shared that the Future Ready Oregon bill passed the legislature, but the community cyber security "ask" did not. The President also praised the Vet Tech faculty and students who are doing outstanding work and who gave her a tour of the program earlier in the day.

XIII. Dates

Unger

1. Friday, March 11– Board Policy Committee @ 12:00
2. Tuesday, April 12 – Board Real Estate Meeting @ 3:30
3. Wednesday, April 9 – Board of Directors' Meeting @5:45

XIV. Adjourn to Executive Session

Unger

ORS 192.660 section 1, Performance Evaluation of CEO

XV. Adjourn to Open Session

Unger

XVI. Open Session

Unger

XVII. Adjourn

Unger

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10a.1

Central Oregon Community College
Monthly Budget Status
Highlights of February 2022 Financial Statements

Cash and Investments

The College's operating cash balances currently total \$45.2 million. The February average yield for the Local Government Investment Pool remains unchanged from the prior month at 0.45 percent.

General Fund Revenues

Spring term registration started on February 21st increasing tuition and fee revenue by \$2.5 million over the prior month. All budgeted transfers-in have been posted for the year.

General Fund Expenses

The expenses through February 2022 include the required budgeted inter-fund transfers-out for the fiscal year.

Budget Compliance

All general fund appropriation categories are within budget.

Central Oregon Community College
Monthly Budget Status
February 2022

<u>General Fund</u>	<u>Adopted Budget</u>	<u>Year to Date Activity</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Percent of Budget Current Year</u>	<u>Percent of Budget Prior Year</u>
Revenues					
District Property Taxes:					
Current Taxes	\$ 19,605,000	\$ 18,707,580	\$ (897,420)	95.4%	95.4%
Prior Taxes	459,000	341,570	(117,430)	74.4%	82.3%
Tuition and fees	16,611,000	13,014,803	(3,596,197)	78.4%	77.9%
State Aid	8,497,000	7,157,276	(1,339,724)	84.2%	77.0%
Program and Fee Income	41,000	13,255	(27,745)	32.3%	0.0%
Interest & Misc. Income	200,000	86,497	(113,503)	43.2%	26.9%
Transfers-In	3,100,000	3,100,000	-	100.0%	100.0%
Total Revenues	\$ 48,513,000	\$ 42,420,981	\$ (6,092,019)		
Expenses by Function					
Instruction	\$ 22,678,176	\$ 12,701,629	\$ 9,976,547	56.0%	55.3%
Academic Support	4,453,971	2,557,124	1,896,847	57.4%	53.8%
Student Services	5,479,217	3,099,217	2,380,000	56.6%	55.6%
College Support	5,649,729	3,107,499	2,542,230	55.0%	55.1%
Plant Operations and Maintenance	4,773,815	2,625,878	2,147,937	55.0%	52.2%
Information Technology	4,776,262	2,598,193	2,178,069	54.4%	56.2%
Financial Aid	112,897	51,231	61,666	45.4%	32.0%
Contingency	800,000		800,000	0.0%	0.0%
Transfers-Out	1,587,213	1,587,213	-	100.0%	100.0%
Total Expenses	\$ 50,311,280	\$ 28,327,984	\$ 21,983,296		
Revenues Over/(Under) Expenses	\$ (1,798,280)	\$ 14,092,997	\$ 15,891,277		

Central Oregon Community College
Monthly Budget Status
February 2022

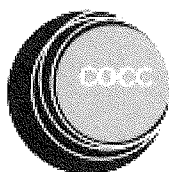
	<u>Adopted Budget</u>	<u>Year to Date Activity</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Percent of Budget Current Year</u>	<u>Percent of Budget Prior Year</u>
<u>Non General Funds</u>					
Debt Service Fund					
Revenues	\$ 6,061,266	\$ 5,403,293	\$ (657,973)	89.1%	86.5%
Expenses	6,195,592	2,475,111	3,720,481	39.9%	40.4%
Revenues Over/(Under) Expenses	\$ (134,326)	\$ 2,928,182	\$ 3,062,508		
Grants and Contracts Fund					
Revenues	\$ 11,535,259	\$ 4,409,248	\$ (7,126,011)	38.2%	49.6%
Expenses	11,801,609	4,211,123	7,590,486	35.7%	50.8%
Revenues Over/(Under) Expenses	\$ (266,350)	\$ 198,125	\$ 464,475		
Capital Projects Fund					
Revenues	\$ 3,176,238	\$ 266,747	\$ (2,909,491)	8.4%	86.2%
Expenses	7,509,052	1,242,786	6,266,266	16.6%	14.8%
Revenues Over/(Under) Expenses	\$ (4,332,814)	\$ (976,039)	\$ 3,356,775		
Enterprise Fund					
Revenues	\$ 4,729,166	\$ 2,955,255	\$ (1,773,911)	62.5%	13.0%
Expenses	4,771,726	2,824,612	1,947,114	59.2%	46.4%
Revenues Over/(Under) Expenses	\$ (42,560)	\$ 130,643	\$ 173,203		
Auxiliary Fund					
Revenues	\$ 8,442,713	\$ 6,082,170	\$ (2,360,543)	72.0%	72.7%
Expenses	10,179,804	4,983,657	5,196,147	49.0%	58.0%
Revenues Over/(Under) Expenses	\$ (1,737,091)	\$ 1,098,513	\$ 2,835,604		
Reserve Fund					
Revenues	\$ 11,674	\$ -	\$ (11,674)	0.0%	0.0%
Expenses	455,000	431,174	23,826	94.8%	95.2%
Revenues Over/(Under) Expenses	\$ (443,326)	\$ (431,174)	\$ 12,152		
Financial Aid Fund					
Revenues	\$ 22,059,071	\$ 11,598,765	\$ (10,460,306)	52.6%	34.5%
Expenses	22,322,975	12,408,680	9,914,295	55.6%	47.3%
Revenues Over/(Under) Expenses	\$ (263,904)	\$ (809,915)	\$ (546,011)		
Internal Service Fund					
Revenues	\$ 140,540	\$ 47,843	\$ (92,697)	34.0%	19.9%
Expenses	112,458	49,695	62,763	44.2%	36.1%
Revenues Over/(Under) Expenses	\$ 28,082	\$ (1,852)	\$ (29,934)		
Trust and Agency Fund					
Revenues	\$ 9,332	\$ 1,260	\$ (8,072)	13.5%	23.4%
Expenses	18,050	5,625	12,425	31.2%	31.1%
Revenues Over/(Under) Expenses	\$ (8,718)	\$ (4,365)	\$ 4,353		

Central Oregon Community College

Cash and Investments Report

As of February 28, 2022

College Portfolio	Operating Funds	Trust/Other Funds
Cash in State Investment Pool		
4089 - General operating fund	\$ 42,648,368	
3624 - Robert Clark Trust		\$ 378,499
February Average Yield 0.45%		
Cash in USNB	\$ 2,622,944	
Cash on Hand	\$ 4,600	
Total Cash	\$ 45,275,912	\$ 378,499

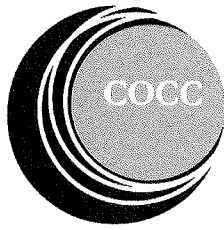


Central Oregon Community College
Board of Directors
New Hires Report
 Date of Hire: March 1-31, 2022

Name	Hire Date	Job Description	Department
Classified Full-Time			
Brown, Samantha Lee	3/24/2022	Administrative Assistant	Regional Svcs. & R.C. Operations
Starnes, Arin lo'Lani	3/28/2022	Campus Custodian	Custodial Services
Part-Time Instructors			
Keller, Michelle Alexis	3/1/2022	Art Lab Assistant	Art
Temporary Hourly			
Boone, Wyatt	3/21/2022	CFI - Training	Aviation Program
Boone, Wyatt	3/21/2022	Certified Flight Instructor I	Aviation Program
Brazeau-Asher, Renee	3/31/2022	CAP Svcs/FYE Temp Admin	First-Year Experience
Cain, Elizabeth Marie	3/7/2022	Library Assistant-Lead	Library
Calaway, Alayna R	3/1/2022	EMT Exam Proctor	Emergency Medical Services
Calaway, Alayna R	3/1/2022	EMT Lab Assistant	Emergency Medical Services
Chalfant, Devon	3/25/2022	Cert. Flight Instructor I	Aviation Program
Chalfant, Devon	3/25/2022	CFI Training	Aviation Program
Corbin, Thomas William	3/14/2022	CFI Training	Aviation Program
Corbin, Thomas William	3/14/2022	Cert. Flight Instructor I	Aviation Program
Hash-Dabney, Kyle	3/7/2022	Certified Flight Instructor I	Aviation Program
Hash-Dabney, Kyle	3/7/2022	CFI - Training	Aviation Program
Hert, Charles D	3/1/2022	EMT Exam Proctor	Emergency Medical Services
Hert, Charles D	3/1/2022	EMT Lab Assistant	Emergency Medical Services
Jones, Hayden Alan	3/28/2022	Fire Science Instruct. Assist.	Fire Science
Lawrence, Lucy Rose	3/1/2022	Instruct. Asst. Medical Assist	Medical Assisting
Lindell, Matthew Clay	3/21/2022	Cert. Flight Instructor I	Aviation Program
Lindell, Matthew Clay	3/21/2022	CFI Training	Aviation Program
Looney, Austin	3/7/2022	EMT Lab Assistant	Emergency Medical Services
Maenner, Matthew John	3/21/2022	Cert. Flight Instructor I	Aviation Program
Maenner, Matthew John	3/21/2022	CFI Training	Aviation Program

Central Oregon Community College
New Hires Report, March

Name	Hire Date	Job Description	Department
McAbery, Patrick	3/28/2022	Paramedicine Instr Assistant	Emergency Medical Services
Michel, Kayla Marie	3/1/2022	Instruct. Assistant Phlebotomy	Medical Assisting
Morgan, Brittany Leigh	3/1/2022	Instructional Assistant MA	Medical Assisting
Mosley, Trala Deon	3/1/2022	Instruct. Assistant Phlebotomy	Medical Assisting
Noe, Samantha Cooper	3/28/2022	Elevation Instructional Assist	Culinary Program
Olson, Samuel Leonard	3/28/2022	Instruct. Assistant Phlebotomy	Medical Assisting
Tyler, Joseph W.C	3/10/2022	Fitness Attendant	Health & Human Performance Office
White, Kyle J	3/1/2022	EMT Lab Assistant	Emergency Medical Services
White, Kyle J	3/1/2022	EMT Exam Proctor	Emergency Medical Services
White, Kyle J	3/1/2022	DPSST Test Proctor	Emergency Medical Services
Wilburn, Nancy Anne	3/1/2022	Instruct. Assistant Phlebotomy	Medical Assisting
Wilburn, Nancy Anne	3/1/2022	Instructional Assistant MA	Medical Assisting



Central Oregon Community College Board of Directors: Information Item

Subject	Hiring of Peter Fortenberry as ITS Software Analyst-Programmer
Student Success	SS-2: Enhance and promote the resources and tools available to help students efficiently complete their academic goal.
Institutional Efficiency	IE-1: Improve practices and structure related to providing a healthy and productive workplace.
Prepared By	Laura Boehme, Chief Information/Human Resources Officer

A. Background

The **ITS Software Analyst-Programmer** position is a replacement position.

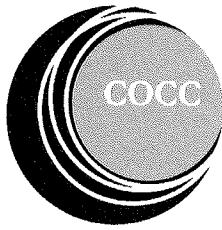
B. Timing

The **ITS Software Analyst-Programmer** position is a 1.0 FTE, 12-month employment contract each fiscal year. For the 2021-22 fiscal year, the initial employment contract period will be from March 28, 2022 to June 30, 2022. As with all other full-time Administrator employees, a new contract will be prepared for the next academic year that begins on July 1.

C. Budget Impact

This position is in the 2021-22 budget and conforms to the current approved Administrator salary schedule.

Peter Fortenberry earned an associate's degree in Computer Science from COCC and a bachelor's degree in Software Engineering Technology from the Oregon Institute of Technology. Most currently, Peter served in this ITS Software Analyst-Programmer role on a temporary basis. Prior to that, Peter served as a Computer Lab Attendant with COCC. Peter also works as a Front-End Web Developer with Raven Consulting.



Central Oregon Community College Board of Directors: Information Item

Subject	Hiring of Jeff Leonard as Director of Welding Program - DRCI
Student Success	SS-1: Enhance development of course and program offerings and delivery methods to help students efficiently complete their academic goal.
Student Experience	SE-2: Increase access to academic programs and courses on all campuses and online.
Prepared By	Laura Boehme, Chief Information/Human Resources Officer

A. Background

The **Director of Welding Program - DRCI** position is a replacement position.

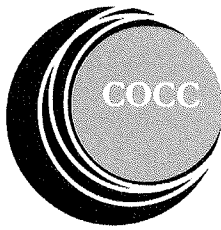
B. Timing

The **Director of Welding Program - DRCI** position is a 1.0 FTE, 12-month employment contract each fiscal year. For the 2021-22 fiscal year, the initial employment contract period will be from March 28, 2022 to June 30, 2022. As with all other full-time Administrator employees, a new contract will be prepared for the next academic year that begins on July 1.

C. Budget Impact

This position is in the 2021-22 budget and conforms to the current approved Administrator salary schedule.

Jeff Leonard earned an associate's degree in Manufacturing Technology from COCC and a certificate in Machine Tool Technology from Mt. Hood Community College. Most recently, Jeff has served in the Director of Welding Program – DRCI on a temporary basis. Prior to this, Jeff served as an Instructional Lab Specialist and faculty member in the MATC program at COCC. Jeff has been with COCC since 2016.



Central Oregon Community College Board of Directors: Information Item

Subject	Hiring of Laurel Kent as Functional Analyst Coordinator
Institutional Efficiency	IE-1: Improve practices and structure related to providing a healthy and productive workplace. IE-2: Develop uniform, effective and efficient processes. IE 4: Improve information sharing practices and platforms.
Prepared By	Laura Boehme, Chief Information/Human Resources Officer

A. Background

The **Functional Analyst Coordinator** position is a new position.

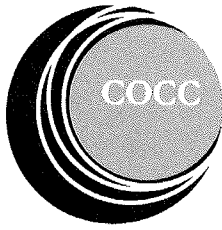
B. Timing

The **Functional Analyst Coordinator** position is a 1.0 FTE, 12-month employment contract each fiscal year. For the 2021-22 fiscal year, the initial employment contract period will be from March 29, 2022 to June 30, 2022. As with all other full-time Administrator employees, a new contract will be prepared for the next academic year that begins on July 1.

C. Budget Impact

This position is in the 2021-22 budget and conforms to the current approved Administrator salary schedule.

Laurel Kent earned a bachelor's degree in Psychology from the University of Redlands. Immediately prior to accepting the Functional Analyst role, Laurel worked as a Strategic Information Coordinator with Health Future, LLC. Prior to that, Laurel served in multiple roles at COCC including Technical Services Administrative Assistant, Information Systems Specialist II and Financial Aid Verification Specialist. Laurel worked for COCC from 2011-2020.



**Central Oregon Community College
Board of Directors: Information Item**

Subject	Hiring of Austin Rieger as Functional Analyst
Institutional Efficiency	IE-1: Improve practices and structure related to providing a healthy and productive workplace. IE-2: Develop uniform, effective and efficient processes. IE 4: Improve information sharing practices and platforms.
Prepared By	Laura Boehme, Chief Information/Human Resources Officer

A. Background

The **Functional Analyst** position is a replacement position.

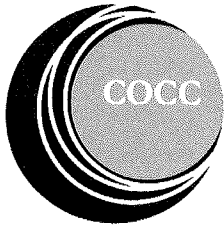
B. Timing

The **Functional Analyst** position is a 1.0 FTE, 12-month employment contract each fiscal year. For the 2021-22 fiscal year, the initial employment contract period will be from March 29, 2022 to June 30, 2022. As with all other full-time Administrator employees, a new contract will be prepared for the next academic year that begins on July 1.

C. Budget Impact

This position is in the 2021-22 budget and conforms to the current approved Administrator salary schedule.

Austin Rieger earned an associate's in Business Administration from Lane Community College, a bachelor's in Business Administration from the University of Oregon and is currently pursuing a master's in Business Administration from Eastern Oregon University. Austin also completed a certificate in Data Analytics. Prior to this role, Austin served as Administrative Assistant in the Business and Aviation departments. Austin has been with COCC since 2019.



**Central Oregon Community College
Board of Directors: Resolution**

Subject	Neighborly Ventures Ground Lease Right of Way Dedication
Strategic Plan Connection	Institutional Efficiency
Prepared By	Laurie Chesley, Paul Taylor

A. Background

In 2009, the College entered into a development agreement (last amended in October 2021) with William Smith Properties Inc. (WSPI) to develop approximately 40 acres of land at the northeast corner of Mt. Washington Drive and Shevlin Park Road, commonly referred to as the Campus Village. The goal of the development agreement with WSPI is to generate an alternative income source from College-owned real property not needed for academic purposes.

As a result of these efforts, in February 2021, the College entered into a Ground Lease Agreement with Neighborly Ventures, Inc. for the development of approximately 180 units of multi-family housing on approximately 9.46 acres located at the northeast corner of Shevlin Park Road and Campus Village Way.

One of the conditions of approval for Neighborly Ventures' development is the dedication of 20 feet of additional right of way along the Shevlin Park Road frontage of the project site. (Shevlin Park Road is an arterial street, which requires 100 feet of right-of-way. The additional 20 feet will bring the total right-of-way width to 50 feet from the center line on the College's side of the street. Any future right of way that is required will come from properties on the other side of the street.) The right of way dedication area, consisting of approximately 12,208 square feet of land, is shown on the attached map.

As the property owner, the College is the necessary party to dedicate the right of way. Under Section 13.9 of the Ground Lease, the College is required to execute and deliver any documents that may be required to grant dedications necessary for the development of the project.

B. Options/Analysis

- Approve the proposed resolution below.
- Decline approval of the proposed resolution below.

C. Timing

Neighborly Ventures has requested that the dedication be completed prior to expiration of their due diligence period under the Ground Lease, April 28, 2022.

D. Budget Impact

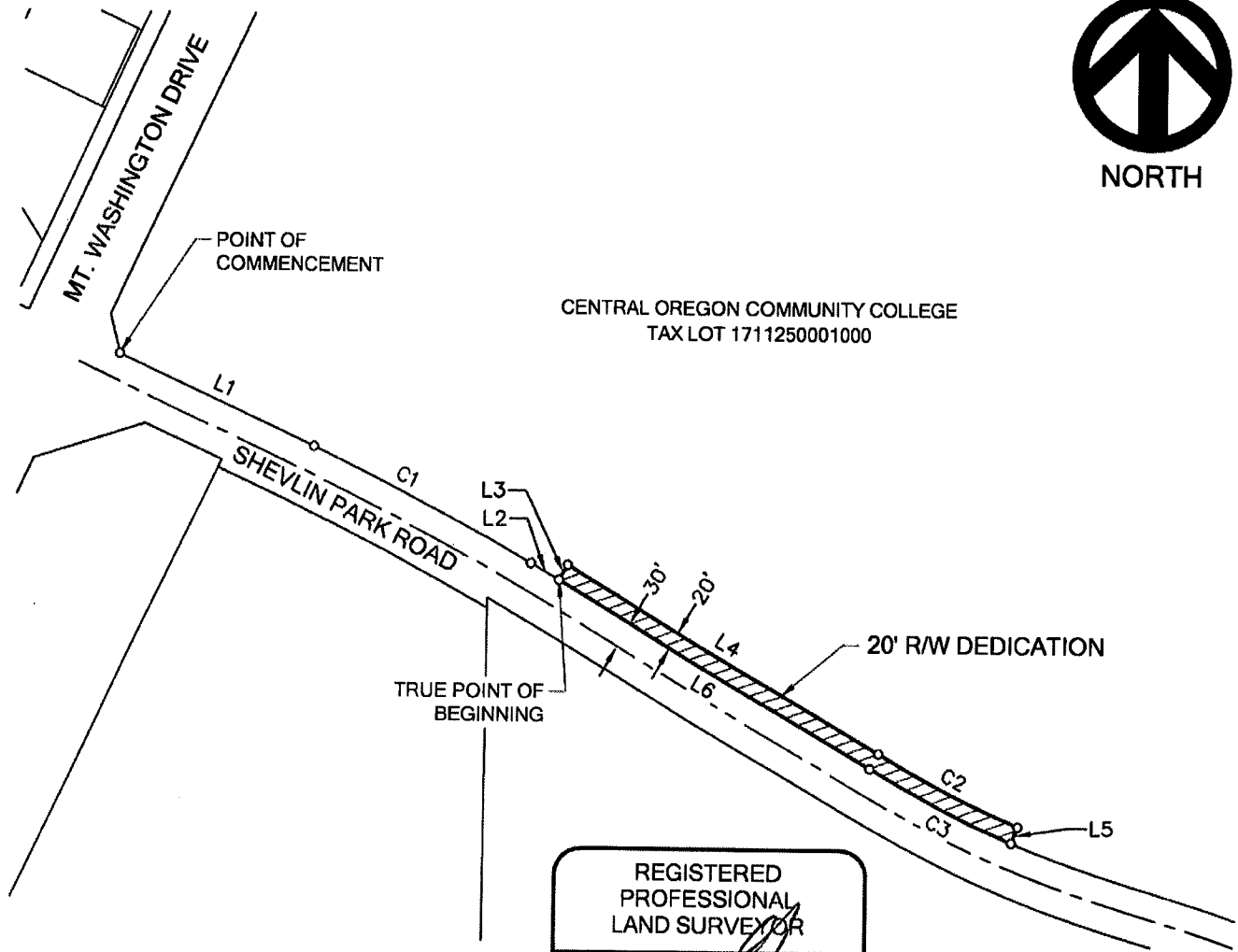
None.

E. Proposed Resolution

I move to: (i) find that the real property necessary for the Shevlin Park Road dedication is not needed for public use and that the public interest may be furthered by dedicating the property for City of Bend right-of-way purposes; (ii) approve dedicating approximately 12,235 square feet of frontage along Shevlin Park Road to the City of Bend for right-of-way purposes; and (iii) authorize the President to execute and deliver such instruments and other documents as are necessary to effect the dedication of such right-of-way, all in such form and substance as the President and the College's legal counsel deem necessary and appropriate.

EXHIBIT B

LOCATED IN THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER (SW1/4 SE1/4)
 OF SECTION 25, TOWNSHIP 17 SOUTH, RANGE 11 EAST, W.M.,
 CITY OF BEND, DESCHUTES COUNTY, OREGON



REGISTERED
 PROFESSIONAL
 LAND SURVEYOR

Patrick Gage Cole 4/7/22

OREGON
 JULY 10, 2007
 PATRICK GAGE COLE
 79157

EXPIRES: 12/31/21

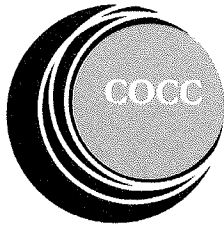
LINE TABLE		
LINE	BEARING	DISTANCE
L1	S65°12'53"E	251.04'
L2	S59°33'18"E	37.69'
L3	N30°31'03"E	20.00'
L4	S59°33'18"E	423.32'
L5	S22°44'50"W	20.00'
L6	N59°33'18"W	423.34'

CURVE TABLE				
CURVE	DISTANCE	RADIUS	DELTA	CHORD
C1	285.95'	2894.79'	5°39'35"	S62°23'06"E 285.83'
C2	185.72'	1382.39'	7°41'51"	S63°24'14"E 185.58'
C3	188.41'	1402.39'	7°41'51"	N63°24'14"W 188.27'

S:\Land Projects\210203-Campus Village Apts\dwg\SURVEY\210203-Shevlin Dedication.dwg Apr 07, 2022



RIGHT OF WAY DEDICATION		SHEET 1/1
CAMPUS VILLAGE APARTMENTS		
SCALE: 1" = 200'	DRAWN BY: PGC	DATE: 4/7/2022



**Central Oregon Community College
 Board of Directors: Resolution**

Subject	2022-23 Tuition and Fee rates.
Strategic Plan Connection	<ul style="list-style-type: none"> • Student Success: Enhance development of course and program offerings and delivery methods to help students efficiently complete their academic goal. • Community Enrichment: Advance positive regional economic development by assisting with educational and training needs of business, industry, and workforce. • Institutional Efficiency: Improve practices and structure related to providing a healthy and productive workplace.
Prepared By	Cathleen Knutson, Director of Fiscal Services

A. Background

For fiscal year 2021-22, COCC has the fifth lowest combined in-district tuition and fee rates of Oregon’s seventeen community colleges. Preliminary information indicates that with the proposed tuition and fee increases, COCC’s combined 2022-23 in-district tuition and fee rates will remain in the lowest one third of all Oregon community colleges.

As the College strives to develop new programs and delivery systems, maintain comprehensive quality programs and essential support services to students at all campuses, it is recommending that the 2022-23 tuition rate for in-district students be increased \$4.00 per credit, the out-of-district/border state rates increased \$6.00 per credit, and out-of-state/international rates increased \$13.00 per credit. House Bill 2571 established the non-resident veteran rates in 2009. The non-resident veteran tuition rate is not to exceed 50% of the difference between resident and non-resident rates. The proposed increase for non-resident veteran students is \$5.00 per credit. The current year’s tuition and fee rates and the proposed 2022-23 tuition and fee rates by residency and categories are provided below.

Tuition

Proposed Tuition Rates for Fiscal Year 2022-23		\$ Assumption	% Assumption	
Tuition Residency Categories	2021-22 Tuition	Change	Change	2022-23 Tuition
In-District	\$ 109.00	\$ 4.00	3.67%	\$ 113.00
Non-Resident Veterans	\$ 131.00	\$ 5.00	3.82%	\$ 136.00
Out-of-District/Border States	\$ 153.00	\$ 6.00	3.92%	\$ 159.00
Out-of-state/International	\$ 318.00	\$ 13.00	4.09%	\$ 331.00

Current Fees: COCC assesses three fees on a per credit basis to all credit students: Technology, Student Activities, and Green Energy. The Student Activities and Green Energy fee have dedicated purposes, while the Technology fee supports one of the fastest growing areas in the College’s general fund. As was discussed in the 2022-23 budget process, the College recommends increasing the Technology fee by \$2.50

per credit for 2022-23. The online fee will be eliminated for online courses, and there is no proposed increase for Green Energy or Student Activity fee categories.

Proposed General Fees for Fiscal Year 2022-23				
Fee Categories	2021-22 Fees	\$ Assumption Change	% Assumption Change	2022-23 Fees
Technology Fee	\$ 15.00	\$ 2.50	16.67%	\$ 17.50
Student Activity Fee	\$ 1.50	\$ -	0.00%	\$ 1.50
Green Energy Fee	\$ 0.25	\$ -	0.00%	\$ 0.25
Online Fee**	\$ -	\$ -	0.00%	\$ -
	<u>\$ 16.75</u>			<u>\$ 19.25</u>

Annual Cost Comparison (36 credits)				
Tuition Residency Categories	2021-22 Tuition/Fees	\$ Assumption Change	% Assumption Change	2022-23 Tuition/Fees
In-District	\$ 4,527.00	\$ 234.00	5.17%	\$ 4,761.00
Non-Resident Veterans	\$ 4,716.00	\$ 873.00	18.51%	\$ 5,589.00
Out-of-District/Border States	\$ 5,508.00	\$ 909.00	16.50%	\$ 6,417.00
Out-of-state/International	\$ 11,448.00	\$ 1,161.00	10.14%	\$ 12,609.00

For in-district students, COCC remains one of the most affordable community colleges in Oregon, even with the proposed tuition and fee increases. COCC's lower costs, strong Foundation scholarship support, OER textbook savings, and the State's Oregon Promise tuition support will help provide access to an affordable, quality college education.

B. Options/Analysis

- 1) Approve proposed 2022-23 tuition and technology fee rates
- 2) Do not approve proposed 2022-23 tuition and technology fee rates

C. Timing

This action is required at this time as the 2022 summer term registration begins prior to the May Board meeting.

D. Budget Impact

The increase in budgeted tuition and fee revenue using the proposed 2022-23 rates is approximately \$721,000.

E. Proposed Resolution

Be it resolved that the Central Oregon Community College Board of Directors hereby approve the proposed 2022-23 tuition and fee rates presented in Section A.

Current

GP 10: POLICY REQUIREMENTS

Revised: July 13, 1994

Board policy will include appropriate and/or required policies to meet federal and state laws and regulations, and program requirements, i.e., equal opportunity, affirmative action, sexual harassment, handicap accessibility.

Proposed Revision

GP 10: BOARD POLICY REQUIREMENTS

Revised: July 13, 1994; _____, 2022

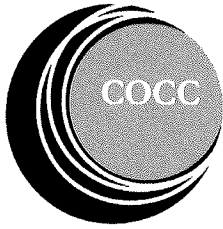
Recommendations for board policy revisions may be presented to the board of directors by any member of the college community. The decision to formally consider a policy revision resides with the board of directors, following procedures outlined in GP 9. Except in rare and urgent circumstances, policy changes will be considered at two separate regular meetings of the board: First as an informational item, second as a recommendation for approval.

When considering any change to board policy, the board will be guided by the following principles:

1. Board policies should comply with applicable federal, state, and local laws and regulations, as well as requirements of college program accrediting bodies.
2. Board policies should align with other board policies, and the board should coordinate with the president to minimize or eliminate conflict between board policy and college policy.
3. Board policies should support an inclusive, diverse, equitable, and accessible college community.

The board may adopt or reject a policy recommendation, or it may refer the policy to the policy review committee for further revision.

All changes to board policy require a majority vote of the full board.



**Central Oregon Community College
 Board of Directors: Resolution**

Subject	Board District Rebalancing
Prepared By	Laurie Chesley, Ethan Sharygin

A. Background

ORS 341.175 provides that Oregon community colleges “shall adjust the boundaries of zones established within a district as necessary to make them as nearly equal in population as is feasible according to the latest federal census.” COCC requested from PRC a proposal for new boundaries that meet these requirements.

B. Options/Analysis

Approve the proposed resolution below.
 Decline approval of the proposed resolution below and consider a different proposal.

C. Timing

NA

D. Budget Impact

None.

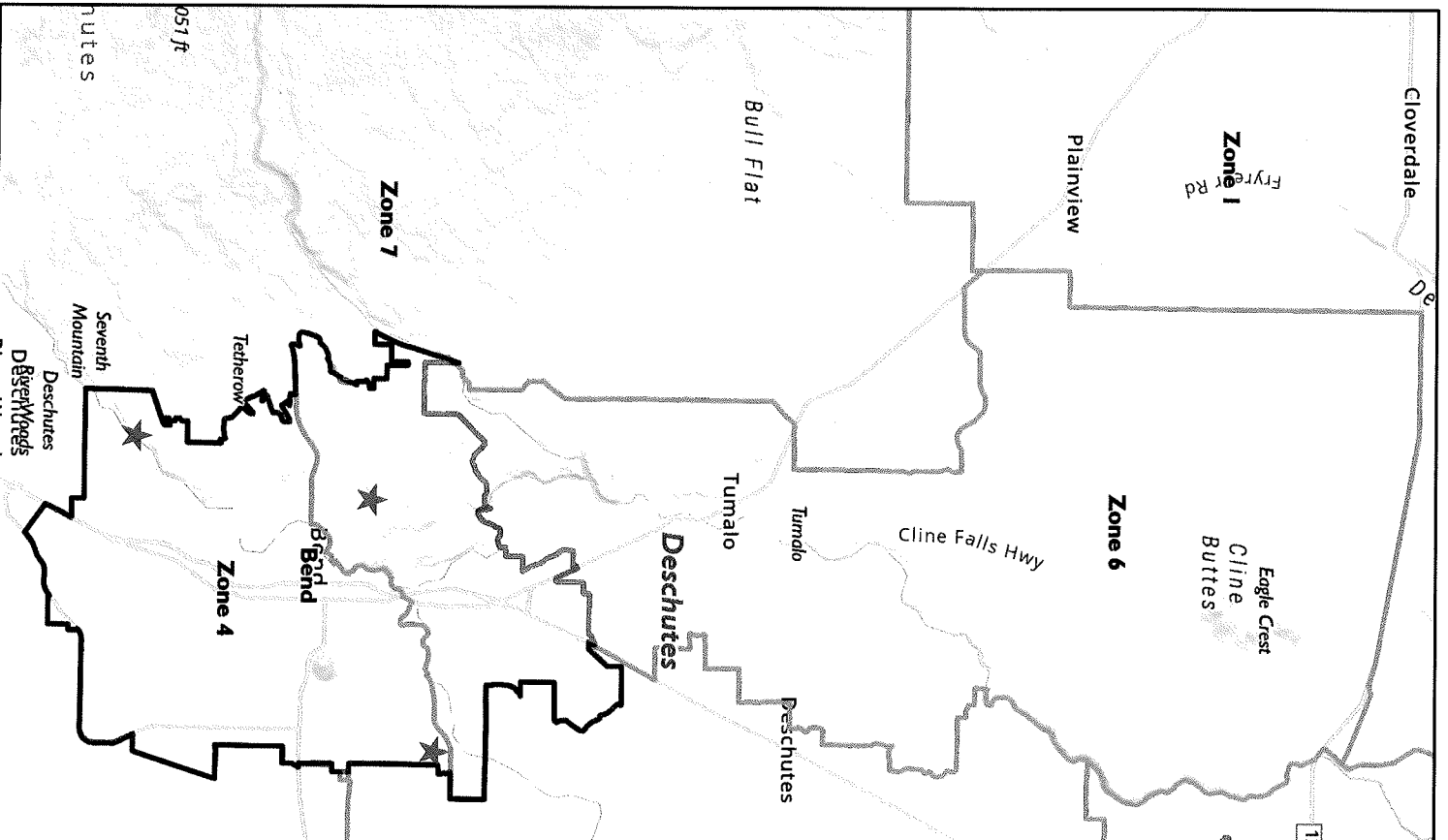
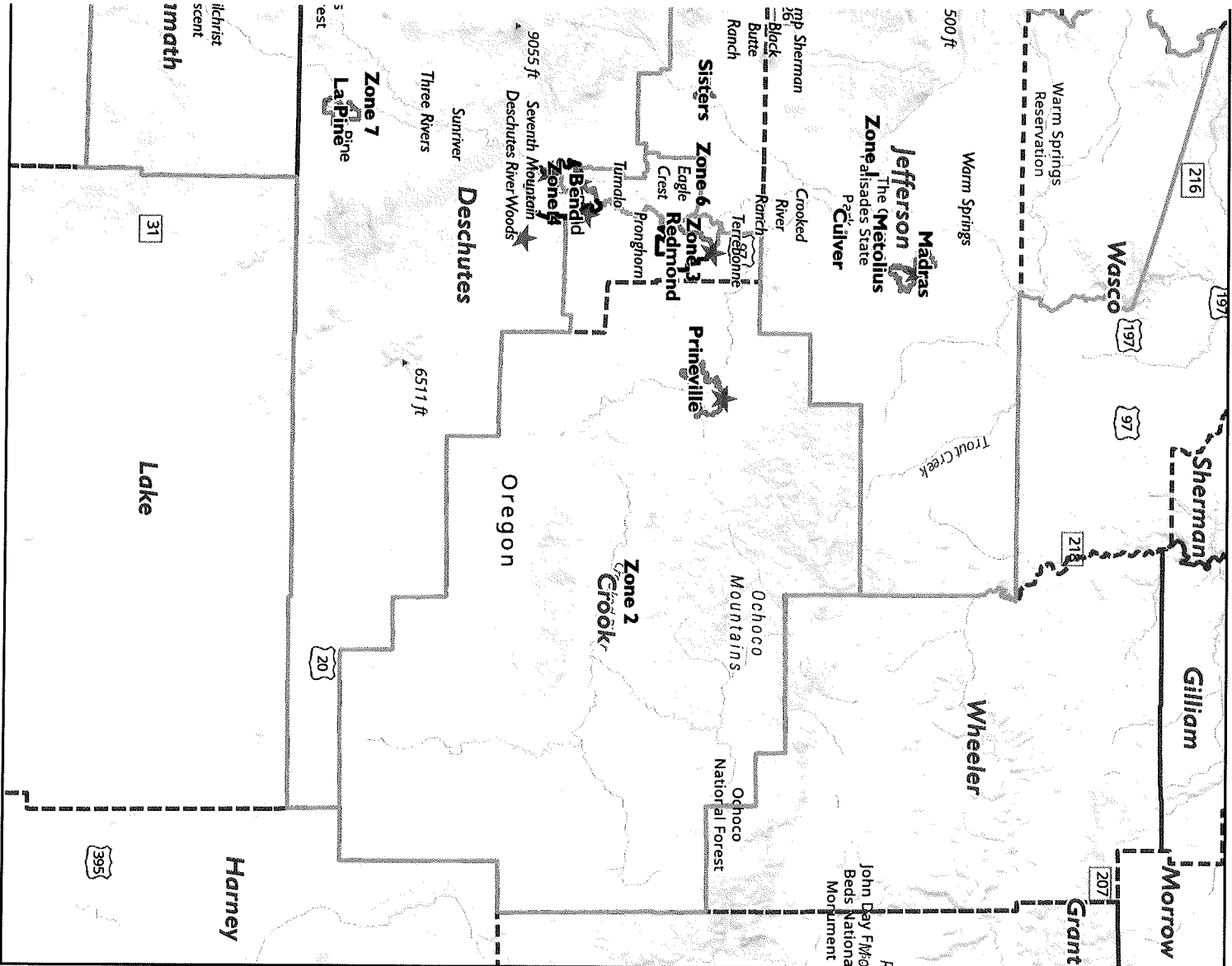
E. Proposed Resolution

Move to accept the revised board member zones as reflected in the attached maps (VO4).

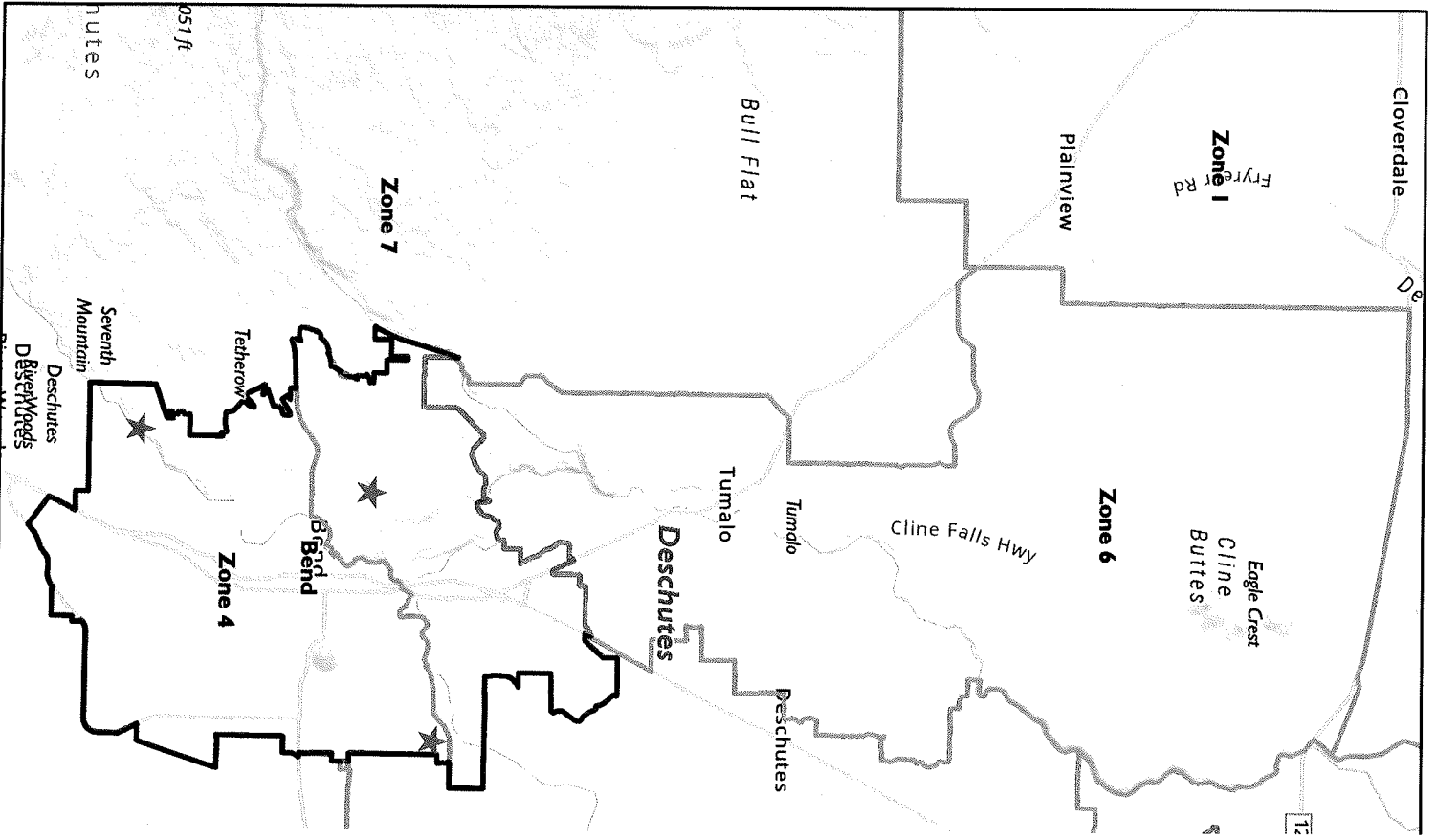
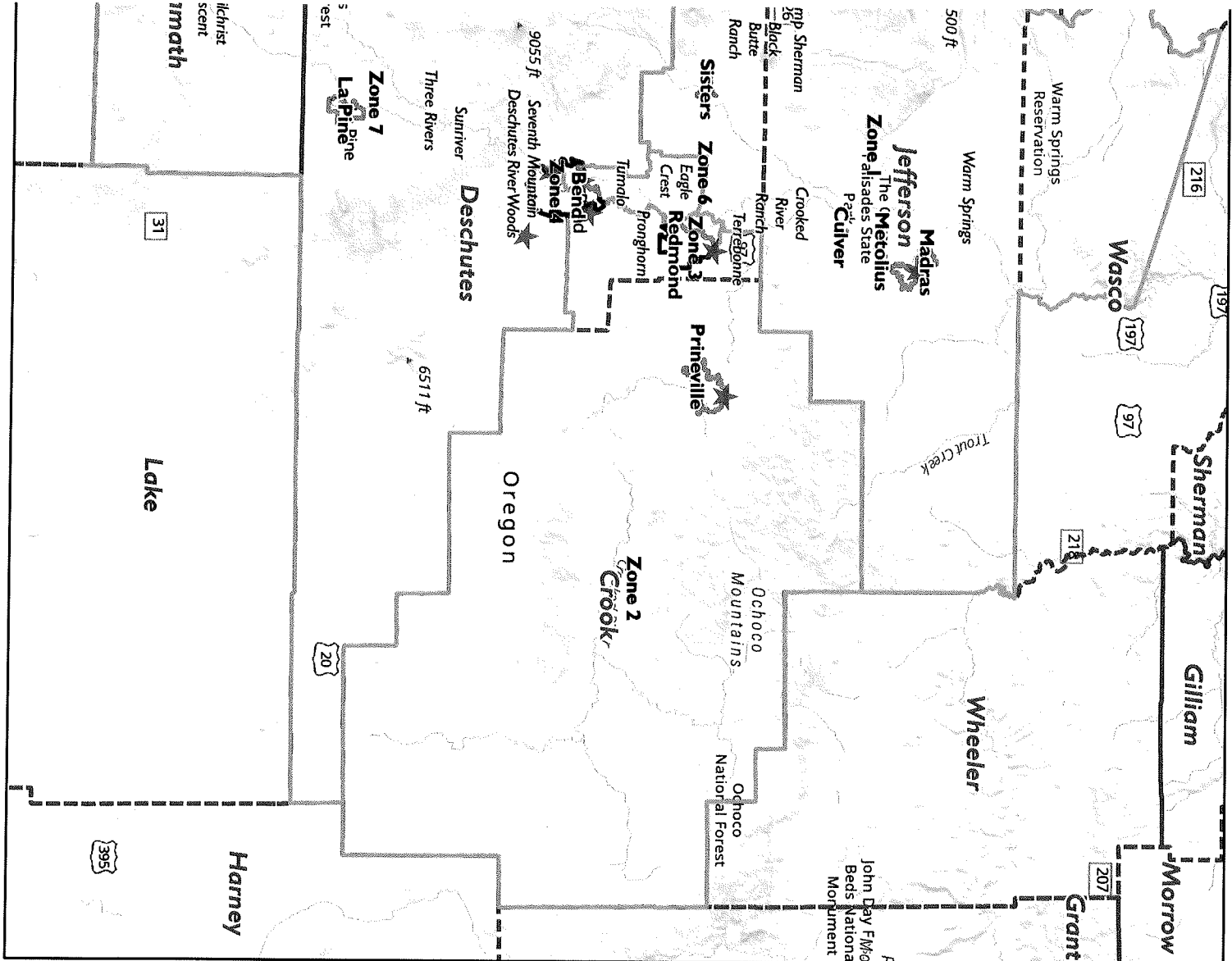
Note: Below are the new zone population statistics:

Zone #	Description	Population Deviation (%)		
1	Wasco and Jefferson	35,850	-49	-0.1%
2	Crook and Central/East Deschutes	35,844	-55	-0.2%
3	Redmond	35,913	14	0.0%
4,5	Bend	71,911	113	0.2%
6	Sisters and Northwest Deschutes	35,930	31	0.1%
7	South Deschutes, Klamath, Lake	35,845	-54	-0.2%
	Total Population	251,293		
	Target Population Per Zone	35,899		
	Target Population for Zone 4+5	71,798		

Central Oregon Community College Board Member Zones: Revised Proposal ("V04").



Central Oregon Community College Board Member Zones: Revised Proposal ("V04").



Summary of City of Bend Property Tax Exemption Proposals – from Lynne McConnell

In fall 2020, the Bend City Council directed staff to pursue tools and incentives to encourage housing development. Staff convened a work group of local professionals and committee members. Staff also met with effected taxing districts taking feedback and crafting recommendations for moving forward. Participation and outreach have been extensive and robust. The recommendations are as follows:

NONPROFIT PROPERTY TAX EXEMPTION

The nonprofit property tax exemption provides an exemption for nonprofit affordable housing projects City wide. The exemption provides total relief of property taxes paid by the nonprofit and the criteria is broad with no unit minimum, thus allowing the City of Bend to craft the exemption to maximize opportunities to develop affordable housing for its community.

MULTIPLE-UNIT PROPERTY TAX EXEMPTION (MUPTE)

The MUPTE is designed to incentivize diverse multifamily housing options in urban centers lacking choices for middle-income levels. Recommended for the Core TIF Area and adjacent properties. Multi-unit residential projects of three units or more can receive up to a ten (10) year property tax exemption on the structural improvements. If a project consists of low income/affordable housing, the exemption may last as long as the predetermined termination date of the affordability contract. The exemption may also include parking and commercial uses, so long as the parking is constructed as part of the multi-unit building, and the commercial use is a requirement of the design and/or development code standards or is a required “public benefit” established by the tax exemption ordinance.

MIDDLE INCOME TAX EXEMPTION

The work group will recommend that the City postpone pursuing a middle-income tax exemption until legislation can address formulaic limitations. Middle Income Tax Exemption applies only to newly renovated or constructed multiunit rental housing aimed at a broader income range, up to 120% of AMI.

Each of the possible exemptions requires approval from taxing districts representing 51% of total levied property taxes.